

Highway, Buildings and Grounds

Wednesday, June 29, 2022 @ 1:00 PM

Chambers/ Zoom

MINUTES

1:00 PM Call Meeting to Order

Chairman William Zupan called the meeting to order at 1:01 p.m. in Chambers.

Committee Members Present:

Vice Chairman Jon Pinard, Supervisors Paul Walrod, Greg Reuter & Alexander Stepanski

Others Present:

Director of Public Facilities John Regan, Maintenance Supervisor Lyle Malbouf, Deputy Highway Superintendent Brad Newman, Assistant County Attorney Jeff Aumell, Board Chairman John Becker, Public Information Assistant Ryan Coe, Director of Finance Lou Anne Randall, Lincoln Supervisor Melissa During, Board Clerk Emily Burns

Approval of Minutes

- Approval of minutes for May 25, 2022 regular meeting

Motion by Pete Walrod to approve the minutes of the May 25, 2022 regular meeting. Second by Greg Reuter. The motion was Passed.

Other Committee Business

1. Authorizing the modification of the 2022 adopted county budget (ARPA)

Consensus of the Committee, Resolution approved by FWM Committee

Highway:

1. Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore

Motion by John Pinard to approve the resolution. Second by Greg Reuter. The motion was Passed.

2. Authorizing the Modification of the 2022 Adopted County Budget (Road Machinery - Gasoline & Diesel Fuel)

Motion by Pete Walrod to approve the resolution. Second by John Pinard. The motion was Passed.

3. Authorizing Attendance at an Out-Of-State Recertification Training
Motion by Greg Reuter to approve the resolution. Second by Pete Walrod. The motion was Passed.
4. Highway Highlights 6-29-22
Deputy Highway Superintendent Brad Newman, reviewed the department highlights with the committee

Facilities/Maintenance:

1. Authorizing the Chairman to award Bid 22-28 and enter into an agreement with AJB Property Maintenance LLC
Motion by John Becker to approve the resolution. Second by Greg Reuter. The motion was Passed.
2. Authorizing the Chairman to enter into an agreement with C&S Engineers Inc.
Motion by Greg Reuter to approve the resolution. Second by Pete Walrod. The motion was Passed.
3. Authorizing Bid Award to Kinsley Power Systems for Paralleling Generators for the County Complex
Motion by Pete Walrod to approve the resolution. Second by Greg Reuter. The motion was Passed.
4. Facilities Highlights
Director of Public Facilities, John Regan, reviewed the department highlights with the committee
5. Central Services Monthly Report
Director of Public Facilities, John Regan, reviewed the Central Services monthly report

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Next Meeting: Wednesday, July 27, 2022 @ 1:00 p.m. Chambers

Adjourn

Motion by Pete Walrod to meeting was adjourned at 1:22 p.m.. Second by Greg Reuter. The motion was Passed.

Highway, Buildings and Grounds

Wednesday, May 25, 2022 @ 1:00 PM

Chambers/ Zoom

MINUTES

1:00 PM Call Meeting to Order

Vice-Chairman Jon Pinard called the meeting to order at 1:00 p.m. in Chambers.

Committee Members Present:

Chairman William Zupan via zoom, Vice Chairman John Pinard, Supervisors Paul Walrod, Greg Reuter

Committee Members Absent:

Supervisor Alexander Stepanski

Others Present:

Director of Public Facilities John Regan, Maintenance Supervisor Lyle Malbouf, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeff Aumell, County Administrator Mark Scimone, Public Information Assistant Ryan Coe, Assistant Director of Finance Keith Lummis, Lincoln Supervisor Melissa During, Board Clerk Emily Burns

Approval of Minutes

- Approval of minutes for the April 27, 2022 regular meeting minutes
Motion by greg reuter to approve the minutes of the April 27, 2022 regular meeting. Second by Pete Walrod. The motion was Passed.
Absent: Stepanski

Highway:

1. Designating Disposal of Surplus County Personal Property
consensus of the committee
2. Designating Disposal of Surplus County Personal Property
consensus of the committee
3. Authorizing the Modification of the 2022 Adopted County Budget
Motion by Pete Walrod to approve the resolution. Second by greg reuter. The motion was Passed.
Absent: Stepanski
4. Authorizing the Chairman to Enter into an Agreement with Dolomite Products Company Inc.

