

Health and Human Services
Tuesday, October 24, 2023 @ 10:30 AM
Chambers

MINUTES

10:30 Call Meeting to Order
AM

Chairwoman Mary Cavanagh called the meeting to order at 10:37 a.m. in the Supervisor's Chambers and via Zoom.

Committee Members present:

Committee Chairwoman Mary Cavanagh, Committee Vice-Chairman Alex Stepanski, Supervisor Loren Corbin, Supervisor Dave Jones, Supervisor Brandee DuBois

Other Board of Supervisors Present:

Supervisor John Pinard

Others present:

Public Health Director Eric Faisst, Department of Social Services Commissioner (DSS) Michael Fitzgerald, Mental Health (MH) Director Teisha Cook (via Zoom), Veteran Services Agency (VSA) Director Ron Raymer, Public Information Officer Samantha Field, Confidential Secretary to the Board of Supervisors Kristin Guinto, County Attorney Tina Wayland-Smith, County Administrator Mark Scimone, Confidential Secretary to the Public Health Director Deanna Matt, Youth Bureau Director Tina Louis, Assistant Director of Finance Keith Lummis, Community Action Program Community Services Director William Nicholson, Madison County Rural Health Council Representatives Christine Paul and Jamie Hagenbuch

Others Via Zoom:

Town of Lincoln Councilor Peggy LeClair

Other Committee Business

1. Presentation: Madison County Rural Health Council

Christine Paul and Jamie Hagenbuch presented on the Mental Health First Aid program and it's impact on Madison County Schools. Flyer and Presentation enclosed in packet. Further information is provided on their website and Facebook page - outreach for opportunities can be made via www.mcruralhealthcouncil.org

Approval of Minutes

- September Meeting Minutes

Motion by Loren Corbin to approve the minutes of September 26, 2023 meeting. Second by Brandee DuBois. The motion was Passed.

Mental Health:

1. Authorizing the Chairman to Execute a Contract and Modifying the 2023 Adopted County Budget

Director Cook presented this resolution stating that it is the last contract regarding the RFP programs related to Opioid Settlement. This will start a Tiny Homes Initiative. Motion by Alex Stepanski to approve the resolution. Second by Dave Jones. The motion was Passed.

2. Discussion regarding Medent

Tabled at this time

Public Health:

Public Health Director Eric Faisst reports no resolutions this month. The department is in the process of applying for a HUD Grant in regards to healthy homes production, this will compliment the Healthy Neighborhood program started in 2022, allowing for construction and repair funding to homes in the county. CAP will head the program up, and funding available is up to \$2M.

Social Services:

1. Commissioners Report

Department of Social Services Commissioner Mike Fitzgerald presented the Commissioner's Report stating that all things the department can control are good at this time.

Commissioner Fitzgerald noted that a resolution will be going before the Finance, Ways, and Means.

Commissioner followed up from last month's discussion stating the DSS has received reward from the state for funding need for child-care. This reward will ensure that cases are not closed, and will not have an effect on the department's proposed budget for 2024.

2. Authorizing the Chairman to Enter into an Agreement with Community Action Program, Inc.

Commissioner Fitzgerald presented the resolution, Supervisor Corbin asked how the program worked. Commissioner commented that it requires parental approval, and goes through the regular referral process. This is a county-wide program. Motion by Loren Corbin to approve the resolution. Second by Brandee DuBois. The motion was Passed.

Veterans Affairs:

1. Veterans Agency Report

Director Ron Raymer reported staff changes within the agency with Counselor Lukas Duimstra accepting a new position and relocating to Nashville, while a new counselor will be starting in a few weeks.

Director Raymer provided an update on the community center stating that completion of the project is slated for November 23, 2023 - one month ahead of schedule. The projected opening is still scheduled for January 2024.

A Veteran's Day Ceremony will take place at the WAVEM Memorial on November 11th at 11am.

Youth Bureau:

Director Louis also provided an update regarding the RFP for youth development that has been re-released. Further outlining that the youth sports RFP requires more clarification before being released again.

Safe Harbor training has been done at Oneida High Schools.

1. Authorizing the Chairman to Enter into an Agreement with New York State Office of Children and Family Services for October 2023 to September 2024 Youth Program Funds for Disbursement by the Madison County Youth Bureau

Youth Bureau Director Tina Louis presented the resolution stating it will cover youth development needs.

Motion by Alex Stepanski to approve the resolution. Second by Dave Jones. The motion was Passed.

Resolutions:

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Next Meeting: TBD

Annual Session will begin in November/December - therefore regular HHS Committee meetings in those months are to occur by request only. All resolutions will go directly to the Board of Supervisors in November and December, unless otherwise requested by the Committee Chair.

