

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, July 26, 2023 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting was called to order by Supervisor Pinard at 11:04 a.m.

Committee Members Present: Joseph Pinard, Joe Magliocca, Eve Ann Schwartz, Joe Wicks, and Ronda Winn.

Others Present: Becky Marsala, Kristin Guinto, Emily Burns, Jamie Kowalczyk, Candy Morgan, Ryan Chaires, Melissa Felton, Ryan Coe, Larkin Podsiedlik, Scott Flaherty, Kipp Hicks, Scott Ingmire, and Mark Scimone.

Approval of Minutes

- June Minutes Approval

Approval of June Minutes. Motion by Eve Ann Schwartz to Motion.
Second by Joe Magliocca. The motion was Passed.

Department and Agency Reports

1. Sales Tax Update

Cindy Edick reports the 2nd quarter numbers are ahead 1.2 million or about 6.5% from last year. It seems the states estimates are making it hard to predict the quarters. At this time the numbers are of cash in the bank, making this year the 2nd highest in many years past.

2. Real Property Update

Becky Marsala reports the previously stated moratorium is still pending, the bill is at the governors office to be signed. Therefore at this time the department will continue onward in their processes so that when the legislation is passed the county will be prepared to move forward. Currently have 48 parcels, some of these will most likely be paid before making it to auction. Typically the county takes title of these parcels next week or so but due to the pending legislations Melissa Felton thinks it best to wait for now.

3. Career Center Update - Ellen Bowe

Ellen was not in attendance today, Scott gave quick updates: Summer youth is winding down by next week, a few students have placement through the month of August. The drone program is

moving along in progress but nothing big yet.

4. IDA Update

Kipp Hicks reported on IDA activities. The Canastota Business Incubator has been shown to 2 perspective businesses – an agricultural processing business and a tech company. Only one bay is available at the moment, and the other prospect will need to wait for the next available space. Hamilton's NY Forward program has held local planning committee meetings, which will continue through the end of the summer and into the early fall. On the Oneida DRI front, The Oneida (hotel) has presented its site plan and has received tentative approval pending a parking plan. A brewery start-up has toured the Oneida Dispatch building in downtown Oneida. Johnson Brothers Lumber site in Cazenovia is potentially available for sale, and Hicks has toured it twice; once with a manufacturer out of Oneida who is in need of larger space. Queensboro Dairy in Canastota has a new owner as of 7/31/2023 - Lowville Dairy Co-Op. Lastly, Cazenovia College has established a lease agreement for 2-years with the NYS Police, with an estimated student base of 275 recruits and 115 instructors.

5. CCE Update

Larkin reports they are ready for Open Farm Day. The table set up in the lobby downstairs has the Passport books or they can be downloaded digitally.

The county fair went well, lots of the youth activities were very successful.

The Madison Idea Lecture series is working with local universities to develop their program further.

Working towards an updated strategic plan for CCE. The current vision statement has recently been updated and is reflective of the state guidelines while the mission statement is their focus. Handouts were given to show three main parts of the new mission: economic vitality, natural resources and social well-being. Each point being a new focus point.

Sadly announce the Agricultural Economic Development position has again been vacated. Attempting to share the rolls of this position among staff to ensure the duties of the position are tended to in the process of finding a replacement.

6. Tourism Update

Scott Flaherty reports the statistics sent by the US Travel Association shows a decline of overall tourism spending. NYS Travel Association registered a double digit decrease in travel. Actively working on the marketing website with some new upgrades using funds from the county. Attempting to condense the multiple business listings on their website. Trying to streamline each business listing into single listings. Weddings will be kept separate but everything else will be grouped.

April 8th 2024 at 3:24 pm will commence the next solar eclipse, I Love NY is anticipating higher inbound traffic. Need to start considering what can we do to make people come to this area for the celestial event.

Currently have a lot of video and photos that we are trying to get usage rights for to move forward on more marketing.

Running a few local ads, wants to make 6 seconds videos for social media posts. Hoping to pair those videos with existing blogs.

John Pinard asked about Airbnb taxes, are they collected? Is it good for the community? States locally a lot of zoning issues are coming up as a problem with regard to these types of short term rentals within the communities.

Giving notice of upcoming member mixer on September 14th at 6pm more details will follow.

7. Planning Update

Scott Ingmire reports last month we introduced our newest addition now he would like to introduce Nick Sidles to the team. Nick recently graduated, joining the team on July 17th. Finally full staffed again within the department after 18 months, its been a long road but ready to move forward.