Motion by greg reuter to approve the resolution. Second by Pete Walrod. The motion was Passed.

Absent: Stepanski

5. Authorizing the Modification of the 2022 Adopted County Budget (Road Machinery)

Motion by Pete Walrod to approve the resolution. Second by greg reuter. The motion was Passed.

Absent: Stepanski

6. Rehabilitation of Certain County Roads and Bridge Replacements for 2022

Motion by greg reuter to approve the resolution. Second by Pete Walrod. The motion was Passed.

Absent: Stepanski

7. Authorizing the Modification of the 2022 Adopted County Budget

Motion by Pete Walrod to approve the resolution. Second by greg reuter. The motion was Passed.

Absent: Stepanski

8. Highway Highlights 5-25-22

Highway Superintendent, Joe Wisinski, reviewed the department highlights with the committee

Facilities/Maintenance:

1. Authorizing the Chairman to award Bid 22-07 and enter into an agreement with Excel Management Corp DBA Lawn Medic

Motion by Pete Walrod to approve the resolution. Second by greg reuter. The motion was Passed.

Absent: Stepanski

2. Authorizing the Chairman to enter into an agreement with Johnson Controls Fire Protection LLP

Motion by greg reuter to approve the resolution. Second by Pete Walrod. The motion was Passed.

Absent: Stepanski

3. Authorizing the Chairman to terminate an agreement with Barton & Loguidice, D.P.C.

Motion by Pete Walrod to approve the resolution. Second by greg reuter. The motion was Passed.

Absent: Stepanski

4. Authorizing the Chairman to enter into an agreement with Barton & Loguidice, D.P.C.

Motion by greg reuter to approve the resolution. Second by John

Pinard. The motion was Passed.

Absent: Stepanski

5. Facilities Highlights

Director of Public Facilities, John Regan, reviewed the department highlights with the committee

6. Central Services Monthly Report

Director of Public Facilities, John Regan, reviewed the Central Services monthly report

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee. Motion by Pete Walrod to Motion. Second by greg reuter. The motion was Passed.

Absent: Stepanski

Next Meeting: Wednesday, June 29, 2022 @ 1:00 p.m. in Supervisor's Chambers

Adjourn

Motion by Pete Walrod to meeting was adjourned at 2:04 p.m.. Second by greg reuter. The motion was Passed.

Absent: Stepanski

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, the American Rescue Plan Act of 2021 provided \$350 billion in emergency funding for eligible state, local, territorial and tribal governments; and

WHEREAS, Madison County's total allocation amounted to \$13,779,458; and

WHEREAS, Madison County received \$6,889,729, representing the first half of its total allocation, in May 2021; and

WHEREAS, Madison County received \$6,889,729, representing the second half of its total allocation, in June 2022; and

WHEREAS, the funds must be used in accordance with expenditure guidelines set forth by the United States Treasury; and

WHEREAS, following review of the guidelines and potential uses of the funds, it has been decided to allocate most of the remaining funds for spending.

NOW, THEREFORE, BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

9999 Non Departmental Revenue

	<u>From</u>	<u>To</u>
<u>Revenue</u>		
A999995 440895 Fed Aid Coronavirus Fiscal Recovery Funds	\$ <u>4,383,197</u>	\$ <u>8,978,167</u>
Control Total		\$ <u>4,594,970</u>

1411 County Clerk (ARPA)

Expense

A141110 540857 Mobile DMV Unit	\$-0-	\$75,000
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1481 Public Information (ARPA)

Expense

A148110 511000 Personal Services Full Time	\$28,494	\$73,694
A148110 581100 Retirement Expense	3,265	7,695
A148110 582100 Social Security & Medicare Expense	2,188	5,648
A148110 583100 Workers Compensation Expense	23	93
A148110 585100 Disability Expense	59	139
A148110 586100 Employee Health Insurance Expense	13,385	20,145

1631 County Buildings (ARPA)

Expense

A163110 540238 Rest Room Renovations-2 nd Floor COB	\$-0-	\$255,000
A163110 540352 Morrisville Highway Garage Site Expense	250,000	1,550,000
A163110 540448 Heat Pumps	-0-	40,000
A163110 548700 Health & Human Services Parking Lot	-0-	178,627

