

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, February 23, 2022 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting was called to order by Moses at 11:00 A.M.

Committee Members Present: Cliff Moses, TJ Stokes (zoom 11:06), Joe Magliocca, Ronda Winn, and Dave Jones (zoom).

Others Present: Ryan Coe, Melissa Davis (zoom), Cindy Edick, Melissa Martel Felton, Scott Flaherty (zoom), Scott Ingmire, Jamie Kowalczyk, Keith Lummis, Becky Marsala, Larkin Podsiedlik (zoom), Eve Ann Schwartz (zoom 11:06), Pete Walrod, Gwen Williamson, and Bill Zupan.

Approval of Minutes

Motion by Dave Jones to approve January 26, 2022 Planning Committee Minutes. Second by Joe Magliocca. The motion was Passed.

Absent: Stokes

- Planning Committee Minutes January 2022

Planning/Employment and Training:

1. Sales Tax Update

Cindy Edick presented the Sales Tax Update. The distributions through February 14, 2022 show an increase of 27.21% over 2021.

2. Real Property Update

Becky Marsala presented the Real Property Update. There is a certain parcel that was served paperwork, and given until the 15th to make payment. Due to payment not being made, the parcel will go to auction in mid-March. There are 155 parcels at this time anticipated for the regular yearly auction.

3. Career Center Update

Scott Ingmire presented the Career Center Update. There is an upcoming job fair on March 2, 2022 from 10-12 at The Kallet in Oneida. Twenty-two employers are currently signed up.

There was a roundtable discussion on Feb 16th which focused on looking at ways to solve the skills gap for manufacturing businesses. Workforce Development is working with Morrisville State College regarding use of the mobile training lab.

The Career Center has been diligent about hosting satellite spots at various public locations including schools, libraries, and the DMV. Persons who are actively collecting unemployment are being contacted directly and offered individualized services and information.

4. IDA Update

There is no IDA Update.

5. CCE Update

Larkin Podsiedlik and Melissa Davis presented the CCE Update.

Larkin said the position of Executive Director should be filled in March. She noted that interviews for the Ag-in-Classroom position are taking place now.

Larkin attended a workforce roundtable at Assemblyman John Salka's office to discuss BOCES program options.

An upcoming round of grants will focus on energy.

Melissa discussed February programs including a Google workshop happening today with 76 people signed up titled Get Your Business on Google Search and Maps.

Sponsorships are coming in for Open Farm Day and farms are committing to participation.

Davis mentioned the impact from working with clients through USDA Grant monies, CACDA (Cazenovia Area Community Development Association) monies and loans from lenders is \$300,000.00 overall. She highlighted being in on the review process with CACDA on a \$170,000 Microenterprise grant to be awarded soon.

6. Tourism Update

Scott Flaherty presented the Tourism Update.

While the winter and wedding ads are slowing down, the spring ads are developing. Spring focus will be on trails, waterfalls, and fishing for the whole family. He mentioned finding public access areas for kids to be taught how to fish. Eve Ann Schwartz suggested Nine Mile Swamp.

The membership drive is happening now and membership is free. The second position for the Tourism office is to be posted this week.

7. Planning Update

Scott Ingmire presented the Planning Update.

The contract with Beardsley Architects is in place, specifically for the building project. Beardsley will begin the process of coming up with a full design soon.

Scott noted that there are existing grants which will be applied to parking lot, trails and ADA overlook work. This portion of the project is almost ready to go out for bid.

Jones commented that he feels the building that is planned will ruin the beauty of the falls, and a building of that "magnitude" is not needed, particularly because he believes there will not be public use of that building.

Stokes supported Jones's comments and is also interested in knowing how the building will be used for the public.

Moses noted that the public restrooms will be part of the building (replacing the portable toilets that are available now). He reminded the committee that the money allocated for this project also includes the costs of house and barn removal.

Zupan emphasized that this committee as well as Buildings and Grounds will have review of the process as decisions are made.

Shwartz indicated that it might behoove us to have more public input.

Resolutions:

1. Authorizing the Modification of the 2021 Adopted County Budget - Occupancy Tax

Motion by Dave Jones to authorize the modification of the 2021 adopted county budget - Occupancy Tax. Second by Joe Magliocca. The motion was Passed.

