

Highway, Buildings and Grounds

Wednesday, May 24, 2023 @ 1:00 PM

Chambers

MINUTES

1:00 PM Call Meeting to Order

Chairman William Zupan called the meeting to order at 1:00 p.m. in Chambers.

Committee Members Present: Chairman William Zupan, Vice Chairman Greg Reuter, Supervisors David Jones, Loren Corbin

Committee Members Absent: Supervisor Thomas Stokes

Others Present:

Director of Public Facilities John Regan, Maintenance Supervisor Lyle Malbouf, Highway Superintendent Joe Wisinski, Assistant Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeff Aumell (via phone), Director of Finance Lou Anne Randall, Public Information Specialist Ryan Coe, Lenox Supervisor John Pinard, Lincoln Supervisor Melissa During, Public Information Assistant Ryan Coe, County Administrator Mark Scimone, County Treasurer Cindy Edick

Approval of Minutes

- Approval of minutes of the April 26, 2023 regular committee meeting

Motion by Dave Jones to approve the minutes of the April 26, 2023 regular committee meeting. Second by Loren Corbin. The motion was Passed.

Absent: Stokes

Highway:

1. Authorizing the Chairman to Enter into an Agreement with Town & County Bridge and Rail, Inc.

Motion by Greg Reuter to approve the resolution. Second by Dave Jones. The motion was Passed.

Absent: Stokes

2. Authorizing the Chairman to Enter into an Agreement with Heidelberg Materials Northeast-NY LLC

Motion by Loren Corbin to approve the resolution. Second by Greg Reuter. The motion was Passed.

Absent: Stokes

3. Highway Highlights 5-24-23

Highway Superintendent, Joe Wisinski, shared with the Committee the departments monthly highlights

4. Designating Disposal of Surplus County Personal Property

Highway Superintendent, Joe Wisinski, reviewed the Surplus County Property with the Committee. Committee consensus to move to GOC.

Facilities:

1. Authorizing the Chairman to enter into an agreement with Argus Engineering PLLC

Motion by Loren Corbin to approve the resolution. Second by Dave Jones. The motion was Passed.

Absent: Stokes

2. Authorizing the Chairman to enter into an agreement with Pulver Roofing

Motion by Dave Jones to approve the resolution. Second by Greg Reuter. The motion was Passed.

Absent: Stokes

3. Facilities Highlights

Facilities Director, John Regan, shared with the Committee the departments monthly highlights

4. Central Services Monthly Report

Facilities Director, John Regan, shared with the Committee the Central Services monthly production report

Preferred Agenda: Consensus to allow any eligible resolution from today's meeting to be added to the preferred agenda

Next Meeting: Wednesday, June 28, 2023 @ 1:00 p.m. in Chambers

Adjourn

Motion by Greg Reuter to adjourn the meeting at 1:41 p.m.. Second by Loren Corbin. The motion was Passed.

Absent: Stokes

Highway, Buildings and Grounds

Wednesday, April 26, 2023 @ 1:00 PM

Chambers

MINUTES

1:00 PM Call Meeting to Order

Chairman William Zupan called the meeting to order at 1:00 p.m. in Chambers.

Committee Members Present: Chairman William Zupan, Vice Chairman Greg Reuter, Supervisors David Jones, Thomas Stokes (1:10 p.m.), Loren Corbin

Others Present:

Director of Public Facilities John Regan, Maintenance Supervisor Lyle Malbouf, Highway Superintendent Joe Wisinski, Assistant Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeff Aumell, Director of Finance Lou Anne Randall, Public Information Specialist Ryan Coe, Board Clerk Emily Burns, Lenox Supervisor John Pinard, Lincoln Supervisor Melissa During (via Zoom)

Approval of Minutes

- Approval of minutes of the March 29, 2023 regular committee meeting

Motion by Greg Reuter to approve the minutes of the March 29, 2023 regular committee meeting. Second by Loren Corbin. The motion was Passed.

Highway:

1. Authorizing the Chairman to Enter into an Agreement with D.H. Smith Co. Inc.

Motion by Loren Corbin to approve the resolution. Second by Greg Reuter. The motion was Passed.

2. Rehabilitation of Certain County Roads and Bridge Replacements for 2023

Motion by Loren Corbin to approve the resolution. Second by Greg Reuter. The motion was Passed.

3. Highway Highlights 4-26-23

Highway Superintendent, Joe Wisinski, shared with the Committee the departments monthly highlights

Facilities/Maintenance:

1. Authorizing the Chairman to award Bid 23-11 and enter into an agreement with GDS, Inc.

Motion by Loren Corbin to approve the resolution. Second by Greg Reuter. The motion was Passed.

2. Authorizing the Chairman to award Bid 23-12 and enter into an agreement with Murnane Building Contractors, Inc.

Motion by Dave Jones to approve the resolution. Second by Loren Corbin. The motion was Passed.

