

Finance, Ways and Means Committee

Meeting Minutes

October 27, 2022 9:00 a.m.

PRESENT: Chairman Matt Roberts
Vice Chairman Cliff Moses
Supervisor Jim Cunningham
Supervisor Ronda Winn
Supervisor Mary Cavanagh

OTHERS PRESENT: Samantha Field, Public Information Officer
Keith Lummis, Assistant Director of Finance
Cindy Edick, Treasurer
Michael Keville, County Clerk
Rebecca Marsala, Deputy Treasurer
Ryan Chaires, Deputy Treasurer
Emily Burns, Clerk to the Board
Lou Anne Randall, Finance Director
Tina Wayland-Smith, County Attorney
Mark Scimone, County Administrator
Kristin Guinto, Confidential Secretary to the Board
John Becker, Chairman of the Board of Supervisors

New Vision Students in attendance:
Anthony Rocco – New Vision Teacher
Mattingly Clarke
Gianna D’Amico
Taylor Taiwo
Delaney Livermore
Hailee Blasier
Jenna Gustin

A quorum being present, Chairman Matt Roberts called the meeting to order at 9:00 a.m. in the Supervisors Chambers.

I. Approval of Minutes:

Motion by M. Cavanagh to approve the minutes of the September 29, 2022 meeting; seconded by J. Cunningham. Motion unanimously approved.

II. Finance Director:

According to Finance Director Lou Anne Randall, testing in Enterprise ERPS is in full motion and conversion is scheduled for November 7th and 8th. MUNIS will not be available for use during the conversion period. Documentation pertaining to GASB 87 is being collected for AUD reporting. Director Randall, with Treasurer Cindy Edick, is calculating fringe benefits for the 2023 budget. Director Randall reported that \$43 million has been invested with Three + One and expects \$997,549 interest earned as of September 7, 2023. Mass Mutual was purchased by Empower Retirement generating the transition to a new computer program for retirement system.

III. Treasurer:

Deputy Treasurer Rebecca Marsala informed the Committee that the annual land auction is complete. Resolution number 16 on today’s agenda shows advertising expense of \$6,914 is generated from the annual land auction which pays the auctioneers and the advertising and is not tax payer dollars. Thirty-two properties were sold at the auction profiting \$266,000.

Treasurer Cindy Edick reported that sales tax for the third quarter of 2022 increased 6.08% over 2021. Thirty-eight million was estimated for 2022 of which 58% is kept in the County and 42% is shared with the towns and villages. Treasurer Edick and the Committee agreed that the Bond Anticipation Note with call feature for renewal of the Clockville Water District was the best option. Third quarter ARPA reporting is in process. There is \$825,000 remaining to be spent by 2024.

Treasurer Edick discussed the tax cap and its effects on local municipalities and certain programs such as Raise the Age. The 2023 budget was also discussed with the Committee. Because White Collar, Teamsters, and PBA contracts are not settled, 2023 salary budgets are incomplete at this time. Several lease vehicles have not yet been delivered due to supply chain issues therefore, the 2023 budget is currently estimated for leased vehicles. Sales tax for 2023 is budgeted. The receipt Host Community Benefit in 2023 weighs heavily on 2023 budget for unexpended reserve. Many Not for Profit Agencies are requesting an increase for 2023 but the budgets remains flat.

IV. County Clerk

County Clerk Michael Keville reported a decline in DMV and County Clerk month and year to date totals but the department is on track to earnings of \$1.4 million for 2022. The decrease in earnings is partially attributed to the slump in new auto sales and the supply chain issues driving the decrease of auto manufacturing. Clerk Keville noted resolutions on today's agenda for GAP Elimination and Mortgage Tax as well as 2023 agreements with three abstract companies. Annual fees were increased from \$3,400 to \$3,500 per year.

Clerk Keville has shared the Monday Meal Program, promoting eateries of Madison County, to Highway, Buildings and Grounds Committee and anticipates meeting with Public Health department for clarification of requirements needed for this program to move forward. Clerk Keville participated in a Foster Care event at Cazenovia College where he advised on steps for those aging out of the foster care program to obtain either a non-driver ID or a driver's license. As a result, the NYS Office of Child and Family Services will be holding a meeting with Madison County representatives to evaluate updating their guidelines to make acquisition of non-driver ID's standard procedure when children enter the foster care system. At a recent press conference held at Hancock Airport, Clerk Keville and NYS DMV Commissioner Mark Schroeder discussed details of enhanced licenses, REAL IDs and the deadline for changes air travel requirements.

V. Resolutions:

1. Authorizing the disbursement of GAP Elimination Funds to Madison County Towns and Villages.
2. Approval Mortgage Tax Report Fall 2022.
3. Accepting tentative budget as filed by the Budget Officer.
4. Appointing a committee to review the 2023 tentative budget.
5. Authorizing a public hearing on the tentative County budget for fiscal year 2023.
6. Authorizing public hearing on the tentative budget for Cowaselon Watershed District for 2023.
7. Authorizing public hearing on the tentative budget for Clockville Water District for 2023.
8. Adopting Local Law No. 7 for the year 2022.
9. Adopting budgets for the County of Madison for fiscal year 2023.
10. Appropriation for Conduct of County Government for fiscal year 2023.
11. Apportionment of county taxes.
12. Levying unpaid central school district taxes.
13. Levying unpaid village taxes.
14. Authorizing Chairman to enter into agreements with abstract companies for 2023.
15. Authorizing the County Chairman and the Clerk to the Board of Supervisors to sign, seal and deliver tax warrants for fiscal year 2023.
16. Authorizing the modification of the 2022 County budget (1362 Tax Advertising & Expense).
17. Authorizing the modification of the 2022 adopted County budget (ARPA).
18. Authorizing a budget modification for the 2022 adopted budget for the Children with Special Health Care Needs Grant renewal.
19. Authorizing the modification of the 2022 adopted County budget (Mental Health Phase II).
20. Authorizing the modification of the 2022 adopted County budget (ARPA) (3411 Emergency Management).

21. Authorizing the Chairman to accept grant funds with the US Department of Justice – 2022 BJA FY22 comprehensive opioid, stimulant, and substance abuse site-based program and modifying the 2022 County budget (3150 Sheriff-Correctional Facility).
22. Authorizing the modification of the 2022 adopted County budget (1986 Traffic Diversion Program).
23. Authorizing the Chairman to enter into an agreement with the NYS Division of Homeland Security and Emergency Services –FY2022 State Homeland Security Program (SHSP) and modifying the 2022 County budget (3645 Homeland Security).
24. Authorizing the Chairman to accept a Victim Assistance Program Grant Award from the New York State Office of Victim Services for FY2022-2025 & modifying the 2022 adopted County budget (3118 OVS Grant).
25. Indicating certain intent pursuant to RPTL 487(9) and directing the Madison County Department of Law to issue certain notice to NexAmp Solar, LLC.
26. Authorizing the modification of the 2022 adopted County budget (ARPA).

C. Moses made a motion to review and approve resolution 1-26; seconded by M. Cavanagh. . The Committee unanimously voted on and approved all resolutions.

VI. Preferred Agenda:

It was the consensus of the Finance Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

VII. Next Meeting: To Be Determined

VIII. Adjournment:

The Committee adjourned at 10:00 a.m. on the motion of M. Cavanagh; seconded by J. Cunningham. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman Matt Roberts on November 22,, 2022.