2. Appointing a Member to the Workforce Development Board of Herkimer-Madison-Oneida Counties

Motion by T.J. Stokes to appoint a member to the Workforce Development Board of Herkimer-Madison-Oneida Counties. Second by Dave Jones. The motion was Passed.

3. Authorization to Enter into an Agreement with Clay Skinner for Main Street Energy Improvement Grant Program

Motion by Joe Magliocca to authorize to enter into an agreement with Clay Skinner for Main Street Energy Improvement Grant Program. Second by T.J. Stokes. The motion was Passed.

4. Authorization to Enter into an Agreement with Scott Baker for Main Street Energy Improvement Grant Program

Motion by Joe Magliocca to authorize to enter into an agreement with Scott Baker for Main Street Energy Improvement Grant Program. Second by T.J. Stokes. The motion was Passed.

5. Authorization to Enter into an Agreement with Village of Cazenovia for Main Street Energy Improvement Grant Program

Motion by Joe Magliocca to authorize to enter into an agreement with the Village of Cazenovia for Main Street Energy Improvement Grant Program. Second by T.J. Stokes. The motion was Passed.

6. To Implement a Climate Smart Community Task Force and Appoint a Climate Smart Community Coordinator

Motion by Joe Magliocca to implement a Climate Smart Community Task Force and appoint a Climate Smart Community Coordinator. Second by Dave Jones. The motion was Passed.

7. Authorizing an Economic Development Loan - Flour and Salt

Motion by Dave Jones to authorize an Economic Development Loan. Second by Joe Magliocca. The motion was Passed.

Other Committee Business

There is no new business.

Preferred Agenda

Motion by Cliff Moses to include all the above resolutions in the preferred agenda. Second by Joe Magliocca. The motion was Passed.

Next Meeting:

The next scheduled Planning Committee meeting will be Wednesday, March 23, 2022 at 11:00 A.M. in the Supervisors' Chambers.

Adjourn

Motion by Joe Magliocca to adjourn. Second by T.J. Stokes. The motion was Passed.

RESOLUTION NO.: _____

TO IMPLEMENT A CLIMATE SMART COMMUNITY TASK FORCE AND APPOINT A CLIMATE SMART COMMUNITY COORDINATOR

WHEREAS, the County of Madison adopted the New York State Climate Smart Communities Pledge by Resolution on February 10, 2011, and

WHEREAS, the County wishes to obtain Certification under the Climate Smart Communities (CSC) Program by taking proactive steps towards reducing greenhouse gas emissions and adapting to climate change; and

WHEREAS, a Climate Smart Community Task Force serves as a central body of leadership that promotes and supports climate change mitigation and adaptation strategies within the community and will act as an advisory group to the municipality on any community issues related to climate change; and

WHEREAS, the CSC Task Force will meet at least twice a year and maintain meeting minutes and attendance records for each meeting; and

WHEREAS, the CSC Task Force will consist of community members, municipal representatives, and other relevant stakeholders; and

WHEREAS, a CSC Coordinator is responsible for convening and managing the task force as Chair, serving as a liaison between the CSC task force and the chief executive officer and other officials, and interfacing with the New York State Department of Environmental Conservation on the CSC program as needed.

THEREFORE, IT IS HEREBY RESOLVED that a Climate Smart Community Task Force be initiated with membership composed of at least four climate action oriented community members; and

BE IT FURTHER RESOLVED that the County of Madison appoints Stefan Lutter as the Climate Smart Community Coordinator.

Dated: March 8, 2022

Clifford Moses, Chairman
Planning, Economic Development,
Environmental & Intergovernmental Affairs
Committee

RESOLUTION NUMBER _____

AUTHORIZING AN ECONOMIC DEVELOPMENT LOAN

WHEREAS, Madison County maintains an economic development loan fund to assist in job creation and job retention; and

WHEREAS, Flour and Salt Bakery LLC, is expanding its baking capacity by adding a new facility in Hamilton, NY and has requested a loan in the amount of \$30,000 to purchase additional baking equipment for this expansion; and

WHEREAS, the project will create no fewer than 4 full time jobs over the next year;

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors approve a loan to Flour and Salt Bakery, LLC in the amount of \$30,000; and be it further

RESOLVED, that the Madison County Board of Supervisors authorize the Treasurer of Madison County to sign the documents necessary to close the loan on behalf of Madison County.

Dated: March 8, 2022

Clifford Moses, Chairman
Planning, Economic Development,
Environmental and Intergovernmental Affairs