1681 Information Technology (ARPA)

Expense

A168110 540414 Switches	\$136,155	\$336,155
A168110 540417 Document Management Software	-0-	120,000

A168110 540418 Exchange Online	-0-	70,000
A168110 540419 Public Health Conference Room Upgrade	-0-	50,000

3023 Communications E911 (ARPA)

Expense

A302330 541943 Recorder Upgrade for 911	\$-0-	\$60,000
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3411 Office of Emergency Management (ARPA)

Expense

A341130 529064 Material Handling Equipment	\$-0-	\$40,000
A341130 540225 Paving EMTC Parking Lot	-0-	80,000
A341130 540251 Concrete Pad for Vehicle-Fire Training/EMTC	-0-	65,000

4018 Public Health (ARPA)

Expense

A401840 540151 Health Festival	\$-0-	\$25,000
A401840 540152 Survey/Data Collection	-0-	58,000
A401840 540153 Public Health App	-0-	20,000
A401840 540154 Wastewater Testing for Opiates and Cannabis	-0-	15,000

4989 County EMS Program (ARPA)

Expense

A498940 513000 Personal Services Part Time	\$164,736	\$394,736
A498940 524015 Equipment Expense	12,729	62,729
A498940 540122 Equipment Expense	3,065	8,065
A498940 540386 Technology Expense	10,000	12,500
A498940 541030 Training & Staff Development	7,255	14,755
A498940 545090 Medical Supplies	4,319	10,819
A498940 549300 Central Garage	10,000	27,500
A498940 581100 State Retirement Expense	17,061	39,475
A498940 582100 Social Security & Medicare Expense	12,603	30,198
A498940 583100 Workers Compensation Expense	226	15,870
A498940 585100 Disability Expense	990	1,337

6326 Madison Local Eats Program (ARPA)

Expense

A632660 547265 Madison Local Eats	\$127,095	\$-0-
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6327 Buy Local Program (ARPA)

Expense

A632760 547263 Support for Agriculture Economic Development	\$-0-	\$250,000
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6421 Promotion of Tourism (ARPA)

Expense

A642160 542905 Historical Tourism	\$-0-	\$15,000
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9903 Contribution to Other Funds (ARPA)

Expense

A990399 594051 Transfer to County Road Fund	\$-0-	\$370,000
A990399 594101 Transfer to Road Machinery Fund	-0-	925,438
A990399 594220 Transfer to Enterprise Landfill Fund	<u>-0-</u>	<u>75,000</u>

Totals	<u>\$803,648</u>	<u>\$5,398,618</u>
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Control Total		<u>\$4,594,970</u>
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County Road Fund**5114 County Highway (ARPA)**Revenue

D511450 450326 Transfer from General Fund	\$-0-	\$370,000
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Control Total		<u>\$370,000</u>
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Expense

D511450 529111 GPS Unit for Survey Total Station	\$-0-	\$14,000
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D511450 529113 Hand Liner for Striping Crew	-0-	13,000
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D511450 529114 Retroreflectometer	-0-	23,000
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D511450 546002 Guide Rail Box Beam	<u>-0-</u>	<u>320,000</u>
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Control Total		<u>\$370,000</u>
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Road Machinery Fund**5134 Road Machinery Projects (ARPA)**Revenue

DM513450 450326 Transfer from General Fund	\$-0-	\$925,438
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Control Total		<u>\$925,438</u>
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Expense

DM513450 529061 Roof	\$-0-	\$500,000
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DM513450 529094 Dirt Roller	-0-	130,000
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DM513450 529112 Stump Grinder	-0-	45,000
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DM513450 548700 Parking Lot	<u>-0-</u>	<u>250,438</u>
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Totals	\$-0-	\$925,438
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Control Total		<u>\$925,438</u>
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Enterprise Environmental Landfill Fund**8172 Environmental Control (ARPA)**Revenue

EE817280 450326 Transfer from General Fund	\$-0-	\$75,000
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Control Total		<u>\$75,000</u>
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Expense

EE817280 542318 Study	\$-0-	\$75,000
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Control Total		<u>\$75,000</u>
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Dated: July 12, 2022

