

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, January 26, 2022 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting was called to order by Moses at 11:00.

Committee Members Present: Cliff Moses, TJ Stokes (zoom), Joe Magliocca (zoom), Ronda Winn (11:06), Dave Jones (zoom) and John Becker.

Others Present: Ellen Bowe, Ryan Coe, Dan Cummings, Melissa Davis (zoom), Melissa Martel Felton (zoom), Samantha Field, Scott Flaherty (zoom), Jessica Geary, Kipp Hicks, Scott Ingmire, Jamie Kowalczyk, Stefan Lutter, Becky Marsala, Jim Petreszyn, Lou Anne Randall (zoom), Mark Scimone, Eve Ann Schwartz (zoom), Laurel VanLone, and Gwen Williamson.

- January 2022 Agenda Planning Committee-SI

Approval of Minutes

Motion by T.J. Stokes to Approve Dec. 16, 2021 Planning Committee Minutes. Second by Joe Magliocca. The motion was Passed.

Absent: Winn

Planning/Employment and Training:

1. Sales Tax Update

Cindy Edick presented the Sales Tax Update. The total distributions for 2021 are \$36,898,533, which is the highest yet, coming in at 16.28% over 2020. There will be redistribution formulas applied due to CoVid which could result in decreases as we move forward. 42-43% is shared with the Towns and Villages.

2. Real Property Update

The Committee entered into executive session for the purpose of discussion regarding potential litigation on a motion by Becker and seconded by Stokes at 11:06 A.M.

The Committee came out of executive session on a motion by Becker and seconded by Stokes at 11:17 A.M.

Motion by Dave Jones to sell a certain parcel owned by Madison County at auction (located at 53 E.Main Street). Second by T.J. Stokes. The motion was Passed.

3. Career Center Update

Ellen Bowe presented the Career Center Update.

There will be a job fair held at the Kallet in Oneida on March 2, 2022. Funding is still available from the SUNY grant. Workforce Development is working with John Regan on setting up a table at DMV on Mondays and Fridays. The unemployment rate is 3.4%. As of January 24th there were 526 job openings in Madison County and 585 job seekers. The staff will be individually contacting as many as possible. Workforce Development now has a presence in local libraries and schools, and are hoping to add farmer's markets in the spring. Many job trainings are available, particularly CDL Training that includes funding.

4. IDA Update

Kipp Hicks presented the IDA Update.

Kipp has been appointed co-chair of the Downtown Revitalization Initiative (DRI) for the City of Oneida as both a resident of the City and also a member of the CNY Regional Economic Development Council (REDC). The Harden Plaza project was granted final approval at the IDA board meeting held last week. 33 Rippleton / Meier's Creek Brewing Company still hasn't closed, but it is expected to sometime here in the first quarter of 2022. Hicks is pursuing livestock processing leads following a discussion with John Becker and Cliff Moses. Potential opportunities exist in the city of Oneida as they are in the process of expanding their wastewater treatment facility. Finally, an update was given on potential Community Development Block Grant projects that were underway or could potentially see applications this year including: PELCO/STK Electronics, Madison County Distillery, Merlin, Hartman Enterprises, and a general COVID related proposal that could tap up to \$1MM and help companies that have seen an adverse impact based on the pandemic.

5. Career Center Update

Melissa Davis presented the CCE Update.

Melissa will be attending a presentation on funding for a livestock processing facility tomorrow.

The executive director position should be filled in February and the Ag-In-The-Classroom position as soon as possible.

Open Farm Day process has begun. It will be held on July 30, 2022 and the email will go out on February 1, 2022 with details. They are hoping to find a happy number of participating farms somewhere between the 19 they had last year and the 38 they had the year before.

AED stats include: 1-on-1 counseling = 66 hours, funding brought in = \$593,700.00, 30+ hours for strategic partnerships, 2 jobs filled and 5 jobs created.

Watch for pod casts in February. The Google workshop already has 100 signed up for website use and training. Some USDA funding options are coming soon, as well as a marketing training in March and weekly meetings with farmers.

6. Tourism Update

Scott Flaherty presented the Tourism Update.

Tourism is waiting to hear from NYS regarding the winter commercial approval. The visitors guide is nearly complete with a new seasonal layout. The winter ads are up and running on social media. The wedding / planning season is upon us and pay-per-click ads are running now. The spring planning is the next item with a focus on fishing and outdoor events.

