

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, October 26, 2022 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting was called to order at 11:03 A.M by Cliff Moses.

Committee members present: Cliff Moses, TJ Stokes, Joe Magliocca, Ronda Winn, and Dave Jones.

Others present: Ellen Bowe, Emily Burns, Ryan Chairs, Melissa During(z), Cindy Edick, Scott Flaherty, Kristin Guinto, Kipp Hicks, Scott Ingmire, Jamie Kowalczyk, Keith Lummis, Becky Marsala, Melissa Martel Felton(z), Larkin Podsiedlik, Maryellen Sheehan, and Gwen Williamson

(z indicates attendance via Zoom)

Approval of Minutes

Motion by Joe Magliocca to approve Planning Committee September 28, 2022 minutes. Second by T.J. Stokes. The motion was Passed.

Absent: Jones

- Approval of Meeting Minutes from 9/27/22

Planning/Employment and Training:

1. Sales Tax Update - Cindy Edick

Cindy Edick presented the Sales Tax Update. The good news is that the receipts are 17.19% over the 2021-2022 year. The third quarter receipts are the highest sales tax report ever. The County is still being cautiously optimistic and believes that internet sales played a factor. Moses asked and Edick replied that the towns will see an increase in varying degrees based on property values.

2. Real Property Update

Becky Marsala presented the Real Property Update. The auction deeds have been recorded and sent. The auctioneer is in the process of being paid. Work has already begun on the next auction with approximately 250 properties on the list. Although this number seems high, it is actually back to normal.

3. Career Center Update

Ellen Bowe presented the Career Center Update. There are many jobs and not enough people. The career center traffic has been up in the last month. The unemployment rate is 2.8% for Madison County.

Welcome to Pete DeBottis as the new counselor at the center. There are two new youth outreach coordinators working in the county. They are getting some response from the north of the county but needs help getting participation in the southern part. These youth can be placed in public service jobs as well. Ellen shared a success story about a single mom placed in the "work for experience" program. She was placed in employment, received her driver's license and eyeglasses through the program and is still employed there. The Career Center will work with people ages 18 to 80 who want to work and just need some help. There is such a thing as free money for anyone who meets the criteria.

4. IDA Update

Kipp Hicks presented the IDA Update. Caz Barns received final approval on tax breaks for 64 units in Cazenovia. The DRI submissions' preliminary scoring is done. The next step is them going to Albany. The anticipated date to find out awards will be in December. There is a possibility of three awards from NY Forward. The new Micron facility is expected to have some economic impact on Madison County, particularly Chittenango, Cazenovia and Canastota. There will be ripple effects, especially pertaining to housing for the employees. There is a meeting today to pinpoint the needs and how to prepare for them. The Grow New York Conference is November 14-16. IDA is working with Community Action on a "re-entry" program for released ex-prisoners to help them find jobs. IDA is working on a bond refinancing for Cazenovia College.

5. CCE Update

Maryellen Sheehan was introduced as the new Ag & Horticulture Resource Educator. Her education and experience shared. She is currently working with 2, potentially 3 very new farms and helping them with projections. Celebrate Madison is back The Holiday Market will be December 3 and will include a homesteading expo with speakers and workshops. The event will take place at Morrisville. Melissa Davis has moved on from AED to PCD and AED will be able to work with her for referrals and collaborations on projects. The concern is finding someone who can fill the position and who want to stay in the position. There was much discussion regarding retention including the consideration of the county being more involved, beyond the financial support. There were suggestions of working with the IDA and Kipp is open o working with them and will address his board about it. Larkin's plan going forward is to have an info gathering stage with players from IDA, CCE, John Becker and more. Once a job description is determined, have a coordinated support effort to find the right person. Larkin will start the conversations, check with other counties to see what they are experiencing, figure out the role of the regional plan, and do an informal survey. Larkin will reach out to Scott and Cliff as things

evolve.

6. Tourism Update

Scott Flaherty presented the Tourism Update. The Fall Ads are winding down. They have done well. The winter ads are being developed. Tourism is using Bing for the first time. The ads will start earlier than usual with the focus on recreational opportunities and then they will saturate the market once the season begins. They are working on a ski package to include ski, dinner and overnight accommodations. The 2023 Seasonal Guide is in process. The membership meeting will be November 3, 2022.

7. Planning Update

Scott Ingmire presented the Planning Update. The CARES ACT will have up to 1 million dollars in funding opportunity. Scott is working on developing materials to put out to the communities. He will be working with the Chambers, IDA, PCD, CACTA and Tourism. It is an application process, and 20-25 applicants are possible with awards of \$35,000 to \$75,000 based on job creation, job retention and covid impact. The Sicherman Group has been hired as a highly experienced consultant and Mike Magnussen from the IDA will be assisting with the loan aspect. Kipp offered kudos to Scott and Jamie from the Planning Department for a successful survey with approximately 100 respondents.