Mary Cavanagh, Chairwoman
Government Operations Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100%
OF THE FEDERAL-AID AND STATE PROGRAM-AID ELIGIBLE COSTS, OF A
TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS
THEREFORE**

WHEREAS, a Project for the Replacement of a Bridge on Solsville Road (CR41) over Oriskany Creek (BIN 3308890), Town of Madison, Madison County, P.I.N. 2754.70 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of **95%** Federal funds and **5%** non-federal funds; and

WHEREAS, the **County of Madison** desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of **The total Project cost**; and

WHEREAS, the Board of Supervisors hereby approves the above-subject project; and

WHEREAS, the sum of **\$2,289,596** will be appropriated in the Capital Projects Fund, Account **H** , and made available to cover the cost of participation in the above phase of the Project; and

WHEREAS, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Madison County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Highway Buildings & Grounds Committee thereof; and

WHEREAS, the Board of Supervisors hereby approves the above-subject project and hereby authorizes the County of Madison to pay in the first instance 100% of the federal and non-federal share of the cost of the Project or portions thereof; and

NOW BE IT RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER RESOLVED, that the Chairman of the Madison County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement request for Federal- Aid and/or State- Aid on behalf of the County of Madison with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible.

William Zupan, Chairman
Highway, Buildings and Grounds Committee

DATED: July 12, 2022

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

County Road Fund

5010 County Highway Administration

Expense

	<u>From</u>	<u>To</u>
D501050 594101 Transfer to Road Machinery Fund	\$-0-	\$470,000

Control Total

\$470,000

Fund Balance

D 300599 Appropriated Fund Balance

\$-0-

\$470,000

Control Total

\$470,000

Road Machinery Fund

5130 Road Machinery Repairs & Expense

Expense

DM513050 548210 Gasoline	\$290,000	\$460,000
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DM513050 548220 Fuel Oil (Diesel)	300,000	600,000
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Totals

\$590,000

\$1,060,000

Control Total

\$470,000

Revenue

DM513050 450315 Transfer from County Road Fund

\$-0-

\$470,000

Control Total

\$470,000

Dated: July 12, 2022

William Zupan, Chairman
Highway, Buildings & Grounds Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE RECERTIFICATION TRAINING
(HIGHWAY)**

WHEREAS, Line Clearance Arborist Recertification, through ACRT Arborist Training will be held on October 21, 2022 in Portsmouth, NH; and

WHEREAS, Joe Wisinski, Highway Superintendent has requested that Ryan Youngs, Highway Tree Trimmer, attend said recertification training; and

WHEREAS, the expenses are funded through appropriations in the 2022 Highway Department budget; and

WHEREAS, this request has been reviewed and approved by the Highway Buildings and Grounds and the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED, that Ryan Youngs be and hereby is authorized to attend the said recertification training at a cost not to exceed \$700.

Dated: July 12, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee

REQUEST FOR OUT-OF-STATE CONFERENCE AND TRAVEL FORM

TO BE COMPLETED BY EMPLOYEE: (Please Print)

NAME: Ryan Youngs

TITLE: Tree Trimmer

DEPARTMENT: Highway

CONFERENCE NAME: Line Clearance Arborist Recertification through ACRT Arborist Training

LOCATION OF CONFERENCE: The Urban Forestry Center, 27 Elwyn Rd., Portsmouth, NH

TIME AND DATE OF CONFERENCE: October 21, 2022 9:00 am to 6:00 pm

PURPOSE OF CONFERENCE: Recertification as a Line Clearance Arborist

MODE OF TRAVEL: County Vehicle

ESTIMATED COST: Transportation \$ 150.00

 Lodging \$ 250.00

 Meals \$ 100.00

 Registration \$ 200.00

TOTAL \$ 700.00

Signature 6/16/22
Date

TO BE COMPLETED BY DEPARTMENT HEAD:

Budget Code D501050 - 541000

Reimbursement Source(s) and Rate(s) Madison County 2022 Budget

I approve the attendance at the aforementioned conference.

Signature 6/20/22
Date

TO BE COMPLETED BY LEGISLATIVE COMMITTEE:

The above employee is approved for attendance at the aforementioned conference.

Signature Date

TO BE COMPLETED BY GOVERNMENT OPERATIONS COMMITTEE:

The above employee is approved for attendance at the aforementioned conference.

