

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, March 29, 2023 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting was called to Order by Supervisor Pinard at 11:03 A.M.

Committee Members Present: Joseph Pinard, Joe Wicks, Joe Magliocca, Eve Ann Schwartz and Ronda Winn was present via Zoom.

Others Present: Ellen Bowe, Ryan Coe, Cindy Edick, Melissa Martel Felton, Samantha Field, Scott Flaherty, Kipp Hicks, Scott Ingmire, Keith Lummis, Becky Marsala, Larkin Podsiedlik, Mark Scimone, Emily Burns, Kristin Guinto, Ryan Chaires, Jamie Kowalczyk, and Town of Lincoln via Zoom.

Approval of Minutes

- Approval of February Meeting Minutes

Motion by Ronda Winn to Approval of February Meeting Minutes.
Second by Joe Wicks. The motion was Passed.

Planning/Employment and Training:

1. Sales Tax Update - Cindy Edick

The County sales tax revenues to date (\$5,680,569) for 2023 remain ahead of 2022 so far by \$757,541, or an increase of 15.39%. Uncertainty about the future exists, but Cindy remains optimistic

2. Real Property Update

Rebecca began by giving Oneida a Kudos for taking their Auction online this year.

We are preparing for an auction and will be posting 67 Properties going up for Auction. We continue to work with the DEC regarding the Canal Road property but they have not released this yet.

Tax Collection is an ongoing process but continues to go strong.

3. Career Center Update - Ellen Bowe

The unemployment rate as of February 2023 is 4.2%.

They are working on setting up a Community Job Fair with Sam and Ryan from the Public Information Office.

4 customers have recently completed their CDL training and one individual has begun an OJT with a local small business. As for the Summer Youth program, they are still awaiting a funding announcement from the State.

A new Transportation Aid will begin on 4/11/2023 pending Government Operations and Full BOS approval. The individual will assist with transportation of customers for drivers training, clothing, SS cards, etc., which will help solve some current transportation issues with customers.

Due to many job openings and difficulties finding willing workers, Ellen plans to have staff begin making more effort to get out into the community in various ways at least once a week. The Committee wondered what more can be done to better connect workers with jobs. Ellen said they are trying all angles and will continue to think outside the box.

4. IDA Update - Kipp Hicks

Our office has been working with The Hub out of Hamilton, and Madison County has been participating too (Samantha).

They are focusing in on Equity Meetings with the Small Business Development Center and SBA.

Their plan is to host events and Familiarization Tours to educate Mayors, Village Clerks, Town Supervisors, etc. to promote the various community and economic development resources available for new and existing businesses. The IDA annual reports are due to the state at the end of the month, which is taking a lot of their time right now.

The Alliance Apartment project at the Lake Street schoolhouse in Chittanooga was granted final approval for tax abatement from our agency.

John Pinard was successful in submitting a CDBG for Merlin, who is the new owner of Thermold in the Town of Lenox.

IDA Reports are due to the state at the end of the month so that is taking a lot of their time right now.

5. CCE Update - Larkin Podsiedlik

Working on Tech assistance, receiving a lot of fruit questions and have had many conversations for Laying Hen Business. They helped educate interested patrons and helped write business plans and unfortunately probably turned away some Laying Hen Business Participants.

Working on Open Farm Day Pre planning. looking to add Buy Local Vendors.

Hired an Agriculture Economic Program Manager who is scheduled to start on April 11th, pending all background checks and paperwork.

Seed to gardening classes will be scheduled. Currently have 2 classes scheduled, Morrisville and Lenox.

4H Newsletter has been sent out. Have a scholarship program for any child ages 5-17ish to attend any of their 9 camps. Applications and information are available.

Also as an FYI, Avian Flu - Currently we are not seeing any cases. However there have been some cases in Ithaca.

6. Tourism Update - Scott Flaherty

Tourisms annual membership drive continues and this year they currently have more members than they've had in a few years.

April 13th is their annual meeting and this year they are giving the Champion of Tourism award to Jamie Kowalczk!

Their spring ads are out and they are working on revamping their group tour profile sheet.

7. Planning Update - Scott Ingmire

With Gwen's retirement and Stefan's recent departure for a job in Syracuse with the Department of State, Jamie, Jessica, and Scott are doing their best to hold down the fort!