Resolutions:

1. Authorizing the Chairman to request Federal Section 5311 Consolidated Grant Assistance for Public Transit

Ingmire explained that the time frame is unusual this time with coverage of 3 years instead of 2 years. He said it will be an application process due by November 14, 2022. Motion by Ronda Winn to authorize the Chairman to request Federal Section 5311 Consolidated Grant Assistance for Public Transit. Second by Joe Magliocca. The motion was Passed.

2. Appointing Members to the Central New York Regional Planning and Development Board

Appointments include: John Becker, Kipp Hicks, Scott Ingmire, Eve Ann Schwartz, Mary Ann Messinger, Cliff Moses and Joseph Wisinski. Motion by T.J. Stokes to appoint members to the Central New York Regional Planning and Development Board. Second by Dave Jones. The motion was Passed.

3. Authorizing Attendance at an Out-of-State Conference (Planning Department)

In order to meet the deadline, the Committee voted to approve the verbal resolution for Ellen Bowe to attend the Youth Empoosium conference in November, which will be WIA funded. (The written

resolution was provided following this meeting). Motion by Dave Jones to authorize attendance at an out-of-state conference (Planning Department). Second by Ronda Winn. The motion was Passed.

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Other Committee Business

Mark Scimone discussed the need for consideration of the housing impacts from the Micron Build. He suggested preparation of infrastructure maps to help in the process. He noted that the Planning Committee will play a large role in this process. He is anticipating much opportunity because he believes there will not be enough housing without including Madison County

Next Meeting:

The next meeting date will be determined according to Moses and Ingmire and coordinated with the annual session schedule.

1. Next Meeting Date TBD

Adjourn

Motion by Dave Jones to adjourn. Second by T.J. Stokes. The motion was Passed.

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, September 28, 2022 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting was called to order at 11:01 by Cliff Moses.

Committee Members Present: Cliff Moses, TJ Stokes (11:33), Joe Magliocca, Ronda Winn, and Dave Jones.

Others Present: Emily Burns, Ryan Chairs, Melissa Davis, Melissa Martel Felton, Samantha Field, Scott Flaherty, Jocelyn Gavitt, Kristin Guinto, B. Henderson (Z), Chris Henry (Z), Kipp Hicks, Scott Ingmire, Jamie Kowalczyk, Peggy Leclair (Z), Keith Lummis, Becky Marsala, Mark Scimone, Jill Weyer (Z), and Gwen Williamson. Also 361-1921 (Z)

(Z indicates attendance via Zoom)

Approval of Minutes

Motion by Dave Jones to approve Planning Committee August 24 2022 minutes. Second by Joe Magliocca. The motion was Passed.

- Planning Committee Minutes August 2022

Planning/Employment and Training:

1. Land Bank Presentation

Jill Weyer did a presentation via zoom on her experience with the Sullivan County Landbank Program. Highlights included how the landbank was created, the overall focus on vacant and abandoned properties, funding options, and examples of some of the projects completed. Jocelyn added that the program is an additional tool that focuses on homeownership instead of rentals. Melissa Martel Felton asked questions about how the sales of these properties is determined and carried through.

2. Sales Tax Update

Becky Marsala presented the Sales Tax Update. Distributions are up by 5.83%. Mark Scimone noted that the October reconciliations may hit very hard, therefore we will maintain caution.

3. Real Property Update

Becky Marsala presented the Treasurer / Real Property Update. The land tax auction went very well and netted a profit of \$266,350.00. Becky offered kudos to the bidders, the auction

company and everyone who is involved in making this process work from beginning to end. All properties have been sold.

Becky mentioned a Madison County school that is having a school tax issue resulting in a \$41,000.00 loss. The County is being asked to pay for it, however the issue was not created nor resulted from anything the county did or did not do and therefore the county does not intend to cover this loss.

4. Career Center Update

Scott Ingmire presented the Career Center Update. Scott gave a quick update on the status of the Youth Work Experience Program. He reported that the Career Center intends to be present at BOCES Night. The vacancy at Workforce Development is being filled by Pete DeBottis, who is anticipated to start on October 17, 2022.

5. IDA Update

Kipp Hicks presented the IDA Update. The Cazenovia Barns Project will have a public hearing on October 13, 2022. The Revolving Loan Fund has a potential applicant. Kipp toured Superior Metals. The facility employs 50 people and uses many different types of metal. Grow NY Program is active, finalists have been selected and the summit will be November 15-16 in Syracuse. Scott Ingmire and Kipp are on the Labor Committee for REDC. There is a new grant program for small start-ups (after September of 2018) with awards of \$5,000 to \$50,000 available. Kipp said this program is similar to the CARES ACT. Contact Kipp if you know of any possible applicants.