Signature Date

TO BE COMPLETED BY THE CLERK TO THE BOARD OF SUPERVISORS:

The above employee is approved for attendance at the aforementioned out of state conference.

Date of Board Meeting: _____

Resolution Number: _____

Signature Date



LINE CLEARANCE ARBORIST RECERTIFICATION

\$200⁰⁰

Dates & Locations

October 21st | Portsmouth NH

 ADD TO CART

9 AM to 6 PM

This is a one-day course with a minimum of 8 hours. This course is offered exclusively through ACRT Arborist Training, and is the only national line clearance certification program in the United States. Successful completion of this course satisfies OSHA's electrical safety training requirement for students.

The Line Clearance Arborist Recertification is designed for the currently-ACRT LCA Certified tree worker whose person, tree, or equipment comes within the 10' safety zone around energized wires. ACRT Arborist Training certification as a Line Clearance Arborist or Line Clearance Arborist Trainee is issued upon satisfactory completion of the class.

The prerequisites for this class are:

- Current ACRT Line Clearance Arborist Certification in good standing

In this class your employees will learn:

- Updates to OSHA and ANSI Standards
- Aerial Rescue best practices

In order to pass this class, individuals must:

- Perform a safe aerial rescue by the end of the class (manual or using an aerial lift)
- Pass a general knowledge classroom test

Upon successful completion of this class, individuals will receive:

- A one-year certification from ACRT Arborist Training as a Line Clearance Arborist or Line Clearance Arborist Trainee*
- Hardhat decal for line clearance training
- Wallet identification card for line clearance training
- ISA Continuing Education Units (CEUs), if requested

Locations:

- **ACRT (Arlington, TX)**
2501 Centennial Dr.
Arlington, TX 76011
- **ACRT (Nashville, TN)**
1100 Kermit Dr., Suite 204
Nashville, TN 37217
- **Punderson Manor Lodge & Conference Center (Newbury, OH)**
11755 Kinsman Rd.,
Newbury, OH 44065
- **The Biltmore Estate (Asheville, NC)**
2 Hendersonville Rd., Suite C
Asheville, NC 28803
- **Lewis Street Park Gazebo (Monroe, WA)**
561 South Lewis St.
Monroe, WA 98272
- **Burlingame, CA**
850 Burlingame Ave.
Burlingame, CA 94010
- **The Urban Forestry Center (Portsmouth, NH)**
27 Elwyn Rd.,
Portsmouth, NH 03801
- **Toddhall Retreat and Conference Center**
320 Todd Center Dr.
Columbia, IL 62236.

Highway Highlights 6/29/2022

1. Crews are busy either on road projects or work orders. The road striping crew is slightly behind schedule due to staffing shortages and parts delays, but we hope to get them back on schedule soon.
2. The tree crew has been working diligently to stay ahead of the Recycling on our project roads. Delphi road was particularly challenging with several homeowners who required extra care and discussion.
3. The recycling on Oneida Valley Road, Stockbridge Falls, Oxbow Road, Pleasant Valley Road, and Skaneateles Turnpike have all turned out very well. Today they should be working on River Road.
4. On Wednesday June 15th, we had a successful road tour with Supervisors Vosburg and During, going to see the process of recycling on Pleasant Valley road, and then to the Brown Road facility.
5. The Village of Canastota contacted the Highway department about tractor trailers coming into the Village from Canal Road and causing traffic problems making a right hand turn onto Peterboro Street. As stated last month, we researched the NYS Vehicle and Traffic Law on the ability to restrict tractor trailers, and it was determined that the road could be posted by the Highway Superintendent. The signs have been installed and separate concern related to the posting on Canal road, from Owl wire in Canastota, was resolved.
6. One of our Crew Supervisors was moved back to HEO for not successfully completing the probationary period. This was a difficult decision because the employee was a long time employee with a good amount of knowledge and experience, but the lack of a positive attitude ultimately caused the result. We are having some difficulty with getting people interested in stepping up to a Crew Supervisor position from MEO or HEO. We have had some preliminary discussions with Ryan Aylward on finding a way to provide more of an incentive.
7. We are working without an overhead door in the Wampsville shop in the Central Garage bay. Service and repair work requires using the overhead door adjacent to the vehicle lift and maneuvering back over to the lift area. Facilities is working to get a replacement door.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO AWARD BID 22-28 AND ENTER INTO AN
AGREEMENT WITH AJB PROPERTY MAINTENANCE LLC**