7. Planning Update

Stefan Lutter presented the update on the NY Main Street Project in Canastota. There were seven buildings improved including two apartment renovations and 2 commercial spaces improved. Overall there was \$400,000.00 invested. Grants received include 350,000.00 for home improvement (structural issues) and 225,000.00 for a Main Street Program in Earlville.

Jamie Kowalczyk presented the Solar Savings Update. IN 2021, the 2 MW solar array produced a credit of \$332,876.00. The Power Purchase Agreement expense was \$217,067.00, leaving a solar savings of \$115,809.00. Jamie shared a chart showing the 27 accounts that receive credit. The combined accounts used just over 3 million KWH. Due to the way the monetary crediting works, the array covers 84% of energy usage of these 27 accounts, but 100% of the costs. She is hoping to add approximately 10 more accounts in 2022.

Scott Ingmire presented the Weighted Voting update. The 2020 census numbers have been released. This will require the weighted voting numbers to be recalculated based on population. Chris Nevison has been providing this service for many years and he is working on it. Report will be provided soon.

Jessica Geary presented the Agricultural District and Annual Open Enrollment update.

Jessica discussed the 8 year renewal of agricultural district 4C which is located in Georgetown, Lebanon, Hamilton, and Brookfield. The survey lasted for one month during October. 750 surveys were sent out, and the planning department received a little over half of the survey responses. Before renewal there were 1,128 parcels and

43,670 acres, and after the survey, there were 1102 parcels and 46,379 acres. As a result, the total acreage of the district increased by 1.06%.

Jessica also discussed the October Open Enrollment applications that were received. There were seven applicants with property sizes ranging from 5 to 90 acres. The common farm uses included crop and hay production, and raising beef and non-beef cattle. One start-up farm plans to produce blueberries, apples, and beehives. All seven parcels were passed by the Agriculture and Farmland Protection Board of Madison County.

Scott Ingmire presented the Delphi Falls County Park update. The property was acquired in 2018 and was opened to the public as soon as possible. Improvements included a temporary parking area, restroom facilities, ADA compliant trail and access to the lower falls. With input from Environmental Design & Research, a conceptual plan was developed regarding eventual trails, bridges and parking. The house and barn were found to have many significant structural and code issues and are unusable. Beardsley Architects & Engineers have been chosen through the RFP process to carry the project forward with a new building to replace the house. Scott presented the financials and numbers provided by Beardsley.

Becker made the attached motion at 12:23 P.M.

Motion by John Becker to allocate 3.76 million dollars from various County funding sources for the Delphi Falls County Park Project. Second by T.J. Stokes. The motion was Passed.

Resolutions:

1. Authorizing the recertification of agricultural district 4C in the towns of Georgetown, Lebanon, Hamilton and Brookfield

Motion by Dave Jones to Authorize the recertification of agricultural district 4C in the towns of Georgetown, Lebanon, Hamilton, and Brookfield. Second by T.J. Stokes. The motion was Passed.

2. Authorizing the Chairman to enter into a license agreement with Madison-Oneida BOCES

Motion by Dave Jones to Authorize the Chairman to enter into a license agreement with Madison-Oneida BOCES. Second by T.J. Stokes. The motion was Passed.

3. Authorization to enter into an agreement with the NYS Housing Trust Fund Corporation represented by the Office of Community Renewal for a housing rehabilitation grant

Motion by Joe Magliocca to Authorize to enter into an agreement with the NYS Housing Trust Fund Corporation represented by the

Office of Community Renewal for a housing rehabilitation grant.
Second by Dave Jones. The motion was Passed.

4. Authorization to enter into an agreement with the NYS Housing Trust Fund Corporation represented by the Office of Community Renewal for a Main Street Program Grant

Motion by Joe Magliocca to Authorize to enter into an agreement with the NYS Housing Trust Fund Corporation represented by the Office of Community Renewal for a Main Street Program Grant.
Second by Dave Jones. The motion was Passed.

5. Adopting the inclusion of certain parcels of predominantly agricultural land in certified agricultural districts

Motion by Dave Jones to Adopt the inclusion of certain parcels of predominantly agricultural land in certified agricultural districts.
Second by T.J. Stokes. The motion was Passed.