The phase I of Delphi Falls park is wrapping up within the next week or so. The park is remaining closed at this time. Next week a meeting will be held with the new constructors to start phase II. The CFA application was completed and submitted today, with hopes of \$750,000 to be awarded within the next 12-18 months. Jamie also submitted CFA for pedestrian bridge for Canastota pocket neighborhood project. Working with Bill Zupan to work towards more funds secured through Assembly Stirpe office.

8. MCPLUS Update

John reports the huts are supposed to be put into place by September maybe October. Currently the pads are being completed. One of the resolutions today is for the electrical contractor to complete their work at the sites. Hoping to continue moving along with good progress with this project.

Resolutions:

1. Authorization to Submit a Grant Application to the New York State Office of Community Renewal for Community Development Block Grant Funding

Motion by Eve Ann Shwartz to Motion. Second by Joe Wicks. The motion was Passed.

2. Authorizing the Chairman to Award Bid 23-25 and Enter into an Agreement with BH Electric Company

Motion by Eve Ann Shwartz to Motion. Second by Joe Wicks. The

motion was Passed.

3. Approving a MOU with the Cazenovia Lake Association

Motion by Eve Ann Schwartz to Motion. Second by Joe Wicks. The motion was Passed.

Other Committee Business

Scott Ingmire asked about upcoming August meeting, has been in years past a picnic at one of the county parks, would the committee like to continue this tradition? Also this year asking to have the meeting catered.

Members agreed the picnic and catering are desired for August 23 meeting.

Preferred Agenda

Next Meeting:

1. August 23, 2023 11:00 a.m.

Adjourn

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, June 28, 2023 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting was called to Order by Supervisor Pinard at 11:01 A.M.

Committee Members Present: Joseph Pinard, Joe Magliocca, Eve Ann Schwartz, and Ronda Winn.

Others Present: Ellen Bowe, Samantha Field, Scott Flaherty, Scott Ingmire, Becky Marsala, Emily Burns, Jamie Kowalczyk, Ryan Coe, Candy Morgan, Sara Miller, Melissa Felton, Ryan Chaires, Kristin Guinto, Thad Yorks, and Kipp Hicks.

Approval of Minutes

Approval of May 24th and 31st Meeting minutes. Motion by Ronda Winn to Motion. Second by Joe Magliocca. The motion was Passed.

- Meeting Minutes 5-24-2023
- Meeting minutes 5-31-2023

Department and Agency Reports

1. Sales Tax Update - Cindy Edick

Becky Marsala: No longer ahead of pace, currently down \$827 from previous year. Economy is just not what it used to be. People are not spending on the same things anymore.

2. Real Property Update

Becky Marsala: Reports from senate are looking to pass legislation in the interim a moratorium was put into effect until 2024 with regard to property auctions. At this time going to proceed as usual to ensure the predecessor can maintain with business and not have to back track on properties once the new legislation is in effect. At this time 61 parcels remain that can proceed. Pending legislature could deter buyers should an auction be held. Becky wants to continue with the processes to ensure that when ready for next auction it should be a smooth process to meet the criteria.

3. Career Center Update - Ellen Bowe

Summer youth orientation happening this week, have only gotten 45 kids approved this year, disheartening have space for 100 or more. Thinks the issue is not getting feed back from the schools. Oneida

city school is the lead on communication. Emailed all kids that is on the social services cases and mailed out applications. Typically school counselors are the points of contact therefore tried reaching out to Oneida County VVS but received no response. Drone training program trying to complete by end of July.

4. IDA Update - Kipp Hicks

The Hotel Oneida project has submitted site plans for the redevelopment of that property. This is one of the largest projects stemming from the City's DRI – Downtown Revitalization Initiative grant. The owner of the Camp Georgetown property has an electric upgrade underway that will allow him to manufacture a mushroom burger, an alternative to beef, which has a market in New York City restaurants. Melissa Davis has referred a farmer who has applied for a NY Grown and Certified grant through CNY Regional Planning and Development (CNYRPD). This request will allow her to expand her offerings of value added products which include jams and jellies. They could be a candidate for our revolving loan fund too. Melissa Davis has also referred a candidate who could fill the niche for a brewing company wanted in downtown Oneida, which was a project proposed for the city's DRI plan. The IDA is also in the process of assembling land for future leads for Micron suppliers. This database will be maintained by the CNYRPD board. Kipp Hicks has also met with the Mayor of the Village of Chittenango. They are considering applying for either the NY Forward or DRI grant program with the state's next round of funding. Clear Path for Veterans has a new CEO, and they are considering the potential for a workforce training center. Initial inquiries have been received about IDA tax breaks from the developers of the pocket neighborhood project which is central to the Planning Department's success in securing the Re-Imagine the Canal grant. Kipp Hicks and Ellen Bowe have met with the new management of Dutchland Plastics in Canastota. The International Boxing Hall of Fame (IBHOF) land transfer is almost complete; the IDA has signed the deed and transfer paperwork from the NYS Thruway to the IBHOF, which needs final sign-off from the NYS Comptroller. Kipp Hicks met with and toured the Johnson Brothers Lumber site in Cazenovia along with meeting the new owners of the Kristi Trailer building in Canastota. Lastly, the CFA workshop was a success with 18 attendees at the Hampton Inn last week. Attendees were able to learn about new funding opportunities in addition to asking questions about other state agency funding priorities.