WHEREAS, Madison County has a need for maintenance to be performed at Childs Ditch located in the Cowaselon Creek Drainage Ditch in the Town of Lenox; and

WHEREAS, sealed bids were received and opened on June 14, 2022 for brush hog mowing of approximately 3.5 miles of ditch, both sides, (BID 22-28); and

WHEREAS, all bids have been canvassed and reviewed and it is recommended for the bid to be awarded to the apparent lowest responsible bidder; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends moving forward with entering into the contract as recommended for the performance of this work;

NOW, THEREFORE, BE IT RESOLVED, that the County accept the following bid(s) for the work heretofore described with services commencing July 15, 2022 and ending September 30, 2022, to wit:

Bid Ref. No. 22-28-Mowing/Brush Hog Services for the Childs Ditch, Cowaselon Creek

**AJB Property Maintenance LLC
6057 Mills Rd.
Durhamville, NY 13054**

TOTAL BID: \$28,475.00

BE IT FURTHER RESOLVED, that, upon receipt of all contract documents, the Chairman be and hereby is authorized to enter into said contract, copies of which are on file with the clerk of the Board.

Dated: July 12, 2022

William Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH C&S ENGINEERS INC**

WHEREAS, Madison County has a need for a fire alarm systems upgrade at our Public Safety Building; and

WHEREAS, sealed bids were received and opened on June 14, 2022 for professional architect services for the design of the fire alarm system upgrade at the Public Safety Building (RFP P13-22); and

WHEREAS, all bids have been canvassed and reviewed and it is recommended for the bid to be awarded to the apparent lowest responsible bidder; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends moving forward with entering into the contract as recommended for the performance of this work;

NOW, THEREFORE, BE IT RESOLVED, that the County accept the following bid for the work heretofore described with services commencing July 15, 2022 and ending September 30, 2024, to wit:

RFP P13-22 Architect Services for the design of the Public Safety Building Fire Alarm System Upgrade

**C&S Engineers, Inc.
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212**

TOTAL BID: \$23,760

BE IT FURTHER RESOLVED, that, upon receipt of all contract documents, the Chairman be and hereby is authorized to enter into said contract, copies of which are on file with the clerk of the Board.

Dated: July 12, 2022

William Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING BID AWARD TO KINSLEY POWER SYSTEMS FOR PARALLELING
GENERATORS FOR THE COUNTY COMPLEX**

WHEREAS, sealed bids were opened on June 23, 2022 for BID 22-08, Paralleling Generators for the County Complex; and

WHEREAS, all bids have been canvassed and reviewed by Wendel Engineering who made their recommendation that the bid be awarded to the apparent lowest responsible bidder that met design specifications:

KINSLEY POWER SYSTEM

TOTAL BID: \$225,500.00

WHEREAS, the cost for the commodity purchases has been appropriated in the 2022 adopted county budget;

WHEREAS, the bid award was reviewed and approved by the Highway, Buildings & Grounds Committee on June 29, 2022,

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors approves awarding Bid 22-08 for the paralleling generators.

Dated: July 12, 2022

William Zupan, Chairman
Highway, Buildings and Grounds Committee



Date: 6/28/2022
 Laurie Winters Purchasing Agent
 Madison County
 138 North Court St.
 Wampsville, New York, 13163

**SUBJECT: Engineer's Recommendation to award purchase of generators and ATS
 Wendel Project No.402006**

Dear Ms. Winters and Mr. Regan

Bids were received and opened for the purchase of (2) 200kw natural gas generators and (1) 800-amp service entrance rated automatic transfer switch (ATS), with bypass, and the required equipment and programming to operate the generators in a parallel configuration. The bids are:

1. Stark Tech: Bid amount of \$207,413 for Generac generators and ASCO 7000 ATS with a bypass. A deduction of \$12,000 was included for use of a non-bypass ASCO 7000 ATS.
2. Kinsley: Bid amount of \$225,500 for Kohler generators and ASCO 7000 ATS with a bypass. A deduction of \$19,000 was included for use of a non-bypass ASCO 7000 ATS, and a deduction of \$18,930 was included for standard sound attenuated enclosure in place of the premium sound attenuated enclosure.
3. Curtis Power Solution: Bid amount of \$251,763 for MTU generators and ATS with a bypass.
4. Cumming Sales and Service: Bid amount of \$315,000 for Cummins generators and ATS with a bypass.