We have selected a candidate to replace Gwen who will start on April 17th and we have an opening being extended until the end of April for the 2 Planner positions. This was extended in hopes of getting more candidates to apply.

The Planning Department is managing a huge number of grants with

many from NYS HCR and others from State Parks, DASNY, ReImagine the Canals, DOS, and others. In total grants currently being managed add up to \$5,816,400, which is more than ever before.

8. MCPLUS Update

MCPlus Updates presented by Scott Ingmire and Supervisor Pinard

Scott stated that County Administrator Mark Scimone told him he should submit a resolution for Accepting the bid response from Empire Access for hut components

Additional MCPlus Updates offered by Supervisor Pinard.

Meeting dates have been changed so they do not conflict with committee meetings. They will now take place on the first and third Wednesday of the month. There will be 3 phases of this project. Each phase contains about 45 miles of fiber optics.

Resolutions:

1. Authorizing the Chairman to enter into an agreement with Ann Duffy
Authorization to enter into an agreement with Ann Duffy for a New York Main Street Program Grant.

Motion by Joe Magliocca to Motion. Second by Eve Ann Schwartz.
The motion was Passed.

2. Authorizing the Chairman to enter into an agreement with Earlville Opera House, Inc.

Authorization to enter into an agreement with Earlville Opera House, Inc. for a New York Main Street Program Grant.

Motion by Joe Magliocca to Motion. Second by Eve Ann Schwartz.
The motion was Passed.

3. Authorizing the Chairman to enter into an agreement with Earlville Library

– Authorization to enter into an agreement with Earlville Free Library for a New York Main Street Program Grant.

Motion by Joe Magliocca to Motion. Second by Eve Ann Schwartz.
The motion was Passed.

4. Authorizing the Chairman to enter into an agreement with Main Street - Wilburn

Authorization to enter into an agreement with 2-6 E. Main Partnership for a New York Main Street Program Grant.

Motion by Joe Magliocca to Motion. Second by Eve Ann Schwartz.
The motion was Passed.

Other Committee Business

1. Resolution - Authorization to Enter into Easements Agreements

Resolution for easements with the Towns of Lenox, Sullivan, Eaton, and Stockbridge for hut placement as part of the Broadband project.
Motion by Eve Ann Schwartz to Motion. Second by Joe Magliocca.
The motion was Passed.

2. Resolution - to Accept Empire Access Grant Funds per BId

A Resolution for the acceptance of Empire Access (sole responding bidder) for the Electronic and Support Equipment Bid (RFB 23-10) for \$769,512.29 as part of the Broadband project.

Motion by Joe Wicks to Motion. Second by Eve Ann Schwartz. The motion was Passed.

3. Resolution - Transfer Land from Highway Garage Eaton to Town of Eaton

A Resolution was approved to allow for the transfer of land from Madison County to the Town of Eaton for the former Highway Garage property with the County retaining an easement for a hut placement as part of the Broadband project.

Motion by Eve Ann Schwartz to Resolution - Transfer Land from Highway Garage Eaton to Town of Eaton. Second by Joe Magliocca. The motion was Passed.

Abstain: Wicks

4. New Business

Sam Field updated the Committee on the great and successful business match maker event they held at the HUB in Hamilton last week as part of the Buy Madison program. 32 local businesses attended and numerous matches and connections were made. It was very successful and we want to thank Sam, Ryan, the HUB, and C&D advertising for the time and effort that went into the event!

Preferred Agenda

Next Meeting:

1. Next Meeting April 26, 2023 11:00am

Adjourn

Motion to Adjourn 11:50 A.M. Motion by Eve Ann Shwartz to Motion. Second by Joe Magliocca. The motion was Passed.

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, February 22, 2023 @ 11:00 AM
Chambers**

MINUTES

11:00 AM Call Meeting to Order

Meeting was called to order by Pinard at 11:04 A.M.

Committee Members Present: Joseph Pinard, Joe Wicks, Joe Magliocca, Eve Ann Schwartz, and Ronda Winn.

Others Present: Ellen Bowe, Emily Burns, Cindy Edick, Samantha Field, Scott Flaherty, Kipp Hicks, Scott Ingmire, Jamie Kowalczyk, Keith Lummis, Larkin Podsiedlik, and Gwen Williamson.

