

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
May 24, 2023*

PRESENT: Chairman Rex Vosburg
Vice Chairman Pete Walrod
Supervisor Bill Zupan
Supervisor Joe Wicks
Supervisor Greg Reuter

ALSO: County Administrator Mark Scimone
Undersheriff Bill Wilcox
Sergeant Krystyna Feola
Director of Emergency Management Dan Degear
EMS Coordinator Jenna Illingworth
EMS Supervising Paramedic Tom Dorn
Assigned Counsel Administrator David DeSantis (via Zoom)
Director of Finance Lou Anne Randall
Public Information Officer Samantha Field
Clerk to the Board Emily Burns
Confidential Secretary to Board of Supervisors Kristin Guinto (via Zoom)
Town of Lincoln (via Zoom)
Town of Lincoln Clerk Peggy LeClair (via Zoom)
Town of Lenox Supervisor John Pinard
County Attorney Intern Terrence Kame
Supervisor Eve Ann Schwartz (via Zoom)

The meeting was called to order by Chairman Rex Vosburg at 9:00 a.m. in the Chambers.

Minutes:

The minutes of the April 26, 2023 meeting were unanimously approved on the motion of Vice Chairman Pete Walrod and second of Supervisor Bill Zupan.

Emergency Management:

Director of Emergency Management Dan Degear stated that he had a request from Hamilton Supervisor Eve Ann Schwartz to help fund a study they are doing with SOMAC. EMS Coordinator Jenna Illingworth said they were looking to fund it by the Town of Lebanon, Town of Hamilton, Colgate College and Hamilton Hospital. The Town of Lebanon only wanted to provide funding for the percentage of calls done in the Town of Lebanon so Hamilton is asking us to make up that difference of around \$3,500. Emergency Management Director Dan Degear stated that Finance would have to add the appropriate line in our budget. It was the consensus of the Committee to move forward with this request.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with IntelLinx, Inc.

The Committee unanimously approved the resolution on the motion of Zupan and second of Wicks.

Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2020-2022

The Committee unanimously approved the resolution on the motion of Wicks and second of Walrod.

Authorizing the Chairman to Enter Into an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2023-2025 (4th CAFA Grant)

The Committee unanimously approved the resolution on the motion of Reuter and second of Wicks.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolution to the Committee:

Authorizing the Chairman to Amend and Renew an Agreement with UMR, Inc.

The Committee unanimously approved the resolution on the motion of Wicks and second of Zupan.

- Sergeant Feola said that they will be doing an Active Shooter Training for SPO's. October 8th will be a classroom session at the Training Center and October 9th in the County Office Building when it's closed for the Columbus Day Holiday. Public Information Officer Samantha Field will put out an alert to the media and also would like to come in to take pictures. Undersheriff Wilcox noted that no live weapons would be allowed for the training.
- Undersheriff Wilcox noted that Finance would be doing a budget modification for OCFS grant money.

Emergency Management:

EMS Coordinator Jenna Illingworth presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement with AK Associates for 911 Phone Equipment Upgrade

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Recognizing Public Safety Communicator Mark Bradbury, Ronald Tallman, Jr. and Sue Tallman for Life-Saving Actions

The Committee unanimously approved the resolution on the motion of Reuter and second of Walrod.

Discussion: County Administrator Mark Scimone noted that this should be done by a Proclamation instead of a Resolution. It was the consensus of the Committee to make this change.

EMS Coordinator Jenna Illingworth provided the following updates:

- The ambulance has had 244 calls so far with 23 being flipped. Have a 94% coverage rate. Have done some staffing moving around and changing. Have also provided mutual aid to Onondaga County and GLAS so far.
- Medic cars have had 238 calls so far. Last year they had 274 calls for the year.

- Oz Fest is the first weekend in June. Will have all three ambulances in service to provide coverage. Will be in the Memorial Day Parade in Oneida on Friday.
- Training position is going to GOC this week to create a Training Coordinator position. Have a budget modification going to Finance to move money around for payroll.
- Met with EMS leaders and went over contractual agreements. Also met with Mark and the attorneys. Will finalize and meet again with EMS agencies to see if anything else needs to be added.
- Spillman CAD went live on the 25th. Worked lots of bugs out. Dispatchers did amazing. Still working some bugs out with reports.
- Down four positions in the 911 center. Waiting for test results to start getting those filled.
- June 14th is the Cyber Summit at Cazenovia Hampton Inn. Only have two towns signed up so far. June 15th is for County departments. For more information reach out to Dan Degear or Paul Lutwak.
- Have eight students signed up for the firefighter portion of the new OCM BOCES program.
- If anyone needs a CPR class, let us know.
- Jenna recently passed the CIC exam and is now officially an Instructor Coordinator.

Other Committee Business:

Chairman Rex Vosburg presented the following resolution to the Committee:

Appointing and Re-Appointing Members to the Madison County Traffic Safety Board

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Adjournment:

The Committee adjourned at 9:38 a.m. on the motion of Walrod and second of Reuter.

Next Meeting Date:

Wednesday, June 28, 2023 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.