Wendel Engineer Case Smeenk PE. contacted the 2 lowest bidders and discussed the sound ratings of the enclosures and the ATS options. Keenan Nolan from Stark stated they did not bid a sound attenuator enclosure and the sound level of the Generac standard enclosure at 100% load is 80dB. David Lavender of Kinsley explained the proposed premium sound attenuated sound level would be 70dB and the standard sound attenuated enclosure would be 73dB. Note: The technical specification states a maximum of 78dB is allowable for the attenuated sound level.

Case and John Regan discussed the need for an ATS with a bypass and decided, based on the following reasons, a bypass ATS is not required:

1. Space requirements
2. ATS(s) infrequently fail and the ATS can be manually transferred in the event of a failure.
3. Spare conductors are to remain in place between the transformer and the main switchboard which could be reconnected in the event of a failure.
4. The IT room panel will have dedicated portable generator connections.
5. Additional cost

Both low bidders are offering the ASCO ATS 7000 with bypass with the same features. Both suppliers offer a deduct to provide the same 7000 ATS without a bypass. Kinsley offers a \$18,930 deduct while Stark offers a \$12,000 deduct. Note: The ATS without bypass can be purchased with either a NEMA #1 enclosure or a NEMA #12 enclosure. The NEMA #12 enclosure will fit in the 37.5" space where the ATS will be located. However, the NEMA #1 enclosure is 38" wide and will not fit in this space.

Stark Tech's proposed enclosure does not meet the specified sound level requirements while both of the Kinsley enclosures meet the required specifications. Wendel recommends Madison County purchases the Kinsley's Kohler generators with standard sound attenuated enclosures, and the ASCO 7000, NEMA 12, non-bypass ATS, for the sum of \$187,570. This is the lowest priced proposal after adjustments. Please refer to the attached excel spread sheet for further analysis. Please have the supplier provide submittals of equipment for engineering approval prior to final order. If you have any questions or comments, please do not hesitate to contact me.

Sincerely,

Case Smeenk PE.

WENDEL

Supplier	Stark	Kinsley	Curtis	Engineer Comments
Generator Manufacture	Generac	Kohler	MTU	
# of Cylinders	6 inline	V8	6 inline	
Turbo Charged	YES	YES	?	
Size LxWxH W/O Enclosure	128"x53"x62"	110"x 53"x71"	142"x63"x80"	
Weight (lbs) W/O Enclosure	5500	4480	6,258	
Enclosure size LxWxH	207"x64"x129"	?	244"x62"x96"	
Encloser weight (lbs)	7000	?	?	
Sound dB with standard enclosure	80	73	71.4	Per phone calls to Stark and Kinsley 6/27/22
Warranty (years)	5	5	2	
Includes Generator connect panel	No	Yes		Added value estimated to be \$8000
Includes Load Center	Yes	Yes	Yes	
Proposal Cost	\$207,413	\$225,500	\$251,763	
Deduct Premium Sound to 70dB		(\$18,930)		Not required and only reduces sound by 3dB. Provides space heater and operable dampers which will require more service per phone call 6/27/22
Less By-Pass ATS	(\$12,000)	(\$19,000)		Remains ASCO 7000 but no by-pass per phone call 6/27/22 Make sure it is NEMA 12 enclosure which is 36.06" wide the desired space is 37.5" wide.
Final Cost	\$195,413	\$187,570	\$251,763	



Madison County Purchasing Office

Computation of Bids
 RFB 22-08 Paralleling Generator(s) for the County Complex
 6/23/2022 @ 2:15 pm

			Vendor	1	2	3	4
			Name	Stark Tech.	Cummins Sales & Service	Kinsley Power Systems	Fantasia/Curtis Power Solutions
Item No.							
1		Lump Sum		\$ 204,413.00	\$ 315,000.00	\$ 221,000.00	\$ 243,096.00
2		Delivery		\$ 3,000.00	\$ -	\$ 4,500.00	\$ 8,667.00
		TOTAL		\$ 207,413.00	\$ 315,000.00	\$ 225,500.00	\$ 251,763.00