Approval of Minutes

Motion by Joe Wicks to Approve January 25, 2023 minutes. Second by Joe Magliocca. The motion was Passed.

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Planning/Employment and Training:

1. Sales Tax Update

Cindy Edick presented the Sales Tax Update.

The actual sales tax receipts as of February 13, 2023 are up 15.31% over 2022. Edick said this is a very good start.

2. Real Property Update

Cindy Edick presented the Real Property Update.

The tax collections are going strong. Work has begun on the next auction.

3. Career Center Update

Ellen Bowe presented the Career Center Update.

December 2022 unemployment rate is 3.1% for Madison County. There were 1000 people actively looking for work and 600 people were collecting unemployment benefits at that time. The total civilian

labor force was at 32,600 in December. NYS DOL reported a labor force participation rate for the State and some downstate area at 59% of population. The Career Center is looking to hire a full time Youth Coordinator and a part time Transportation Aide. Ellen announced a new measure for funding at 50% of customers being low income or receiving a form of welfare benefits. A security button will be installed at the entry door of the center.

There was some discussion regarding the closure of Cazenovia College and the anticipated employment impact. NYS DOL is going to handle 500 or more positions.

4. IDA Update

Kipp Hicks presented the IDA Update.

The paperwork is signed and will be filed to complete the land transfer of the International Boxing Hall of Fame from the Thruway Authority to the IDA - who will sell it to the IBHOF at no cost. This will allow them to expand their operations, increase visibility from Thruway, and increase foot traffic. The Caz Barns housing project hasn't yet closed, but the IDA has approved sales tax and mortgage recording tax benefits (no PILOT). The Alliance Apartment project received approval for tax breaks to allow the Lake Street Schoolhouse in Chittenango to be repurposed into apartments and/or commercial uses. NY Forward selected Village of Hamilton's downtown redevelopment plan for a \$2.25MM grant. The City of Oneida is devising a business assistance program for existing and new startup businesses in the downtown area. NYS Housing and Community Renewal has allocated \$600,000 in funding to support this grant program.

5. CCE Update

Larkin Podsiedlik presented the CCE Update.

Programming this year has included the following: Advance Beekeeping, Poultry Production, Apple Pruning, Crop Planning for Vegetables and the monthly Beginning Farmer Discussion Group. A workshop with Solid Waste about Commercial and Farm-Scale Composting by Greg Gelewski was very well attended. Direct technical assistance requests mostly focused on crop planning and scheduling, transitioning of products, business management and referrals. The Ag Business Center is fully stocked with equipment including microscopes for examining soil and compost, as well as photography equipment for use in marketing. The new AED position has not produced enough viable candidates to move forward yet. There is a posting on the website, please share and help get the word out. In 4-H news, 160 youth were reached in January, in and

out of school. Youth competed in Public Presentations and are preparing for CNY Livestock Rodeo, Horse Bonanza and Dairy Quiz Bowl (regional and state level competitions). Ag Lit Week is March 20-24. There is a new school-based program called Safety day planned for the spring. Open Farm Day sponsorship requests were sent, and there is a meeting on March 7. Open Farm Day will be July 29, 2023. There was discussion regarding the strategic plan survey.

Pinard asked about animal refuse composting as it pertains to bird flu issues to which Larkin said that she is not seeing a problem in Madison County but will get him the contact information.

6. Tourism Update

Scott Flaherty presented the Tourism Update.

The February Occupancy Tax receipts are 12.9% over 2022, 24.5% over the 3-year average, and 30.1% over the 5-year average. The membership drive is happening now. The annual meeting will be April 13, 2023. In marketing, the winter ads are winding down and spring ads will begin soon. Updates to the website continue and will launch soon. Elise participated in the American Bus Association's Marketplace where she partnered with Oneida County Tourism and had 41 appointments with tour operators. Upcoming events include: Maple Syrup Celebration at Critz Farm on March 17 and 18; "Spring" Into Arts & Crafts at Greystone Castle on March 25 and 26; and various live music at YBR Sports Book & Casino.

7. Planning Update

Scott Ingmire presented the Planning Update.