Adjourn

Motion by Loren Corbin to adjourn at 11:17am. Second by Brandee DuBois.

The motion was Passed.

Health and Human Services
Tuesday, September 26, 2023 @ 10:30 AM
Chambers

MINUTES

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Chairwoman Mary Cavanagh called the meeting to order at 10:30 a.m. in the Supervisor's Chambers and via Zoom.

Committee Members present:

Committee Chairwoman Mary Cavanagh, Committee Vice-Chairman Alex Stepanski, Supervisor Loren Corbin, Supervisor Dave Jones, Supervisor Brandie DuBois

Other Board of Supervisors Present:

Supervisor John Pinard

Others present:

Public Health Director Eric Faisst, Department of Social Services Commissioner (DSS) Michael Fitzgerald, DSS Deputy Commissioner for Family Services Jessica Prieto, Mental Health (MH) Director Teisha Cook (via Zoom), Veteran Services Agency (VSA) Director Ron Raymer, Public Information Officer Samantha Field, Confidential Secretary to the Board of Supervisors Kristin Guinto, Second Assistant County Attorney Melissa Martel-Felton, County Administrator Mark Scimone, Confidential Secretary to the Public Health Director Deanna Matt, Youth Bureau Director Tina Louis, Assistant Director of Finance Keith Lummis, Community Action Program Community Services Director William Nicholson

Others Via Zoom:

Town of Lincoln Councilor Peggy LeClair

Approval of Minutes

- August 2023 Meeting Minutes

Motion by Brandee DuBois to Motion. Second by Loren Corbin.
The motion was Passed.

Mental Health:

Mental Health Director Teisha Cook provided an update on the Morrisville satellite site, stating it is up and running this week with staff training and will be in the schools next week.

Director Cook also asked for committee permission to arrange a presentation at the October committee meeting by the Rural Health Council. Committee approved.

Public Health:

Public Health Director Eric Faisst reported that two budget modifications will be going before the Finance, Ways, and Means committee. The first modification is to pay specialized teachers in the pre-school program due to increased need for specialized services.

The second budget modification is to provide additional funding for the child safety seat program.

Social Services:

DSS Commissioner Mike Fitzgerald provided a department update regarding child care services allocation changes. Commissioner notes that funding provided during COVID for child care services will be slowly going away. Madison County allocation is slated to decrease by \$500,000 - though note that some of that has been reclaimed due to need. OCFS said Madison County is no longer allowed to hold a waitlist for new applications only - OCFS states that all applicants need to be on the waitlist.

Commissioner also reports that the department is no longer able to establish local priority after October 1st.

1. Commissioners Report

Department of Social Services Commissioner Mike Fitzgerald presented the Commissioner's Report stating that all things the department can control are good at this time.

2. Authorizing the Chairman to Enter into an Agreement with Community Action Program, Inc. (Homeless/Self Sufficiency)

Commissioner Fitzgerald presented this resolution stating it is 100% funded and serves about eight families to keep them out of homelessness. Motion by Alex Stepanski to Motion. Second by Brandee DuBois. The motion was Passed.

3. Authorizing the Chairman to Enter into an Agreement with Community Action Program, Inc (Transportation)

Commissioner Fitzgerald presented this resolution stating it is 100% funded and serves about ten families. This is a long-term contract with Community Action Program (CAP). Motion by Loren Corbin to Motion. Second by Dave Jones. The motion was Passed.

4. Authorizing the Chairman to Enter into an Agreement with VenTek, Inc.

Commissioner Fitzgerald presented this resolution stating it is the case management system that allows for scheduling and tracking of cases and clients. Motion by Alex Stepanski to Motion. Second by Loren Corbin. The motion was Passed.

5. Authorizing the Chairman to Enter into an Agreement with

Community Action Program, Inc. (RFP P6-23)

Commissioner Fitzgerald presented this resolution stating it provides home-based preventive services, offering extra support for families. Motion by Dave Jones to Motion. Second by Alex Stepanski. The motion was Passed.

6. Authorizing the Chairman to Enter into an Agreement with Berkshire Farm Center and Services for Youth

Commissioner Fitzgerald presented this resolution stating that it offers intensive therapy for those identified by juvenile delinquent tickets to prevent costly placements. Motion by Alex Stepanski to Motion. Second by Brandee DuBois. The motion was Passed.

7. Authorizing the Chairman to Enter into an Agreement with Liberty Resources (\$7,273)

Commissioner Fitzgerald presented this resolution stating it supports domestic violence victims to obtain services and supports. Motion by Brandee DuBois to Motion. Second by Loren Corbin. The motion was Passed.