5. CCE Update - Larkin Podsiedlik

Attended Senator Gillibrand event, focused on tech assistance to farmers and agriculturists. Teaching 101 tech assistance to farmers for development of processes. Farm Day July 29th

Looking for volunteers for Farm Day, usually duties are signing in people to help data collect. Supporting community garden in

Brookfield.

6. Tourism Update - Scott Flaherty

Occupancy tax 2nd quarter at \$68000, 15% increase after 5 yrs. Average daily rate cost of a room is up, key is that occupancy is up throughout the region. Marketing has summer theme social ads up, summer and antique ads are both up and running. May and June bumps in road due to changing video vendors. Feels in a good place now and wants to get things out in the community. 2023-2024 inspiration guide is coming along good and should be printed for distribution soon.

7. Planning Update - Scott Ingmire

Staffing is finally back to capacity with Thad Yorks formally a professor at Cazenovia College he started on June 14th. Thad joined the team and hit ground running, he's doing great. Last position open is being filled on July 17th by Nick, a recent graduate.

8. MCPLUS Update

Sullivan, Lenox, Wampsville and Cazenovia in the first phase. Huts are coming in as the concrete is ready to pour. Senator Schumer press release announced significant funding for ONSHORE ACT, trying to bring better infrastructure into areas. Wants Madison County to submit for some of this funding.

Resolutions:

1. Appointing a Member to the Central New York Regional Market Authority Board

Motion by Eve Ann Schwartz to Motion. Second by Joe Magliocca. The motion was Passed.

2. Authorizing The Chairman To Modify An Agreement With Seguin Land Surveying, PLLC

Motion by Eve Ann Schwartz to Motion. Second by Joe Magliocca. The motion was Passed.

3. Authorizing the Cancellation of an Occupancy Tax Certificate of Authority

Motion by Eve Ann Schwartz to Motion. Second by Joe Magliocca. The motion was Passed.

4. Authorization to Submit a Grant Application to the Department of State for a Local Waterfront Revitalization Program Grant for Oneida Lake

Motion by Eve Ann Schwartz to Motion. Second by Joe Magliocca.

The motion was Passed.

5. Calling for a Public Hearing regarding the Submission of a Community Development Block Grant Application

Motion by Eve Ann Schwartz to Motion. Second by Joe Magliocca.
The motion was Passed.

6. Authorization to Submit a Grant Application to New York State Parks for Delphi Falls County Park

Motion by Eve Ann Schwartz to Motion. Second by Joe Magliocca.
The motion was Passed.

7. Authorizing the Madison County Planning Department to Apply for a NYS Canalway Grant

Motion by Eve Ann Schwartz to Motion. Second by Joe Magliocca.
The motion was Passed.

Other Committee Business

Joe Magliocca shared that The Erie Canal Heritage Commission stayed at the mansion house toured the community and did a bike ride on the Canal and Rail trails to see the community. Joe states the location was a remarkable place to hold the event. Seemed practically every state agency for the waterways were in attendance and great outreach of people to showcase the community.