6. Appointing a member to the Madison County Soil and Water Conservation District Board

Motion by Dave Jones to Appoint a member to the Madison County Soil and Water Conservation District Board. Second by T.J. Stokes.
The motion was Passed.
Abstain: Becker

7. Authorizing the Modification of the 2022 Adopted County Budget - Cowaselon Creek Watershed Fund

Motion by John Becker to Authorize the Modification of the 2022 Adopted County Budget -Cowaselon Creek Watershed Fund.
Second by T.J. Stokes. The motion was Passed.

Preferred Agenda

Other Committee Business

Samantha Field reported that round 2 of the Madison County Eats Program brought a total of \$762,000.00 into the Madison County economy.

Next Meeting:

The next scheduled Planning Committee meeting will be February 23, 2022 via Zoom or in person in the Supervisors' Chambers at 11:00 A.M.

Adjourn

Motion by T.J. Stokes to Adjourn. Second by John Becker. The motion was Passed.

AGENDA

MADISON COUNTY PLANNING COMMITTEE

January 26, 2022 11:00 AM

Chambers

1. Approval of December meeting minutes
2. Sales Tax Update – Cindy Edick
3. Real Property Update
4. Career Center Update – Ellen Bowe
5. IDA Update – Kipp Hicks
6. CCE Update – Larkin Podsiedlik/Melissa Davis
7. Tourism Update – Scott Flaherty
8. Planning Update –
 - a) NY Main Street Canastota
 - b) Solar Savings Update
 - c) Weighted Voting
 - d) Delphi Falls County Park update
9. **Resolution** – HCR Grant Agreement - Earlville
10. **Resolution** – Housing Rehab grant agreement
11. **Resolution** – BOCES License Agreement
12. **Resolution** – Ag District 4c Renewal
13. **Resolution** – Ag District Open Enrollment 2021
14. **Resolution** – SWCD Appointment
15. **Resolution** – Cowaselon Creek Budget Amendment
16. **Preferred Agenda**
17. New Business –
18. Next Meeting Date –
19. Adjournment –

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO A LICENSE AGREEMENT
WITH MADISON-ONEIDA BOCES.**

WHEREAS, Madison County completed renovations on a new “American Job Center” in the DSS building for the Planning and Workforce Development Department in the winter of 2015; and

WHEREAS, the intent of this space is to house a myriad of partner agencies, all aimed at providing “one-stop” career services to job seekers and other customers; and

WHEREAS, the Workforce Development Department and its partner service providers do not use the entire premises; and

WHEREAS, the County would license a portion of the space to Madison-Oneida BOCES; and

WHEREAS, the license would be for a term of three year commencing on January 1, 2022 and terminating on December 31, 2024; and

WHEREAS, during the license period, an annual fixed License Fee of: For license January 1, 2022-December 31, 2022, \$2,700.00 per year, or \$675.00 per quarter; (ii) For license year January 1, 2023- December 31, 2023, \$2,754.00 per year, or \$688.50 per quarter; and (iii) For license year January 1, 2024-December 31, 2024, \$2,809.00 per year or \$702.25 per quarter; and

WHEREAS, this license agreement has been reviewed and approved by the Planning, Economic Development, Environmental and Intergovernmental Affairs Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into a license agreement on behalf of the County of Madison with Madison-Oneida BOCES, in the form as is on file with the Clerk of the Board.

Dated: February 8, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental & Intergovernmental
Affairs Committee

RESOLUTION NO.

**AUTHORIZATION TO ENTER INTO AN AGREEMENT
WITH THE NEW YORK STATE HOUSING TRUST FUND CORPORATION
REPRESENTED BY THE OFFICE OF COMMUNITY RENEWAL
FOR A HOUSING REHABILITATION GRANT**

WHEREAS, Madison County has been awarded a \$350,000 Affordable Home Ownership Development Program grant by the New York State Homes and Community Renewal Office for the “Madison County Home Improvement” project; and

WHEREAS, these funds will be used to improve and rehabilitate existing homes in Madison County; and

WHEREAS, the Madison County Planning Department will work with building owners and the subrecipient to administer the grant; and

WHEREAS, the Project will result in substantial benefit to Madison County in the form of improved housing stock which will boost commercial and residential activity and invigorate economic activity;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman is hereby authorized to sign a Housing Trust Fund Corporation grant agreement with the Office of Community Renewal on behalf of Madison County in the amount of \$350,000, a copy of which is on file with the Clerk of this Board;

DATED: February 8, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO.