8. Authorizing the Chairman to Enter into an Agreement with Liberty Resources (25,000)

Commissioner Fitzgerald presented this resolution stating it offers clinical worker supporting domestic violence victims. Motion by Brandee DuBois to Motion. Second by Loren Corbin. The motion was Passed.

9. Authorizing the Chairman to Enter into an Agreement with Liberty Resources (\$174,523)

Commissioner Fitzgerald presented this resolution stating this service handles the hotline services offered to domestic violence victims. Motion by Brandee DuBois to Motion. Second by Loren Corbin. The motion was Passed.

10. Authorizing the Chairman to Enter into an Agreement with Cayuga Services, Inc.

Commissioner Fitzgerald presented this resolution stating this is the second year of this program that offers intensive home-based therapy for those in threat of foster placement. Motion by Dave Jones to Motion. Second by Brandee DuBois. The motion was Passed.

Veterans Affairs:

1. Veterans Agency Report

Veterans Service Agency Director, Ron Raymer presented the Agency's monthly report noting that vacancies in the agency are improving with interview coming up. Outreach events have gone well,

and the Veterans Services Center construction is going great. Director Raymer states that move-in for 2024 are on track - possible sooner.

Youth Bureau:

Youth Bureau Director Tina Louis provided the division report noting that two RFPs have gone out for development funding, and have received good responses to both. OCFS funding has been received for sports. Discussion occurred regarding promotion of positive youth development to not include items/activities that encourage alcohol, drug-use, and/or gambling activities.

Director Louis noted that Youth Board Members are needed - 15 years or older serve for 1 year, adults serve for 2 - meetings are held once a month if agenda items are needed.

The youth Bureau is meeting with Oneida City School representatives for a possible partnership to help offset funding of case assistant position.

Resolutions:

Other Committee Business

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

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Next Meeting: October 24, 2023 at 10:30am

Adjourn

Meeting adjourned at 11:13am Motion by Loren Corbin to Motion. Second by Brandee DuBois. The motion was Passed.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO EXECUTE A CONTRACT AND MODIFYING THE
2023 ADOPTED COUNTY BUDGET**

WHEREAS, Madison County issued an RFP for programs related to Opioid Settlement Funding;

WHEREAS, the Community Action Partnership for Madison County, Inc. has been selected as an award recipient;

NOW, THEREFORE, BE IT RESOLVED that the 2023 Adopted County Budget be modified as follows:

General Fund

4220 Narcotics Addiction Control

Expense

	<u>From</u>	<u>To</u>
A422040 542800 Community Action Partnership	\$-0-	\$ <u>341,465</u>
Control Total		\$ <u>341,465</u>

Revenue

A422040 434860 State Aid Opioid Reg Abatement LGU	\$-0-	\$ <u>341,465</u>
Control Total		\$ <u>341,465</u>

BE IT FURTHER RESOLVED, that the Chairman of the Board be hereby authorized to execute an agreement, a copy of which is on file with the Clerk of this Board, for the period from November 1, 2023 through October 31, 2024 with Community Action Partnership for Madison County, Inc.