Scott has a phone call following this meeting regarding the CARES Act CDBG funding for small businesses who are reopening and restarting after suffering affects of the coronavirus pandemic. Planning is working on comprehensive plans for Canastota, Lincoln, Fenner and Georgetown. Delphi Falls Park will be closed until March 1st due to drilling happening on site. The building design is moving right along with state codes submitted and renderings. Phase I anticipated completion is May/June 2023. Phase II will require opening one side of the park while closing the other. This will require coordinated timing to ensure the least amount of disruption as possible. Planning will pursue filling the planner position left empty when Jim Petreszyn retired; advertising for this position to begin in March. There will be resolution regarding LeChase Construction Management Services Company for day to day contractor coordination of Delphi Falls Phase II. John Regan recommends this company and he has a good working record with them. Scott Ingmire is to complete the resolution for site

coordination, not to exceed \$181,000 for the Delphi Falls Phase II project by LeChase Construction Management Services Company. Following discussion, the vote recorded in anticipation of this resolution was: Motion by Wicks, seconded by Magliocca and all were in favor at 11:45 A.M. 5/0/0.

8. MCPLUS Update

Joseph Pinard presented the MCPLUS Update.

ReConnect meeting was held last week. Huts are ordered and 20kw generators are being procured; each with capacity for approximately 50 gallons of fuel. The pole attachment agreements are with the attorneys. There was a call with Regional Planning and NY State regarding Broadband.

Resolutions:

1. Authorizing an agreement with the New York Power Authority

The resolution pertains to the Savarino company and extends the grant contract for the Canastota Pocket Neighborhood Project. Motion by Eve Ann Shwartz to authorize an agreement with the New York Power Authority. Second by Joe Magliocca. The motion was Passed.

2. Authorizing Chairman to Enter into an Agreement between the Oswego County Soil and Water District and Madison County

Motion by Joe Wicks to authorize Chairman to enter into an agreement between the Oswego County Soil and Water District and Madison County. Second by Joe Magliocca. The motion was Passed.

3. Adopting the Inclusion of Certain Parcels of Predominantly Agricultural Land in Certified Agricultural Districts

Motion by Eve Ann Shwartz to Adopt the inclusion of certain parcels of predominately agricultural land in certified agricultural districts. Second by Ronda Winn. The motion was Passed.

4. Urging New York State to return Home Rule Authority to localities for the siting of all wind and solar energy systems that was taken away under the Accelerated Renewable Energy Growth and Community Benefit Act and Regulations under 94-C of the Executive Law

Motion by John Pinard to urge New York State to return Home Rule Authority to localities for the siting of all wind and solar energy systems that was taken away under the Accelerated Renewable Energy Growth and Community Benefit Act and regulations under 94-C of the Executive Law. Second by Ronda Winn. The motion

was Passed.

5. Authorizing a contract with Lechase for the Delphi Falls County Park construction Project

Motion by Joe Wicks to authorize a contract with LeChase for the Delphi Falls County Park Construction Project. Second by Joe Magliocca. The motion was Passed.

Other Committee Business

There is no new business.

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Next Meeting:

The next schedule Planning Committee meeting is March 29, 2023 in the Supervisors' Chambers at 11:00 A.M.

Adjourn

Respectfully submitted as the final minutes to be recorded by Gwen Williamson, with a grateful heart and a friendly wave.. carry on Madison County.

Motion by Joe Magliocca to adjourn. Second by John Pinard. The motion was Passed.

RESOLUTION NO.

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH ANN DUFFY
FOR A NEW YORK MAIN STREET PROGRAM GRANT**

WHEREAS, Madison County has been awarded a \$225,000 New York Main Street Program Grant by the New York State Homes and Community Renewal Office for improvements to buildings in a targeted area of the Village of Earlville; and

WHEREAS, Madison County and representatives from Earlville constitute the “project team” which is administering this program; and

WHEREAS, The project team has selected 1-9 Main Street, Earlville NY 13332 owned by Ann Duffy to receive up to \$100,000 in NYMS funds for building improvements outlined in the scope of work; and

WHEREAS, the New York Main Street Grant Program is a reimbursement program in which funds will be disbursed from the New York State Office of Community Renewal / Housing Trust Fund Corporation to Madison County, and then to the building owner upon successful completion of their project scope; and

WHEREAS, the Project will result in substantial benefit to Madison County in the form of improved building stock which will boost commercial and residential activity and invigorate the street life in the Village of Earlville;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman is hereby authorized to enter into a contract with Ann Duffy on behalf of Madison County, a copy of which is on file with the Clerk of the Board of Supervisors.