6. CCE Update

Melissa Davis presented the CCE Update. The Annie's Project has been moved to January and will be running on the same day as the Quickbooks Program. Melissa gave the Ag. Farmnet Report for August and September. CCE is working with a potential start-up meat processing company. IDA and AED will be meeting with them next week to discuss options. There is an economic alliance group being coordinated by AED to meet in Hamilton in November. SBA reached out about Rural Equity Initiatives and asked for a roundtable discussion about better serving the Madison County community. She provided a list of agencies that will be at the table. The annual CCE meeting is scheduled for October 20, 2022. Melissa gave a brief report on the final surveys from the visitors of Open farm Day. Over 100 towns were represented; 71% had been to a previous Open Farm Day event, 33% reported spending between \$20 and \$40, and 70% of the people visited between 3-5 farms that day.

7. Tourism Update

Scott Flaherty presented the Tourism Update. A research study was

done to determine recovery from COVID as it pertains to tourism. CNY saw the highest growth and Madison County has returned to 95% of its pre-COVID numbers. Television commercials are up and running along with social media spots and blogs. A travel writer visited and has already published an article on restaurants in Madison County. Tourism applied for a 1.8 million dollar grant and is waiting for the results.

ADDITIONAL ITEM: Samantha Field reported on the Ag. Buy Madison Program. Two new farms have been added. The current focus is on getting signage, stickers and updating the website. There is now a link available regarding how to sign up. An advertising campaign has begun with Big Frog Radio visiting local farms. They recently visited the Moser Farm and Ag.Buy Madison was able to record video of this visit, with more to come.

8. Planning Update

Scott Ingmire presented the Planning Update. Scott reported that the trail construction at Delphi Falls Park is going well with plantings of native plants accomplished. The bridge and restroom are ordered and expected in December. Final touches to this phase will happen next year. It was asked if the trail will be available during the winter, and Scott replied that it will be much the same as the rest of the county parks with a "use at you own risk" understanding.

Resolutions:

1. Authorizing the Board of Supervisors to accept a gift of personal property on behalf of Madison County and modifying the 2022 adopted county budget

Scott Ingmire presented this resolution with the explanation that the Allen family, previous owners of the property are making this generous gift which will help pay for the new bridge.

Motion by Joe Magliocca to authorize the Board of Supervisors to accept a gift of personal property on behalf of Madison County and modifying the 2022 Adopted County Budget. Second by T.J. Stokes. The motion was Passed.

2. Authorizing Chairman to sign an agreement for a New York State Community Development Block Grant for Small Business Coronavirus Aid, Relief, and Economic Security Act (CARES)

Scott Ingmire presented this motion for approval.

Motion by Joe Magliocca to authorize Chairman to sign an agreement for a New York State Community Development Block Grant for Small Business Coronavirus Aid, Relief, and Economic Security Act (CARES). Second by Ronda Winn. The motion was Passed.

3. Authorization to sign a contract with H.Sicherman & Company, Inc. DBA the Harrison Studio

Scott Ingmire noted that a survey of interest level for "CARES" was conducted; the data from which will help promote quick movement on this grant.

Motion by Joe Magliocca to authorize to sign a contract with H.Sicherman & Company, Inc. DBA The Harrison Studio. Second by Ronda Winn. The motion was Passed.

4. Ratifying and Accepting Bids Received at Public Auction and Former Owner Repurchases and Directing the Conveyance of County Owned Premises

Becky Marsala presented this resolution at the committee. Moses read the resolution to all and the vote was taken.

Motion by Dave Jones to ratify and accept bids received at Public Auction and former owner repurchases and directing the conveyance of County owned premises.. Second by T.J. Stokes. The motion was Passed.

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Other Committee Business

There was no new business.

Next Meeting:

The next scheduled meeting of the Planning Committee will be October 26, 2022, at 11:00 AM in the Supervisors' Chambers.

Adjourn

Motion by Joe Magliocca to adjourn. Second by Ronda Winn. The motion was Passed.