3. Authorizing the Modification of the 2023 Adopted County Budget (ARPA)

Consensus of the committee to move to FWM for approval

4. Authorizing the Modification of the 2023 Adopted County Budget (MH Phase II Reno)

Consensus of the committee to move to FWM for approval

5. Authorizing the Modification of the 2023 Adopted County Budget (Host)

Consensus of the committee to move to FWM for approval

6. Authorizing the Modification of the 2023 Adopted County Budget (Parks)

Consensus of the committee to move to FWM for approval

7. Facilities Highlights

Facilities Director, John Regan, shared with the Committee the departments monthly highlights

8. Central Services Monthly Report

Facilities Director, John Regan, shared with the Committee the Central Services monthly production report

Preferred Agenda: Consensus to allow any eligible resolution from today's meeting to be added to the preferred agenda

Next Meeting: Wednesday, May 24, 2023 @ 1:00 p.m. in Chambers

Adjourn

Motion by Greg Reuter to adjourn the meeting at 1:19 p.m.. Second by Loren Corbin. The motion was Passed.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH TOWN &
COUNTY BRIDGE AND RAIL, INC.**

WHEREAS, sealed bids were opened on May 2, 2023 for Element Specific Bridge Repair and Maintenance, RFB 23-25 and reviewed by the Highway Buildings and Grounds Committee on May 24, 2023, and

WHEREAS, the low bid meeting specifications is as follows;

Town & County Bridge and Rail, Inc. for Items #1 through #8

WHEREAS, the cost for services has been appropriated in the 2023 County Road Fund Budget and will be appropriated in subsequent budgets;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors, be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with Town & County Bridge and Rail, Inc. in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

William Zupan, Chairman
Highway, Buildings and Grounds Committee

Madison County Purchasing Office

315-366-2247

purchasing@madisoncounty.ny.gov

www.madisoncounty.ny.gov



RFB 23-25 REBID Element Specific Bridge Repair and Maintenance

Bid Open Date & Time: 5/2/2023 @ 11:15 am

Item No.		Town & Country Bridge and Rail			
1	Foreman, per hour	\$107.00			
2	Carpenter, per hour	\$93.00			
3	Ironworker, per hour	\$107.00			
4	Painter, per hour	\$125.00			
5	Stone Mason, per hour	\$96.00			
6	Certified Welder, per hour	\$120.00			
7	Laborer, per hour	\$100.00			
8	US Bag (94 lbs) of Portland Cement Applied, per unit	\$284.00			

RESOLUTION NO. ____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
HEIDELBERG MATERIALS NORTHEAST - NY LLC**

WHEREAS, sealed bids were opened on May 2, 2023 for Hot Mix Asphalt, Bid 23-21, and reviewed by the Highway Buildings and Grounds Committee on May 24, 2023, and

WHEREAS, the low bid meeting specifications is as follows;

Heidelberg Materials Northeast – NY LLC Items 1 through 6

WHEREAS, the cost for services has been appropriated in the 2023 County Road Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with Heidelberg Materials Northeast – NY LLC in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

William Zupan, Chairman
Highway, Buildings and Grounds Committee

Madison County Purchasing Office

315-366-2247

purchasing@madisoncounty.ny.gov

www.madisoncounty.ny.gov



RFB 23-21 Hot Mix Asphalt

Bid Open Date & Time: 5/2/2023 @ 10:15 am

Item No.		Central Paving		Northern Asphalt		Dolomite Products Co dba Ulster Paving		Heidelberg Materials Northeast NY LLC	
	<u>Site No. 1 – Hot Mix Asphalt Paving at Various Sites</u>	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Superpave Top 402.0972XX Unit Price Per Ton (Estimated Tonage 26,360)	NB	NB	\$101.00	\$2,688,720.00	\$76.00	\$2,003,360.00	\$73.50	\$1,937,460.00
2	Superpave Binder 402.2579XX Unit Price Per Ton (Estimated Tonage 2,020)	NB	NB	\$91.00	\$183,820.00	\$64.50	\$130,290.00	\$65.75	\$132,815.00
3	Superpave Top 402.1272XX Unit Price Per Ton (Estimated Tonage 6,750)	NB	NB	\$98.00	\$661,500.00	\$66.50	\$448,875.00	\$70.25	\$474,187.50
4	Tack Coat 407, Unit Price Per Gallon (Estimated Gallons 3,250)	NB	NB	\$9.00	\$29,250.00	\$4.80	\$15,600.00	\$5.95	\$19,337.50
5	COLD MILLING Lump sum	NB	NB		\$90,000.00		\$118,000.00		\$75,970.00
6	HAULING OF MILLINGS Lump Sum	NB	NB		\$105,000.00		\$75,000.00		\$42,240.00
	Estimated Total Cost	NB		\$3,758,290.00		\$2,791,125.00		\$2,682,010.00	
	<u>Paving Equipment Rental</u>	Unit Price Per		Unit Price Per Hour		Unit Price Per Hour		Unit Price Per Hour	
7	BITUMINUS PAVER- Paver including 1 operator, 2 screed operators and 1 general laborer	\$950.00		\$600.00		\$700.00		\$550.00	
8	PNEUMATIC ROLLER- Pneumatic roller including 1 operator	\$295.00		\$300.00		NB		NB	
9	SINGLE DRUM, VIBRATORY ROLLER- Single drum vibratory roller including 1 operator	\$265.00		\$300.00		NB		NB	
10	DUAL DRUM, VIBRATORY ROLLER- Dual drum vibratory roller including 1 operator	\$250.00		\$300.00		\$275.00		\$300.00	