Next Meeting:

1. July 26, 2023 11 AM

Adjourn

**Madison County
Sales Tax Distributions
Actual Cash Receipts**

<u>Distribution Date</u>	<u>2022</u>	<u>2023</u>	<u>Increase/ (Decrease)</u>	<u>%</u>
February 7	\$2,135,685	\$2,518,274	\$382,589	17.91%
February 13	509,931	532,314	22,383	4.39%
March 7	1,909,780	2,194,836	285,056	14.93%
March 13	367,632	435,145	67,513	18.36%
April 7	3,295,431	2,902,658	(392,773)	(11.92)%
April 13	608,178	667,201	59,023	9.70%
May 5	2,449,667	2,457,377	7,710	0.31%
May 15	771,217	553,273	(217,944)	(28.26)%
June 7	2,640,072	2,466,965	(173,107)	(6.56)%
June 13	529,437	488,160	(41,277)	(7.80)%
June 30	1,149,550	1,974,749	825,199	71.78%
July 3	1,365,707	1,519,973	154,266	11.30%
July 13	<u>876,582</u>	<u>1,100,504</u>	<u>223,922</u>	<u>25.54%</u>
Total	<u>\$18,608,869</u>	<u>\$19,811,429</u>	<u>\$1,202,560</u>	<u>6.46%</u>

Notes:

2023 Budget - \$35,000,000

2022 Actual - \$39,218,004

Percent shared with towns & villages - 42%

RESOLUTION NO. ____

**AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK
STATE OFFICE OF COMMUNITY RENEWAL FOR COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDING**

WHEREAS, New Moon Farmstead (the “Company”) plans to expand their operations at 5533 Stockbridge Falls Road in Munnsville (the “Project”); and

WHEREAS, the Company has requested that the County apply for Community Development Block Grant (“CDBG”) funding on its behalf from the New York State Office of Community Renewal (the “OCR”) to finance a portion of the cost of equipment and/or working capital to support the Project; and

WHEREAS, the Partnership for Community Development (the “PCD”) is assisting in the facilitation of the Project has requested that the County provide the OCR funding to the OCD as a grant for the purpose of making a loan or loans to the Company, and;

WEHREAS, the Project will result in substantial benefit to Madison County in the form of new employment positions and increased agritourism; and

WHEREAS, the County Board of Supervisors held a public hearing on August 8th at 11:15 AM to obtain citizens’ views regarding the Project and the CDBG program as administered by PCD; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to submit a CDBG grant application on behalf of Madison County in the approximate amount of \$100,000 to the OCR to support the project; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the PCD for the implementation of the Project and administration of the OCR grant, subject to review and approval of all such documents by the County Attorney; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

Dated: August 8th, 2023

Joseph J. Pinard, Chairman
Planning, Economic Development,
Environmental and Intergovernmental Affairs

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AWARD BID 23-35 AND ENTER INTO AN
AGREEMENT WITH BH ELECTRIC COMPANY**

WHEREAS, sealed bids were received and opened on July 6, 2023 for the ReConnect Electrical Service Installation (BID 23-35); and

WHEREAS, all bids have been canvassed and reviewed by Argus Engineering and it is recommended to award the bid to the lowest responsible bidder; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends moving forward with entering into the agreement for the performance of this work;

NOW, THEREFORE, BE IT RESOLVED, that the County accept the following bid for the work heretofore described, to wit:

Bid Ref No. 23-35 ReConnect Electric Service Installation

BH Electric Company
900 Lick St.
Groton, NY 13073

TOTAL BID: \$96,750.00

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with BH Electric Company in the form as is on file with the Clerk of the Board.

DATED: August 8th, 2023

Joseph J Pinard, Chairman
Planning, Economic Development,
Environmental And Intergovernmental
Affairs Committee

RESOLUTION NO. ____

APPROVING A MOU WITH THE CAZENOVIA LAKE ASSOCIATION

WHEREAS, The County and the Cazenovia Lake Association (CLA) have cooperatively obtained an electrofishing boat to be used. The purpose and intended use of this electrofishing boat is for educational purposes and for the collection of fish community data on Cazenovia Lakes and other lakes in Madison County; and

WHEREAS, the electrofishing boat will be owned, maintained and insured by Madison County;

WHEREAS, the CLA and Madison County intend to use the subject boat on Cazenovia Lake, and that lake and numerous other lakes in Madison County can benefit from the data collected and educational value of such a boat; and

WHEREAS, the CLA has paid for the boat in its entirety and the County hereby agrees to reimburse the CLA \$25,000 toward the cost of the boat (funds are all grant dollars approved for such use through the County's FL-LOWPA funding); and

NOW THEREFORE BE IT RESOLVED the Madison County Board of Supervisors hereby authorizes John M. Becker, Chairman of the Board of Supervisors, to sign the MOU with the Cazenovia Lake Association, (a copy of which is on file with the Clerk of this Board).

DATED: August 8th, 2023

Joseph J Pinard, Chairman
Planning, Economic Development,
Environmental And Intergovernmental
Affairs Committee