

Finance, Ways and Means Committee

Meeting Minutes

March 24, 2022 9:00 a.m.

PRESENT: Chairman Matt Roberts via Zoom
Vice Chairman Cliff Moses
Supervisor Ronda Winn
Supervisor Mary Cavanagh
Supervisor Jim Cunningham

OTHERS PRESENT: Finance Director Lou Anne Randall
County Attorney Tina Wayland-Smith
County Administrator Mark Scimone
Public Information Officer Samantha Field
Assistant Director of Finance Keith Lummis
Treasurer Cindy Edick
County Clerk Michael Keville
Dan Cummings County Clerk Intern
Deputy Treasurer Rebecca Marsala
Supervisor John Pinard
Camron Beck, ECC Technologies via Zoom
Andy Lukasiewicz ECC Technologies via Zoom

A quorum being present, Chairman Matt Roberts called the meeting to order at 9:00 a.m. in the Supervisors Chambers.

I. Approval of Minutes:

Motion by C. Moses to approve the minutes of the February 24, 2022 meeting; seconded by M. Cavanagh.
Motion unanimously approved.

II. County Clerk

County Clerk Michael Keville reported the DMV year to date totals are down from \$396,000 to \$300,000. Year to date clerk fees are down by \$6,000 for this period. Clerk Keville stated that there are several vacant positions in both the Clerk's Office and the DMV. Filling these positions will be reevaluated periodically and as business increases. Information Technology Director Paul Lutwak is working on providing recording clerks the ability to work remotely and provide flexibility to their work schedules.

At the 2022 NYSAC Legislative Conference held in March, Clerk Keville attended a session promoting a better relationship between job market and child care. On campus daycare has been provided in some counties already and is being considered here in Madison County. Another session that Clerk Keville attended focused on Native American Affairs. The dispensing of marijuana on Indian reservations is expected to bring negative side effects to our communities due to lack of regulations. Several Native American entities have already begun selling marijuana, to his knowledge. Oneida Indian Nations has not started at this time. At NYSAC Clerk Keville also learned that mental health services are being introduced in school settings in some communities. Soon mental health counselors will be imbedded full time in our local schools, as well. This program will be funded by the American Rescue Plan Act of 2021.

Clerk Keville reported that a new logo to help promote the Wampsville DMV Office was chosen as a winner of the poster contest and will be publicized in the DMV office. Clerk Keville also reported that the high density shelving installation for remote storage in building 4 is complete. A proclamation will be presented at the April Board of Supervisor's meeting promoting organ, eye and tissue donation.

III. ECC Technologies Presentation

Andy Lukasiewicz and Camron Beck presented the Committee with a high level comparison between two funding options for the Madison County Rural Broadband project. Option one included bond funding of \$3,385,387 at

2.25%. Option 2 is funded by available resources, possibly fund balance, with no interest expense. No bond funding is used for this option. The cash flow created from this project would eventually pay for itself over time. The expected completion date of the project is 2024. A third option that might also be considered is financing part of the project.

Treasurer Edick shared estimated Debt Service Schedule for Madison County Rural Broadband Project for ten and fifteen years with the committee.

IV. Finance Director:

Finance Director Lou Anne Randall reported that the Finance department is working diligently on preparation for closing of 2021.

V. Treasurer:

Deputy Treasurer Rebecca Marsala provided details behind resolution 17; an agreement with VHB Engineering, Surveying, Landscape and Architecture and Geology, PC. This agreement will be utilized to upgrade Madison County's tax maps and GIS data and will provide a smooth transition for the transfer to the new 911 CAD System.

Treasurer Cindy Edick thanked the Committee for allowing the addition of the second Deputy Treasurer's position. One application for the position has already been received and there will be an advertisement published soon for this position.

Treasurer Edick reported an increase of \$945,809 (23.78%) in sales tax distributions. AIM is no longer being deducted from the distributions and deductions for the Distressed Hospitals and Health Care Providers is expected to end as well. This will allow 100% of the sales tax to remain local.

