

Administration and Oversight
Tuesday, February 22, 2022 @ 1:00 PM
Chambers/ Zoom

MINUTES

1:00 PM Call Meeting to Order

Chairman Dave Jones called the meeting to order at 1:04 p.m. in the Board Chambers.

Committee Members present via Zoom:

Chairman Dave Jones, Vice Chairwoman Brandee DuBois, Supervisor Eve Ann Schwartz, Supervisor Loren Corbin, and Supervisor Melissa During

Others present:

County Administrator Mark Scimone, Elections Commissioner Mary Egger, Elections Commissioner Laura Martino, Finance Director Lou Anne Randall, County Attorney Tina Wayland-Smith, Public Information Specialist Ryan Coe

Approval of Minutes

- A&O Meeting Minutes - January 25, 2022

Motion by Loren Corbin to approve the minutes of the January 25, 2022 meeting. Second by Eve Ann Schwartz. The motion was Passed.

Board of Elections:

1. Department Update

Elections Commissioner Mary Egger stated that the Elections Office completed redistricting this weekend, transferring registered voters to their correct legislative districts to ensure accurate reporting. After discussions with the State, it has been determined that they will need to hire one full-time or two part-time employees to assist with the additional programming needs. Discussions are continuing to come up with a good plan.

The Early Voting Grant was submitted this morning and the Cyber Security and Tier Grants will be submitted soon.

School elections are coming up and the Board of Elections volunteered to provide Cazenovia School with a voting machine. Although the Elections Office is happy to help the school districts with their elections, they need to revisit loaning machines to the schools due to overlapping elections and early voting. They recommend that schools purchase their own machines. County Administrator Mark Scimone stated that many counties are getting away from assisting with school elections with all of the new election mandates.

Resolutions:

1. Acknowledging Introduction of Proposed Local Law No. 1 for the Year 2022 and Calling for a Public Hearing

Motion by Brandee DuBois to approve the resolution. Second by Melissa During. The motion was Passed.

2. Directing the County Attorney's Office to Draft Legislation Allowing the Board of Elections to Relocate the Early Voting Site to the County Seat

Motion by Brandee DuBois to approve the resolution. Second by Eve Ann Schwartz. The motion was Passed.

Other Committee Business

On behalf of Purchasing Agent Laurie Winters, Finance Director Lou Anne Randall informed the Committee that the PCard program is open for all local governments. It was also determined that municipalities can piggyback off of the County's PCard purchasing. Lou Anne will send information and a host webinar to all Supervisors to determine who is interested and sign them up.

Next Meeting: March 22, 2022 @ 1:00 PM

Adjourn

Motion by Loren Corbin to adjourn at 1:33 p.m.. Second by Melissa During. The motion was Passed.

Administration and Oversight
Tuesday, January 25, 2022 @ 1:00 PM
Chambers/ Zoom

MINUTES

1:00 PM Call Meeting to Order

Chairman Dave Jones called the meeting to order at 1:03 p.m. in the Board Chambers.

Committee Members present via Zoom:

Chairman Dave Jones, Vice Chairwoman Brandee DuBois, Supervisor Eve Ann Shwartz, Supervisor Loren Corbin, and Supervisor Melissa During

Others present:

Purchasing Agent Laurie Winters, Elections Commissioner Mary Egger, Elections Commissioner Laura Martino, County Attorney Tina Wayland-Smith, Public Information Specialist Ryan Coe

Chairman Jones welcomed new Committee members and read the purpose of the Administration and Oversight Committee for their reference:

Responsible for legislative committees, legislative rules and operations, Board of Elections, Official papers, Supervisors' Journal, Purchasing, examine and investigate the delivery of county services to ensure that they are efficient, effective and non-duplicating.

Approval of Minutes

- A&O Meeting Minutes - November 30, 2021

Motion by Brandee DuBois to approve the minutes of the November 30, 2021 meeting. Second by Eve Ann Shwartz. The motion was Passed.