Facilities Updates 6/29/22

Maintenance Highlights

- Corrected water problems at Oxbow Park and Nichols Pond Park
- Replaced pump gear in chiller at County Office Building
- Completed overhaul of PSB D10 Unit – inmates removed, cleaned and repaired vents and re-grouted tile
- Repaired drain system on County Office Building cooling tower
- New water heater installed in the Court House
- Replaced the Modine fan and condensing units at the Court House
- Landscaping and edging completed at County Office Building and Vets Building
- Address sewer backup at Pathways and correct sump pump system
- Snaked Court House plumbing after septic backup
- Coordinated annual overhead crane inspections at the Landfill and Highway Department locations; obtained quote to address deficiencies
- Completed window washing at county complex
- Continue distributing surplus/auction items from Cedar Street facility
- Coordinated annual generator inspections at 911 towers
- Diagnose cooling tower issue at Vets Building; working on locating impeller
- Brush hog 911 towers
- Addressed all deficiencies from fall 2021 state inspection reports
- Seasonal parks and grounds work continues
- Ongoing work addressing Q-Ware requests

Facilities Projects:

County Sewer Project

- We are applying for funding Northern borders Regional Commission \$1,000,000.
- Design should be complete early 2023, construction 2023 -2024.

Cedar Street Highway Garage

- Presently bidding, site inspection 7/7, last day for addendum 7/13, Bid Opening 7/19, Committee approval on 7/27 and Board approval 8/9. Project complete December 30, 2022.

Stand –By Generator Project

- We received bids for the Owner furnished equipment. Wendel to provide recommendation for Vendor expected 6/27. Committee to approve Vendor on 6/29 then on to Board approval on 7/12.
- The contractor scope for the project will start bidding the first week of July, bidding results to go to Committee in August and on to Board approval in September.

Roofing Project for Public Health

- We are awaiting a delivery date for the materials, once delivered we can provide a start date for the project.

Jail Isolation Rooms R.T.U. Replacement

- D.F.Brandt has been working with three contractors to provide cost for replacement of existing R.T.U.

Cowaseleon Creek Maintenance Mowing

- Resolution to Committee for Contractor approval on 6/29 and onto Board approval on 7/12. Mowing to be complete before end of September.

Wayfinding Signage for Wampsville Complex for Interior and Exterior of Buildings

- Facilities has received proposal from LaBella Associates for design services.

Delphi Falls Trails and Parking

- Planning / Facilities had Kickoff meeting with contractor and Architect they were provided a notice to proceed on 6/17 contractor is planning on 4 months to have project complete.

Delphi Falls Building

- Beardsley Arch. Will have design complete the end of 2022 and bidding starts after the first of 2023.

MADISON COUNTY CENTRAL SERVICES

PO Box 546
Wampsville, New York 13163
(315) 366 2380

To: Buildings & Grounds Committee
From: Todd Russell - Central Services Technician
Subject: Central Services Monthly Report
Report Date: June 5, 2022

Listed below are the totals for the Central Services Department for the month of:

MAY 2022

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to Date
Printing													
Jobs	36	62	39	34	44								215
Charge Back	\$4,152.02	\$2,899.01	\$2,675.68	\$1,273.98	\$3,142.47								\$14,143.16
		NEW PRICING											
Sheets of Paper Printed			24,782	19,426	30,275								74483
Envelopes Printed	3,000	17,500	12,000	7,000	10,000								49500
Cases of Blank Paper	20	18	20	24	20								102
US Mail Postage													
Pieces Processed	11,065	9,204	10,072	7,882	14,263								52486
Charged Postage	\$13,797.29	\$7,004.96	\$8,085.30	\$6,419.67	\$10,381.22								\$45,688.44
UPS/FEDEX/Other													
UPS Incoming Pkgs.	206	156	207	201	170								940
UPS Outgoing Pkgs.	68	58	79	84	76								365
FedEx Incoming Pkgs.	101	56	69	39	39								304
Other Incoming Pkgs.	12	24	35	28	9								108
Other Outgoing Pkgs.				3									3
Freight & Other Delivers	22	7	16	11	8								64