Dated: November 9, 2023

Mary Cavanagh, Chairwoman
Health and Human Services Committee

Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

**Commissioner's Report
Through September 2023**

Unreconciled	Net Budget Amount	Net Expenditures Sep-23	YTD Net Expenditures	Percentage Spent	Sep-22 Clients Served	Aug-23 Clients Served	Sep-23 Clients Served
General Administration	\$ 10,835,930.00	\$ 812,595.35	\$ 7,189,575.01	66.35%			
Salaries	\$ 6,518,086.00	\$ 448,791.60	\$ 4,434,550.94	68.03%			
Equipment	\$ 127,165.00	\$ 6,887.55	\$ 59,630.87	46.89%			
Operating Costs	\$ 1,548,841.00	\$ 170,704.82	\$ 979,484.77	63.24%			
	\$ 2,742,582.00	\$ 198,670.16	\$ 1,818,722.84	66.31%			
Incentives/Other Adm Refunds	\$ (100,744.00)	\$ (12,458.78)	\$ (102,814.41)	102.06%			
MMIS-Medical Assistance	\$ 10,012,519.00	\$ 796,897.48	\$ 7,160,126.06	71.51%	16,972	3,995	4,023
MMIS	\$ 10,053,019.00	\$ 796,972.00	\$ 7,148,271.00	71.11%	4,303	3,995	4,023
Medical Assistance	\$ (40,500.00)	\$ (74.52)	\$ 11,855.06	-29.27%			
Health Exchange					12,669		
Public Assistance	\$ 2,316,886.00	\$ 120,413.41	\$ 1,053,580.25	45.47%	4,912	5,013	4,982
Family Assistance	\$ 758,696.00	\$ 50,364.25	\$ 375,687.57	49.52%	178	180	185
Emergency Assistance to Families	\$ 75,000.00	\$ -	\$ 11,851.33	15.80%	1	21	0
ESG-CV	\$ 11,426.00	\$ -	\$ 11,425.87	100.00%	6	0	0
ERAP	\$ 41,036.00	\$ -	\$ 108.02	0.26%	0	0	0
Affordable Housing	\$ 400,000.00	\$ -	\$ -	0.00%	0	0	0
Safety Net	\$ 840,728.00	\$ 53,021.17	\$ 499,236.03	59.38%	158	161	156
HEAP (PA-NPA-EMG)	\$ (50,000.00)	\$ 1,176.11	\$ (24,211.87)	48.42%	4,566	4,642	4,629
Emergency Aid to Adults	\$ 30,000.00	\$ 1,780.11	\$ 3,401.68	11.34%	1	1	8
Burials	\$ 210,000.00	\$ 14,071.77	\$ 176,081.62	83.85%	2	8	4
Children Services	\$ 6,869,008.00	\$ 590,802.70	\$ 4,130,828.91	60.14%	556	538	545
EAF-Foster Care	\$ 613,235.00	\$ 58,782.77	\$ 375,843.85	61.29%	10	7	8
EAF-JD/PINS	\$ 143,640.00	\$ 14,898.66	\$ 182,978.43	127.39%	1	0	0
Foster Care	\$ 1,420,326.00	\$ 99,873.07	\$ 535,044.28	37.67%	17	19	21
Adoptions*	\$ 2,001,821.00	\$ 148,414.50	\$ 1,107,978.09	55.35%	83	82	78
Kinship Guardianship*	\$ 58,091.00	\$ 8,970.16	\$ 63,887.84	109.98%	4	4	4
JD	\$ 1,419,026.00	\$ 221,171.12	\$ 1,272,113.49	89.65%	5	2	11
JD-Non & Secure Detention/DFY	\$ 150,000.00	\$ 37,709.02	\$ 188,252.06	125.50%	4	5	5
State Training School	\$ 1,053,302.00	\$ -	\$ 400,548.00	38.03%			
Raise the Age	\$ -	\$ -	\$ -	0.00%	0	0	0
Foster Care Ind Lvg - JD/PINS Ind Lvg	\$ 9,567.00	\$ 983.40	\$ 4,182.87	43.72%			
Children Not in Foster Care					432	419	418
CPS Referrals					110	115	108
FAR Referrals					0	0	0
Purchase of Service	\$ 1,147,766.00	\$ 80,374.53	\$ 613,357.87	53.44%			
Title XX	\$ 372,367.00	\$ 30,226.98	\$ 218,665.51	58.72%			
Title XX - Raise the Age	\$ -	\$ -	\$ -	0.00%			
Domestic Violence	\$ 174,523.00	\$ 14,543.58	\$ 130,892.26	75.00%			
Family Unification	\$ 321,258.00	\$ 15,483.82	\$ 113,219.45	35.24%			
STSJP	\$ 151,186.00	\$ 9,775.15	\$ 97,107.27	64.23%			
EAF-Services	\$ 128,432.00	\$ 10,345.00	\$ 46,609.38	36.29%			
EAF-Services JD/PINS	\$ -	\$ -	\$ 6,864.00	No Budget			
Block Grant Day Care	\$ 1,167,480.00	\$ 124,123.27	\$ 1,113,382.10	95.37%	152	185	154
Day Care - 100%	\$ 1,063,383.00	\$ 117,674.87	\$ 1,046,628.15	98.42%	137	177	146
Day Care - 75%*	\$ 104,097.00	\$ 6,448.40	\$ 66,753.95	64.13%	15	8	8
Total	\$ 32,349,589.00	\$ 2,525,206.74	\$ 21,260,850.20	65.72%			
SNAP	\$ 12,408,520.00	\$ 1,125,431.00	\$ 12,051,508.00	97.12%	6,649	6,444	6,336
SNAP -PA	\$ 618,501.00	\$ 62,184.00	\$ 533,344.00	86.23%	214	248	256
SNAP-NPA	\$ 11,790,019.00	\$ 1,063,247.00	\$ 11,518,164.00	97.69%	6,435	6,196	6,080
Child Support	\$ 5,539,320.00	\$ 470,289.90	\$ 3,782,319.34	68.28%	2,098	1,994	1,994
Child Support - Current Assistance	\$ 162,891.00	\$ 7,034.43	\$ 61,050.37	37.48%	247	210	208
Child Support - Former Assistance	\$ 849,135.00	\$ 64,124.62	\$ 603,106.75	71.03%	731	708	715
Child Support - Never Assistance	\$ 4,527,294.00	\$ 399,130.85	\$ 3,118,162.22	68.87%	1,120	1,076	1,071