Board of Elections:

1. Department Update

Elections Commissioner Mary Egger stated that 2022 will be a big year for the Board of Elections Office. They are currently working with three grants. The Early Voting Extension Grant will be done by the end of the week. Laurie Winters has been a big help. The Tier Grant will be done in January 2023 and the Cybersecurity Grant has been extended until 2023.

Elections Commissioner Laura Martino stated that they are preparing themselves for Election Law changes, should they pass. The new Early Voting Site Law requires them to move the voting location to the City of Oneida due to population density and

transportation options, despite the fact that we have more control, accessibility and security at the County campus. New possible laws will require poll sites on college campuses with 300 or more students, 10- day voter registration and 10-day early voting before elections. Redistricting is also coming soon. State guidance on open meetings law will require more transparency. Much of the legislation is not clear and many questions will need to be answered to prepare. Some of the items may be put into the State budget.

County Attorney Tina Wayland-Smith informed the Committee that Colgate Professor Christopher Nevison will be using census figures to update our weighed voting system, which is done every 10 years. A Local Law modifying the weighted voting apportionments will be introduced at the March Board meeting and approved in April. All town populations in the County have gone down.

Purchasing:

1. Department Update

Purchasing Agent Laurie Winters stated that Purchasing finished out 2021 with 36 bids, 37 large quotes, and 11 RFPs/RFQs. Between Sept through December we spent \$1.6M with PCards. We are on track for another rebate increase, with the next tier being \$2.5M (1% to 1.10% rebate). PCards are encouraged and can be used for anything as long as the vendor doesn't charge a fee. Supervisor Eve Ann Schwartz asked if Towns could use PCards either cooperatively with the County or on their own. Laurie stated that she would look into it and provide any information she receives to the Committee.

Bids are being prepared for 2022.

Resolutions:

1. Approving Trade-In of Cat Loader in Accordance with the Madison County Highway Department 5-year Plan

Motion by Eve Ann Schwartz to approve the resolution. Second by Brandee DuBois. The motion was Passed.

2. Approving Trade-In of 2021 Bobcat Skid-Steer Loader

Motion by Eve Ann Schwartz to approve the resolution. Second by Brandee DuBois. The motion was Passed.

Other Committee Business

None

Next Meeting: Tuesday, February 22, 2022 @ 1:00 p.m.

Adjourn

Motion by Brandee DuBois to adjourn at 1:30 p.m.. Second by Loren Corbin.
The motion was Passed.

RESOLUTION NO. _____

**ACKNOWLEDGING INTRODUCTION OF PROPOSED LOCAL LAW NO. 1
FOR THE YEAR 2022 AND CALLING FOR A PUBLIC HEARING**

WHEREAS, Supervisor Jones has duly introduced proposed Local Law No. 1 for the year 2022, entitled "A LOCAL LAW AMENDING A LOCAL LAW TO PROVIDE FOR A MODIFIED WEIGHTED VOTING APPORTIONMENT PLAN FOR THE ELECTION OF REPRESENTATIVES TO THE BOARD OF SUPERVISORS"; and

WHEREAS, a copy of said proposed local law has been furnished to each Supervisor;

NOW, THEREFORE BE IT RESOLVED, that a public hearing be held on the proposed Local Law in the Chambers of the Board of Supervisors at the Madison County Office Building on April 12, 2022 at 11:15 a.m.; and

BE IT FURTHER RESOLVED that the Clerk of the Board duly publish a notice of this hearing in the official newspapers of the County at least five days prior to the scheduled hearing date.