DATED: April 11, 2023

Joseph J. Pinard, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO.

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH EARLVILLE OPERA HOUSE, INC
FOR A NEW YORK MAIN STREET PROGRAM GRANT**

WHEREAS, Madison County has been awarded a \$225,000 New York Main Street Program Grant by the New York State Homes and Community Renewal Office for improvements to buildings in a targeted area of the Village of Earlville; and

WHEREAS, Madison County and representatives from Earlville constitute the “project team” which is administering this program; and

WHEREAS, The project team has selected 18 E. Main Street, Earlville NY 13332 owned by Earlville Opera House Inc to receive up to \$30,000 in NYMS funds for building improvements outlined in the scope of work; and

WHEREAS, the New York Main Street Grant Program is a reimbursement program in which funds will be disbursed from the New York State Office of Community Renewal / Housing Trust Fund Corporation to Madison County, and then to the building owner upon successful completion of their project scope; and

WHEREAS, the Project will result in substantial benefit to Madison County in the form of improved building stock which will boost commercial and residential activity and invigorate the street life in the Village of Earlville;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman is hereby authorized to enter into a contract with Earlville Opera House, Inc on behalf of Madison County, a copy of which is on file with the Clerk of the Board of Supervisors.

DATED: April 11, 2023

Joseph J. Pinard, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH EARLVILLE FREE LIBRARY
FOR A NEW YORK MAIN STREET PROGRAM GRANT**

WHEREAS, Madison County has been awarded a \$225,000 New York Main Street Program Grant by the New York State Homes and Community Renewal Office for improvements to buildings in a targeted area of the Village of Earlville; and

WHEREAS, Madison County and representatives from Earlville constitute the “project team” which is administering this program; and

WHEREAS, The project team has selected 4 North Main Street, Earlville NY 13332 owned by Earlville Free Library to receive up to \$6,000 in NYMS funds for building improvements outlined in the scope of work; and

WHEREAS, the New York Main Street Grant Program is a reimbursement program in which funds will be disbursed from the New York State Office of Community Renewal / Housing Trust Fund Corporation to Madison County, and then to the building owner upon successful completion of their project scope; and

WHEREAS, the Project will result in substantial benefit to Madison County in the form of improved building stock which will boost commercial and residential activity and invigorate the street life in the Village of Earlville;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman is hereby authorized to enter into a contract with Earlville Free Library on behalf of Madison County, a copy of which is on file with the Clerk of the Board of Supervisors.

DATED: April 11, 2023

Joseph J. Pinard, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO.

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH 2-6 E. MAIN PARTNERSHIP
FOR A NEW YORK MAIN STREET PROGRAM GRANT**

WHEREAS, Madison County has been awarded a \$225,000 New York Main Street Program Grant by the New York State Homes and Community Renewal Office for improvements to buildings in a targeted area of the Village of Earlville; and

WHEREAS, Madison County and representatives from Earlville constitute the “project team” which is administering this program; and

WHEREAS, The project team has selected 2-6 E. Main Street, Earlville NY 13332 owned by 2-6 E. Main Street Partnership (represented by Charles E. Wilburn and Roger J. Foster) to receive up to \$50,000 in NYMS funds for building improvements outlined in the scope of work; and

WHEREAS, the New York Main Street Grant Program is a reimbursement program in which funds will be disbursed from the New York State Office of Community Renewal / Housing Trust Fund Corporation to Madison County, and then to the building owner upon successful completion of their project scope; and

WHEREAS, the Project will result in substantial benefit to Madison County in the form of improved building stock which will boost commercial and residential activity and invigorate the street life in the Village of Earlville;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman is hereby authorized to enter into a contract with 2-6 E. Main Partnership on behalf of Madison County, a copy of which is on file with the Clerk of the Board of Supervisors.

DATED: April 11, 2023

Joseph J. Pinard, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee