

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
August 23, 2023*

PRESENT: Vice Chairman Pete Walrod
Supervisor Bill Zupan
Supervisor Joe Wicks
Supervisor Greg Reuter

ALSO: County Administrator Mark Scimone
Probation Director Joanne Miller
First Assistant County Attorney Jeff Aumell
Undersheriff Bill Wilcox
Director of Emergency Management Dan Degear
Deputy Director of Emergency Management Mike Sudol
Director of EMS Jenna Illingworth
Assistant Director of EMS Tom Dorn
Assigned Counsel Administrator David DeSantis
Treasurer Cindy Edick
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Clerk to the Board Emily Burns
Confidential Secretary to Board of Supervisors Kristin Guinto
Town of Hamilton Supervisor Eve Ann Shwartz
Town of Lincoln Supervisor Melissa During (via Zoom)
Town of Lincoln Clerk Peggy LeClair (via Zoom)
Town of Lenox Supervisor John Pinard

ABSENT: Chairman Rex Vosburg

The meeting was called to order by Vice Chairman Pete Walrod at 9:00 a.m. in the Chambers.

Minutes:

The minutes of the July 26, 2023 meeting were unanimously approved on the motion of Supervisor Joe Wicks and second of Supervisor Greg Reuter.

Probation:

Probation Director Joanne Miller provided the following updates:

- Review of 2024 budget. Most State Aid has remained the same; small decrease in Ignition Interlock grant and also small decrease in DWI supervision fees. Have budgeted \$11,000 we pay for computer software maintenance every year for the Case Management program. Talked with IT Director Paul Lutwak about having it hosted at AutoMon instead of the County. He will discuss with them and if we decide to go that route it will come out of our budget and go into his. There is a decrease in the Central Telephone Expense as most officers are using cell phones now so there is a little increase in that account. The rest is Personnel

increases for salaries.

- Still have two vacancies; one for a Probation Officer and one for a Senior Probation Officer. Interviewed people currently on the list. The test was given in June so we should have the results in September or October.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Agreement with King & King Architects

The Committee unanimously approved the resolution on the motion of Wicks and second of Reuter.

Assigned Counsel Administrator David DeSantis provided the following updates:

- Discussion of budget modifications for grants going to Finance, Ways & Means. CAFA 4 pays for CAP court for the next three years. Will pay for Counsel First Appearance for all arraignments day and night. Don't receive transportation or mileage; increased per diem fee to accommodate for the no travel time. Distribution 11 covers the salary of one of our assistants and covers expert services for family and criminal court. Distribution 12 covers the Westlaw attorney research program and investigators in family and criminal court. Distribution 9 and 10 are old Public Defender funds that were not spent. Will be used to pay for our portion of construction costs to expand and remodel an area in the office to create an attorney office and extra office. Gorman will pay \$70K from a grant towards construction costs and will guarantee no rent increase for five years and for the additional five years there will be only a 3% increase.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolution to the Committee:

Authorizing the Chairman to Accept Funds From the New York State Governor's Traffic Safety Committee and Modifying the 2023 Adopted County Budget

The Committee unanimously approved the resolution on the motion of Zupan and second of Wicks.

Undersheriff Bill Wilcox provided the following updates:

- Have budget modification going to Finance, Ways & Means for forfeiture expense and federal seized asset expense.
- Still 14 positions short in the jail. Neal Schneider is the new Captain; was promoted last week. Working on hiring people.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into a Memorandum of Understanding with Southern Madison County Volunteer Ambulance Corps, Inc. for Use of Ambulances

The Committee unanimously approved the resolution on the motion of Wicks and second of Reuter.

Emergency Management Director Dan Degear provided the following updates:

- Open house for BOCES program for firefighters was last week. Attended by half the

students and their parents and BOCES administration. Kicks off in September; two hours a day.

- Some talk of a full eclipse next Spring and the potential impacts that could create.
- COVID may be back. Three Syracuse hospitals on full mask mandates again. Had requests for COVID tests; put in request for the State to supply those but have not heard back.
- Handout of draft 2024 budget. Main increase in Communications Center is payroll. Slight decrease in EM cost; pulling out Jenna's salary and putting into EMS. Medical Director cost will be staying in EM. EMS is the big new piece.
- Draft Agency Agreements handed out for 2024 funding. Please review, and we will have a follow-up at the next meeting.

Director of EMS Jenna Illingworth provided the following updates:

- For the last month have had 14 fly car calls and 87 ambulance calls with 6 calls flipped. So far for the year have had 323 fly car calls and 589 ambulance calls with 58 calls flipped. Doing well with call volumes.

Executive Session:

A motion was made by Vice Chairman Pete Walrod to enter into executive session at 9:48 a.m. for the purpose of contract negotiations and attorney advice. Supervisor Joe Wicks seconded the motion and it was unanimously carried.

A motion was made by Supervisor Reuter to exit executive session at 10:42 a.m. Supervisor Wicks seconded the motion and it was unanimously carried.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Adjournment:

The Committee adjourned at 10:42 a.m. on the motion of Wicks and second of Zupan.

Next Meeting Date:

Wednesday, September 27, 2023 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.