DATED: March 8, 2022

David R. Jones, Chairman
Administration & Oversight Committee

LOCAL LAW NO. 1 FOR YEAR 2022

**A LOCAL LAW AMENDING A LOCAL LAW TO PROVIDE FOR A MODIFIED
WEIGHTED VOTING APPORTIONMENT PLAN FOR THE ELECTION OF
REPRESENTATIVES TO THE BOARD OF SUPERVISORS**

BE IT ENACTED, by the Board of Supervisors of the County of Madison,
New York as follows:

SECTION 1. Amending Local Law No. 3 of 2013; Local Law No. 4 of 2002; Amending Local Law No. 2 of 1993; Amending Local Law No. 5 of 1981; Amending Local Law No. 2 of 1972; Amending Local Law No. 1 of 1968 entitled “A Local Law to Provide for a Modified Weighted Voting Apportionment Plan for the Election of Representatives to the Board of Supervisors,” is hereby amended to read as follows:

SECTION 2. Designation.

On and after April 12, 2022, the legislative body of the County of Madison shall continue to be known and designated as the Board of Supervisors, but the number of votes that each member thereof shall be entitled to cast shall be determined and fixed in accordance with the provision of this Local Law.

SECTION 3. Number, Term.

(a) The Board of Supervisors shall consist of nineteen (19) members apportioned as follows:

	No. of Supervisors
Brookfield	1
Cazenovia	1
DeRuyter	1
Eaton	1
Fenner	1
Georgetown	1
Hamilton	1
Lebanon	1
Lenox	1
Lincoln	1
Madison	1
Nelson	1
Smithfield	1
Stockbridge	1
Sullivan	1
City of Oneida:	

District 1 (Wards 1, 2, & 3)	2
District 2 (Wards 4, 5, & 6)	2
Total	19

(b) The term of each member of the Board of Supervisors shall be two (2) years commencing on the first day of January following such member's election, except as otherwise provided by law, such exception including Supervisors for which their respective Towns and City have established different terms (the Towns of Lenox, Madison and Sullivan currently providing for Supervisors' terms of four (4) years). The election of members of the Board of Supervisors shall be conducted at the general election of each odd-numbered year.

SECTION 4. Appointment Base, Number of Votes.

- (a) Commencing on April 12, 2022, the apportionment of votes among each member of the Board of Supervisors shall be based on the latest official federal decennial census for total county population excepting, however, should there be proposed an official special county census subsequent to such federal decennial census and should the Board of Supervisors determine that the then existing apportionment is violative of then applicable provisions of law, the Board of Supervisors may effect a reapportionment which shall be in conformity with such official census and such then applicable provisions of law.
- (b) Based on the 2020 official federal decennial census, commencing on April 12, 2022, and continuing thereafter until a subsequent apportionment of the Board of Supervisors as hereinbefore provided each town or city district shall be initially allocated one (1) full vote for every forty-nine (49) person, or major fraction thereof, residing in such town or city district.
- (c) The number of full votes allocated to each town or city district as hereinabove provided shall then be modified by the Board of Supervisors so that the factor or disparity between the effective voting power of such town or city district and its percentage of the total county population, as determined by independent mathematical analysis, shall not be greater than plus or minus five percent (+/- 5%), separate allocations being established based upon separate analysis of simple majority vote, two-thirds vote, three-fifths vote, and three-quarters vote.
- (d) The City of Oneida shall be divided into two (2) supervisory districts of substantially equal population. District one shall be composed of wards, one, two and three. District two shall be composed of wards,

4, 5, and 6. Each supervisory district within the City of Oneida shall be represented on the County Board of Supervisors by two (2) supervisors. The two (2) supervisors from each of said districts will be elected at large in accordance with law. Each supervisor so elected shall be entitled to cast one half (1/2) of the total votes allocated to said supervisory district in accordance with subsection (f) hereof.

- (e) Pursuant to Section 4(b) each town or city district shall be initially allocated the following number of votes:

	Number of votes
Brookfield	50
Cazenovia	149
DeRuyter	28
Eaton	94
Fenner	37
Georgetown	14
Hamilton	141
Lebanon	29
Lenox	193
Lincoln	40
Madison	61
Nelson	42
Smithfield	25
Stockbridge	43
Sullivan	326
City of Oneida:	
District 1 (Wards 1, 2, & 3)	116
District 2 (Wards 4, 5, & 6)	<u>112</u>
Total	1500

- (f) Pursuant to Section 4(c) each town or city district shall be entitled to cast the following number of full votes:

TOWN	POPULA- TION	SIMPLE MAJORITY	3/5	2/3	3/4
Brookfield	2247	52	51	49	38
Cazenovia	6740	152	151	143	108
DeRuyter	1276	30	29	28	21
Eaton	4284	98	98	93	71
Fenner	1668	38	38	36	28
Georgetown	648	15	15	14	11
Hamilton	6379	144	143	136	104
Lebanon	1326	31	30	29	22
Lenox	8768	196	191	179	137
Lincoln	1802	42	41	39	30
Madison	2766	63	62	60	47
Nelson	1890	44	43	41	32
Smithfield	1127	26	26	25	19
Stockbridge	1972	45	45	43	33
Sullivan	14794	288	305	365	629
City of Oneida District One Wards 1-2-3 Supervisor A Supervisor B	5251	60 60	59 59	56 56	43 43
City of Oneida District Two Wards 4-5-6 Supervisor A Supervisor B	5078	58 58	57 57	54 54	42 42
TOTAL	68016	1500	1500	1500	1500

- (g) The total number of full votes which each supervisor is entitled to cast shall not be divisible and shall be cast as one unit.

SECTION 5. Quorum, Passage of Resolutions, Local Laws, Motions and Proposals.

- (a) A majority of the whole number of the members of the Board of Supervisors shall constitute a quorum for the transaction of business.
- (b) Except where a greater affirmative vote is required by law, the adoption of a motion, resolution or local law shall require the affirmative vote of not less than a majority of the weighted votes of the total membership of the Board, and in each instance adoption shall be decided based upon the weighted votes in accordance with the table set forth in Section 4(f).

- (c) Notwithstanding any other provision of this local law, every member of the Board of Supervisors serving on a committee of such board shall be entitled to cast one (1) vote as a member of said committee.

SECTION 6. Vacancies.

In the case of a vacancy in the office of Supervisor, such vacancy shall be filled pursuant to the provision of law applicable to the affected Town or City of Oneida.

SECTION 7. Effective Date.

Pursuant to Section 24 of the Municipal Home Rule Law of the State of New York, this local law is subject to a permissive referendum as provided for therein. Provided no referendum is required or a referendum is held and is approved by a majority of qualified electors, and subject to the appropriate filings, this local law shall take effect the later of April 12, 2022 or the date of such approval and/or filings.

RESOLUTION NO. _____

**DIRECTING THE COUNTY ATTORNEY'S OFFICE TO
DRAFT LEGISLATION ALLOWING THE BOARD OF ELECTIONS TO RELOCATE THE
EARLY VOTING SITE TO THE COUNTY SEAT**

WHEREAS, Subdivision 2 of Section 8-600 of the Election Law grants authority to the Board of Elections to designate polling places for early voting; and

WHEREAS, Madison County has determined that it would be in the best interests of its residents to move the designated polling place for early voting from the largest municipality (Town of Sullivan) to the County Seat of Wampsville in the County Office Building for purposes of improved early voting access, reduced costs and enhanced security; and

WHEREAS, the Board of Supervisors recognize that our State Senate and Assembly representatives will write the legislation necessary to allow Madison County to move the early voting site to the County Seat of Wampsville;

NOW, THEREFORE BE IT RESOLVED, the Madison County Board of Supervisors directs the County Attorney's office to work with our State Senate and Assembly representatives to draft legislation to allow the Board of Elections to move the polling place for early voting to the County Seat of Madison County.

DATE: March 8, 2022

David R. Jones, Chair
Administration and Oversight Committee