VI. Finance:/Treasurer Year End Process:

Treasurer Cindy Edick, County Administrator Mark Scimone, Finance Director Lou Anne Randall, and Assistant Director of Finance Keith Lummis met recently to brainstorm on how to simplify year-end budget modifications. The year-end clean-up process has evolved over the years depending on interpretations of the requirements set by the State Comptroller. Year-end processing creates a huge workload with many budget modifications. Bonadio agreed with creating a policy for year-end budget modifications to be summarized in a report that is presented to the Board of Supervisors for review. The consensus of the Committee was to follow through with the current practice of processing year-end budget modifications for 2021 and create a policy for summarizing year-end budget modifications for future years' processing.

VII. Resolutions:

1. Authorizing the modification of the 2021 adopted County Budget (Personal Services).
2. Authorizing the modification of the 2021 adopted County Budget (A3110 Sheriff).
3. Authorizing the modification of the 2021 adopted County Budget (FICA).
4. Authorizing the modification of the 2021 adopted County Budget (Grant Salary & Fringes).
5. Authorizing the modification of the 2021 adopted County Budget (County Road).
6. Authorizing the modification of the 2021 adopted County Budget (road Machinery).
7. Authorizing the modification of the 2021 adopted County Budget (A3150 Sheriff).
8. Authorizing the modification of the 2021 adopted County Budget (A1174 Hurrell-Harring ILS Grant).
9. Authorizing the modification of the 2021 adopted County Budget (A1680 Information Technology).
10. Authorizing the modification of the 2021 adopted County Budget (3410 Emergency Management).
11. Authorizing the modification of the 2021 adopted County Budget (A3316 STOP DWI Grants).
12. Authorizing the modification of the 2021 adopted County Budget (1930 Liability insurance).
13. Authorizing the modification of the 2021 adopted County Budget (1169 DA Seized Assets Activity).
14. Authorizing the modification of the 2021 adopted County Budget (1640 Central Garage).
15. Authorizing the modification of the 2021 adopted County Budget (Sales Tax).
16. Modifying the 2022 adopted County Budget (Real Property)

17. Authorizing the Chairman to enter into an agreement with VHB Engineering, Surveying, Landscape and Architecture and Geology, PC (VHB) to Upgrade Madison County's Tax Maps and GIS Data to ArcGIS Pro.
18. Authorizing the modification of the 2022 adopted County Budget (4308 Mental Health-Clinic).
19. Authorizing 2022 budget modification for the Federal & State Grant Immunization Action Plan
20. Authorizing the modification of the 2022 adopted budget (Safe Harbour).
21. Authorizing the modification of the 2022 adopted County Budget (PEAF).
22. Authorizing the modification of the 2021 adopted County Budget (Year End).
23. Authorizing the modification of the 2022 adopted County Budget (Gorman Pathways Reno).
24. Authorizing the modification of the 2022 adopted County Budget (Brown Rd. Utilities).
25. Authorizing the modification of the 2022 adopted County Budget (Road Machinery).
26. Authorizing the modification of the 2022 adopted County Budget (Sanitary Sewer Project).
27. Authorizing the modification of the 2022 adopted County Budget (Clockville Water District).
28. Authorizing the modification of the 2022 adopted County Budget (3645 Homeland Security) Hazard Mitigation Plan.
29. Authorizing the modification of the 2022 adopted County Budget (3140 Probation).
30. Authorizing the modification of the 2022 County Budget (1171 ACP).
31. Authorizing the modification of the 2022 County Budget (1172 ACP).
32. Authorizing the modification of the 2022 adopted County Budget (Aquatic Vegetation).

C. Moses made a motion to review and approve resolutions 1-27; seconded by M. Cavanagh. C. Moses made a motion to modify resolution 22-17 to replace "it has been recommended by Jeremy Balls from Motorola" in the 5th Where As with "it has been recommended by Motorola"; omitting the name of the representative. J. Cunningham seconded the motion to amend this resolution. The committee unanimously approved all resolutions including the amendment to 22-17.

VIII. Preferred Agenda:

It was the consensus of the Finance Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

IX. Next Meeting: April 28, 2022

X. Adjournment:

The Committee adjourned at 9:58 a.m. on the motion of C. Moses; seconded by M. Cavanagh. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman Matthew Roberts approved on April 28, 2022.