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
COMMUNITY ACTION PROGRAM, INC.**

WHEREAS, research has shown that mentoring is an effective strategy in the prevention of high-risk behaviors that lead to poor school performance, substance abuse, violence, and teen pregnancy; and

WHEREAS, it is always a struggle to find enough volunteer mentors to meet the needs of children who would benefit from a mentor; and

WHEREAS, Community Action Program, Inc., has the experience and recognized capacity to provide intensive mentoring and is currently providing this service to 17 youth and their families with 26 total youth served in 2023, and expects to serve 32 youth by the end of the year; and

WHEREAS, these services are eligible for state reimbursement at the rate of sixty-two percent (62%); and

WHEREAS, Community Action Program, Inc., has offered to provide the required services for the period January 1, 2024 to December 31, 2024, at a total cost not to exceed \$168,959; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to renew an agreement on behalf of the County of Madison with Community Action Program, Inc., in the form as is on file with the Clerk of the Board.

Dated: November 9, 2023

Mary Cavanagh, Chairperson
Health and Human Services Committee



MADISON COUNTY VETERANS SERVICE AGENCY



County Office Building # 4
P.O. Box 546, 138 North Court St.
Wampsville, NY 13163
Telephone: (315) 366-2395 Fax: (315) 366-2579

Ron W. Raymer
Director

Lukas Duimstra
Veterans Counselor II

Tamara S. Leggett
Office Assistant III

Veterans Agency Committee Updates:

The Veterans Agency continues to serve the veteran community of Madison County by providing comprehensive VA claims assistance and addressing other veteran-related concerns. Our primary focus is on the Department of Veterans Affairs benefit programs of compensation, pension, and claim appeals. Our ever-growing network of contacts allows us to connect veterans with the services and resources they need and deserve.

Events, Trainings and other Topics for Consideration:

10/12/2023 – New York State Department of Veteran Services Monthly Training.

10/13/2023 – CIT Monthly Meeting.

10/15/2023 – The American Legion National Commanders area visit.

10/24/2023 – MTAC Monthly Meeting.

10/25/2023 – Veteran's Community Center Construction progress meeting.

Resolutions:

11/07/2023 – Authorizing the modification of the 2023 Adopted County Budget; increasing NYS Aid for Veterans Agency Dwyer peer support project by \$4,000.00.

Office Statistics:

Total Client contacts for September 2023 (completed): 411

WWII: 7

Korea: 10

Other: 167

Vietnam: 134

Gulf War: 93

Mode of Contact-

In Person: 99

Telephone/Email: 312

Prepared by Ron Raymer - Director

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES
FOR OCTOBER 2023 TO SEPTEMBER 2024 YOUTH PROGRAM FUNDS FOR
DISBURSEMENT BY THE MADISON COUNTY YOUTH BUREAU**

WHEREAS, the need has been identified in Madison County for provision of youth development programming, youth sports and education opportunity programming, and youth sports teams; and

WHEREAS, the New York State Office of Children and Family Services (OCFS) requires submission of the Resource Allocation Package for Madison County as part of the Children and Family Services plan; and

WHEREAS, the Children and Family Services plan was approved by OCFS October 3, 2023; and

WHEREAS, the signing of the Resource Allocation Plan will qualify Madison County for State reimbursement for the October 2023 to September 2024 program year, provided that services are rendered in accordance with the Rules and Regulations of OCFS and the Children and Family Services plan guidelines and OCFS fiscal policies; and

WHEREAS, the plan includes the provision of the approved allocation to Madison County of \$144,051 for provision of program contracts to be reviewed by the Request for Proposal process of the Madison County Youth Bureau Youth Board, approved by the Health and Human Services Committee and the Board of Supervisors; and

WHEREAS, the Madison County Youth Board and the Health and Human Services Committee have recommended the submission of the Resource Allocation Plan; and

WHEREAS, these costs are reimbursed 100% by State Aid for youth development programming and youth sports and education opportunity funding;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be authorized to enter into an agreement on behalf of the County of Madison with NYS OCFS for the October 2023 to September 2024 program year's Resource Allocation Plan in the form as is on file with the Clerk of the Board.

Dated: November 9, 2023

Mary B. Cavanagh, Chairwoman
Health & Human Services Committee