**Madison County
Sales Tax Distributions**

**Actual Cash Receipts, Net of Withholdings
for AIM and Distressed Provider Assistance**

<u>Distribution Date</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2021-2022 Increase/ (Decrease)</u>	<u>2021-2022 %</u>
February 7	\$1,827,766	\$1,664,647	\$2,135,685	\$471,038	28.30%
February 14	411,499	415,150	509,931	94,781	22.83%
March 5	1,500,796	1,554,422	1,909,780	355,358	22.86%
March 14	291,605	343,000	367,632	24,632	7.18%
April 7	2,609,112	3,313,630	3,295,431	(18,199)	(0.55)%
April 13	549,301	545,778	608,178	62,400	11.43%
May 6	1,180,662	1,890,599	2,449,667	559,068	29.57%
May 13	266,661	495,764	771,217	275,453	55.56%
June 7	1,192,822	2,084,582	2,640,072	555,490	26.65%
June 13	498,369	463,071	529,437	66,366	14.33%
June 30	2,210,219	2,636,905	1,149,550	(1,487,355)	(56.41)%
July 1	907,859	1,259,108	1,365,707	106,599	8.47%
July 13	662,648	1,083,035	876,582	(206,453)	(19.06)%
August 5	1,878,870	2,370,835	2,579,110	208,275	8.78%
August 13	471,958	542,801	544,741	1,940	0.36%
September 8	1,856,393	2,329,386	2,569,261	239,875	10.30%
September 13	412,739	509,915	571,042	61,127	11.99%
October 7	3,991,775	3,461,891	3,642,071	180,180	5.20%
October 13	792,828	789,441	925,183	135,742	17.19%
Total	<u>\$23,513,882</u>	<u>\$27,753,960</u>	<u>\$29,440,277</u>	<u>\$1,686,317</u>	<u>6.08%</u>

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO REQUEST FEDERAL SECTION 5311
CONSOLIDATED GRANT ASSISTANCE FOR PUBLIC TRANSIT**

WHEREAS, the County of Madison is submitting a request for a consolidated grant of funds to the New York State Department of Transportation, pursuant to Section 5311, Title 49 United States Code, a request for a grant of funds for a project to provide public mass transportation service for Madison County for the 2021, 2022 and 2023 fiscal years; and

WHEREAS, the County of Madison and the State of New York have previously entered into a continuing Agreement which authorizes the undertaking of the Project and payment of the Federal Share; and

WHEREAS, the County of Madison makes application semi-annually to the New York State Commissioner of Transportation for such Federal aid used in Madison County 's rural transportation system; and

WHEREAS, the County of Madison is subcontracting with a third party subcontractor for the project described above;

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Board of Supervisors is authorized to act on behalf of the County of Madison to sign the grant application and complete the above-named project; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors is authorized to act on behalf of the County of Madison to sign any and all agreements, required under this consolidated application, between the County of Madison and the State of New York for the above-named project; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors is authorized to sign the contracts between Madison County and third party subcontractor Birnie Bus, Inc., or any third party subcontractor which may succeed Birnie Bus Inc. during the project period, necessary to complete the above-named public transportation project, a copy of which is on file with the Clerk of the Board, subject to the approval of the County Attorney.

Dated: November 10, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental and
Intergovernmental Affairs Committee

RESOLUTION NO. _____

**APPOINTING MEMBERS TO THE CENTRAL NEW YORK REGIONAL
PLANNING AND DEVELOPMENT BOARD**

WHEREAS, the Central New York Regional Planning and Development Board is a five county organization established in 1966 to provide local and regional planning and development assistance to its member counties; and

WHEREAS, the Planning, Economic Development, Environmental and Intergovernmental Affairs Committee has recommended the appointment of the following members to that Board;

THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors does hereby reappoint the following Madison County residents to the Central New York Regional Planning and Development Board for a one year term of office, commencing on January 1, 2023 and expiring on December 31, 2023:

<u>John Becker</u>	Chairman, Madison County Board of Supervisors (<u>Ex-officio</u> voting member)
<u>Kipp Hicks</u>	Community Representative; Executive Director, Madison County IDA
<u>Scott Ingmire</u>	Director, Madison County Planning Department (<u>Ex-officio</u> voting member)
<u>Eve Ann Shwartz</u>	Madison County Board of Supervisors
<u>Mary Ann Messinger</u>	Community Representative
<u>Cliff Moses</u>	Planning Committee Chair (Ex-officio voting member)
<u>Joseph Wisinski</u>	Superintendent, Madison County Highway Department (<u>Ex-officio</u> voting member)

DATED: November 10, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental And Intergovernmental
Affairs Committee

RESOLUTION NO. ____

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(Planning Department)**

WHEREAS, the 2022 Youth Symposium is being held on November 14-16, 2022, in Charlotte North Carolina; and

WHEREAS, Ellen Bowe, Workforce Development Supervisor, has been recommended to attend this conference; and

WHEREAS, these expenses are included in the Federal WIOA allocation, thereby costing no County tax dollars; and

WHEREAS, this request has been reviewed and approved by the Planning Committee and the Government Operations Committee,

NOW, THEREFORE BE IT RESOLVED that Ellen Bowe be and hereby is authorized to attend said conference in November 2022.

DATED: November 10, 2022

Mary Cavanagh, Chairwoman
Government Operations Committee