**AUTHORIZATION TO ENTER INTO AN AGREEMENT
WITH THE NEW YORK STATE HOUSING TRUST FUND CORPORATION
REPRESENTED BY THE OFFICE OF COMMUNITY RENEWAL
FOR A MAIN STREET PROGRAM GRANT**

WHEREAS, Madison County has been awarded a \$225,000 NY Main Street Program grant by the New York State Homes and Community Renewal Office for the “Earlville Main Street” project; and

WHEREAS, these funds will be used to improve and rehabilitate existing buildings along Earlville’s Mainstreet; and

WHEREAS, the Madison County Planning Department will work with building owners to administer the grant; and

WHEREAS, the Project will result in substantial benefit to Madison County and Village of Earlville in the form of improved residential and commercial buildings which will boost commercial and residential activity and invigorate economic activity;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman is hereby authorized to sign a Housing Trust Fund Corporation grant agreement with the Office of Community Renewal on behalf of Madison County in the amount of \$225,000, a copy of which is on file with the Clerk of this Board;

DATED: February 8, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. ____

**ADOPTING THE INCLUSION OF CERTAIN PARCELS OF PREDOMINATELY AGRICULTURAL LAND IN
CERTIFIED AGRICULTURAL DISTRICTS**

WHEREAS, pursuant to the provisions contained in Section 303B of the New York State Agricultural Districts Law, and during one annual thirty-day period designated for the purpose, Madison County has received requests from property owners, for the addition of property belonging to them be added to a nearby existing agricultural district; and

WHEREAS, Madison County has undertaken a review process pursuant to Section 303B of the New York State Agricultural Districts Law; and

WHEREAS, the Madison County Agricultural and Farmland Protection Board has reported that the property of these landowners consists of predominately viable agricultural land, as defined in Section 301 (7) of the New York State Agricultural Districts Law; and

WHEREAS, the inclusion of such land would serve the public interest by assisting in maintaining a viable agricultural industry within those existing agricultural districts;

WHEREAS, the Madison County Board of Supervisors have declared themselves Lead Agency for the environmental review; and

WHEREAS, the Madison County Board of Supervisors, after review and recommendation by the Madison County Planning Department, have determined that the inclusion of these parcels will not have a significant adverse impact on the environment and therefore an Environmental Impact Statement will not be required;

NOW, THEREFORE BE IT RESOLVED, that the following properties be approved for inclusion in Madison County Agricultural Districts; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Commissioner of the NYS Department of Agricultural and Markets for his action.

The properties for which requests for addition to an Agricultural District are the following:

	<u>Name</u>	<u>Town</u>	<u>Tax ID</u>	<u>Acres</u>
<u>District 1C:</u>	GL Assets, LLC	T. Cazenovia	66.-1-14	5.12 ac
	David E. Hazer	T. Cazenovia	67.3-1-1.1	13.76 ac
	Bamboo Brook LLC	T. Nelson	96.-1-45.2	35.97 ac
	Justin Williams	T. Eaton	123.-1-2.14	10.05 ac
<u>District 3C:</u>	Michael Heim	T. Lincoln	62.-2-50.21	89.88 ac
<u>District 4C:</u>	Rollins Family Trust	T. Lebanon	182.-1-12	56.85 ac
	Frank Marraccini	T. Brookfield	174.-1-4	9.85 ac

DATED: February 8, 2022

Cliff Moses, Chairman
Planning, Economic Development, Environmental
And Intergovernmental Affairs Committee

RESOLUTION NO. ____

**APPOINTING A MEMBER TO THE MADISON COUNTY SOIL AND WATER
CONSERVATION DISTRICT BOARD**

BE IT RESOLVED, that Charlie Pace, Town of Fenner Resident, be appointed to the Board of the Madison County Soil and Water Conservation District for a two-year term commencing on January 1, 2022 and ending on December 31, 2023,

DATED: February 8, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental And Intergovernmental
Affairs Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

Cowaselon Creek Watershed Fund

8740 Cowaselon Creek Watershed Protection District

Expense

	<u>From</u>	<u>To</u>
CC874080 548450 Outside Maintenance & Repairs	<u>\$7,000</u>	<u>\$29,177</u>

Control Total		<u>\$22,177</u>
---------------	--	-----------------

Fund Balance

CC 300599 Appropriated Fund Balance	<u>\$-0-</u>	<u>\$22,177</u>
-------------------------------------	--------------	-----------------

Control Total		<u>\$22,177</u>
---------------	--	-----------------

Dated: February 8, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental & Intergovernmental Affairs
Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee