

Finance, Ways and Means Committee

Meeting Minutes

July 27, 2023 9:00 a.m.

PRESENT: Chairman Matthew Roberts
Vice Chair Melissa During
Supervisor John Pinard
Supervisor Pete Walrod
Supervisor Ronda Winn

OTHERS PRESENT: Keith Lummis, Assistant Director of Finance
Cindy Edick, Treasurer
Emily Burns, Clerk to the Board
Tina Wayland-Smith, County Attorney
Samantha Field, Public Information Officer
Michael Keville, County Clerk
Mark Scimone, County Administrator
Kristin Guinto, Confidential Secretary to the Board of Supervisors
Ryan Chaires, Deputy Treasurer
Rebecca Marsala, Deputy Treasurer
John Becker, Chairman of the Board
Lou Anne Randall, Director of Finance

A quorum being present, Chairman Matthew Roberts called the meeting to order at 9:00 a.m. in the Supervisors Chambers.

I. Approval of Minutes:

Motion by P. Walrod to approve the minutes of the June 29, 2023 meeting; seconded by J. Pinard. Motion unanimously approved.

II. Finance/Payroll:

Director of Finance Lou Anne Randall informed the Committee that Bonadio is finalizing their audit with no findings expected. Final report is expected in a couple of weeks. Two new employees have joined the Finance team and are catching on quickly. The Finance and Purchasing departments will jointly distribute a newsletter sharing updates and helpful suggestions.

III. Treasurer:

Deputy Treasurer Rebecca Marsala reported the Governor has not yet signed the moratorium related to property tax foreclosures that expires June 30, 2024; the department continues to prepare just in case. Currently, there are 48 parcels ready for auction for 2021 taxes and 322 that are still being worked on for 2024 auction for 2022 taxes. If the moratorium is lifted, the parcels will be in the position for auction.

Treasurer Cindy Edick shared that of the \$13,779,458 million of AARPA funding that was received, \$5,804 is unobligated. \$8.4 million of the obligated funds have been paid out. \$5.4 million is yet to be paid for projects in process. A lot of attention is focused on investments due to increased rates of return. Currently, funds are invested in MUNI and Treasuries. Future investments in Certificate of Deposits are also being considered. Loan application through EFC has been submitted for the county campus sewer project. The grant disbursement request and project completion documentation for Clockville Water District project has been submitted. The grant was \$1,463,519 and should be received soon. Treasurer Edick is wrapping up a complicated estate which she was assigned administrator of. This is a rare occurrence when there is no will or beneficiary named for an estate. Departments have been asked to gather and share budget information with respective committees in advance of the budget hearings which are scheduled for September. Sales Tax Distributions increased by \$1,202,560 (6.46%) as of July 13, 2023.

IV. County Clerk:

County Clerk Michael Keville shared the following figures for July 2023 for the Clerk's Office:

DMV:

MTD	\$98,748	7.5% Decrease	7/26/23
YTD	\$852,231	4.0% Gain	1/1-7/26/23

Recording

MTD	\$38,769	3.1% Decrease	7/26/23
YTD	\$280,247	1312.2% Decrease	7/26/23

Transfer Tax

MTD New	\$68,678
YTD Local transfer Tax	\$351,008

Mortgage Tax

YTD 2023	\$262,182	34.6% Decrease
<u>Interest Earned</u> at BNY MUNI Trust	\$12,208	

Clerk Keville conveyed that the department's intern is preparing documents for the Attorney General's office regarding a local investigation. DMV staff is picking up slack due to two employees being out for extended periods. Clerk Keville discussed REAL ID issues with other states. Meetings with two potential candidates for an open position, due to retirement, in the Clerk's office are scheduled for next week. Civil Service exams are scheduled for this fall. Lesson modules to re-inforce NYS learning objectives on national topics using local historic documents for middle school and high school have been created by a Colgate student. The August event for History Where You Eat will be in Chittenango and continues to be very popular. .

V. Resolutions:

1. Maintaining the increase in the rate of taxes on local sales and compensating use tax.
2. Authorizing the modification of the 2023 adopted County budget (1990 Contingent Fund).
3. Authorizing the modification of the 2023 adopted County budget (MH-State Aid)
4. Acknowledging introduction of proposed Local Law No. 3 for the year 2023 and calling for a public hearing.
5. Authorizing the modification of the 2023 adopted County budget (3150 Sheriff's)
6. Authorizing participation in a statewide interoperable communications Grant and modifying the 2023 adopted County budget.
7. Authorizing the modification of the 2023 adopted county budget modification (1169 Prosecution for Penal Law)
8. Authorizing the modification of the 2023 adopted County budget (1325 County Treasurer).
9. Authorizing the Chairman to enter execute an extension agreement with the NYS Board of Elections for the Technology Innovation and Election Resource Grant Program and modifying the 2023 adopted County budget.
10. Authorizing the Chairman to execute an extension agreement with the NYS Board of Elections for the Absentee Ballot Pre Paid Postage Grant and modifying the 2023 adopted County budget.

VI. Preferred Agenda:

It was the consensus of the Finance Committee to allow any eligible resolutions from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

VII. Next Meeting: August 24, 2023

VIII. Adjournment:

The Committee adjourned at 9:40 a.m. on the motion of M. During seconded by J. Becker. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman Matthew Roberts approved on August 24, 2023.