Highway Highlights 5/24/2023

1. Our seasonal roadside mowing positions and full-time laborer positions are providing relief for staffing needs. We did receive the resignation of our tree trimmer position and another MEO did not complete his probationary period.
2. We are progressing well with getting plow trucks sandblasted and painted in house. We are also planning on doing our Low boy trailer. The new brush hog tractor for Brown road has come in as well as the new pull behind broom in Wampsville.
3. This year's In-Place Recycling for our road projects began Monday May 15th. We have done a large amount of tree work on West Lake Road in Cazenovia and drainage work on Middle Road in Oneida.
4. The crack fill work is almost complete and is progressing much better than in years past.
5. There was an article recently published in the Roads and Bridges magazine with a case study on Mastic and Madison County's use of the material.

RESOLUTION NO. _____

DESIGNATING DISPOSAL OF SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting surplus designation is listed below; and

WHEREAS, the list of items has been reviewed and approved by the Government Operations Committee;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as surplus.

Item	Department	Mileage	Condition	Comment
MOR007 – 1971 Jeep Wrecker	Highway	31,084	Good	Surplus
MOR039 – 2010 International Paystar	Highway	179,434	Fair	Surplus

Dated: June 13, 2023

Paul Walrod, Chairman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN
AGREEMENT WITH ARGUS ENGINEERING PLLC**

WHEREAS, Madison County is in need of professional engineer design services with regards to the County ReConnect Fiber Project; and

WHEREAS, Argus Engineering PLLC has agreed to perform these professional engineering services for a total cost of \$32,000 with services to commence May 24, 2023 and ending December 31, 2023; and

WHEREAS, the Highway, Buildings and Grounds Committee have reviewed and recommends entering into an agreement with Argus Engineering PLLC for this service;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Argus Engineering PLLC., in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

William Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN
AGREEMENT WITH PULVER ROOFING**

WHEREAS, Madison County has a need for roof repairs at the Highway Wampsville Building; and

WHEREAS, Pulver Roofing has agreed to provide these services per state contract TIPS program pricing, commencing June 13, 2023 continuing through 2024, in the amount of \$1,055,000.00; and

WHEREAS, this agreement has been reviewed and approved by the Highway, Buildings & Ground Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Pulver Roofing, in the form as is on file with the Clerk of the Board.

Dated: June 13, 2023

William Zupan, Chairman
Highway, Buildings and Grounds Committee

 **PULVER
ROOFING**
C O M P A N Y I N C.
OUR 124th YEAR
PROPOSAL

April 26, 2023

Madison County
Attn: John Regan, Director of Public Facilities
138 N Court Street
Wampsville, NY 13163

RE: Madison County Highway Garage – Roofing Proposal
TIPS Contract No. 200201

We appreciate the opportunity to provide a proposal for this project. We propose to provide labor, materials and necessary insurance to complete the below scope of work:

BASE BID PROPOSAL TO INCLUDE THE FOLLOWING (APPROXIMATELY 35,800 sf – ENTIRE BUILDING):

- Remove existing roof down to existing built up vapor barrier and dispose
- Inspect existing vapor barrier, allow for 5% repair as needed
- Install two layers of 2.6" Polyiso Insulation – mechanically attached through system into steel deck
- Fully adhere .060 EPDM Membrane
- Replace fascia metal (top row only, bottom rows to remain)
- Provide manufacturer' 20 year full system warranty
- Provide Pulver Roofing 2 Year Workmanship Warranty
- Project to be substantially completed by September 1, 2023 (if contracts are received by early June '23)
- Include 100% Union Labor

BASE BID PROPOSAL AMOUNT:.....\$1,225,000

ALTERNATE 1 PARTIAL REMOVAL AND ROOF OVERLAY (APPROX. 35,800 sf – ENTIRE BUILDING):

- Conduct preliminary moisture scan to identify saturated insulation
 - Allow for 50% removal of roof system down to vapor barrier
 - Unit price for additional removals if needed = \$12 per sf of roofing
- Remove all plys of modified bitumen roofing down to existing fiberboard and inspect/scan for moisture
- Inspect existing vapor barrier, allow for 5% repair as needed
- At areas of saturated system removal down to vapor barrier, install 4.5" of polyiso insulation to match existing thickness
- At all areas of roof, mechanically attach one layer of 1.5" polyiso over existing insulation (total system to be R30 value)
- Fully Adhere .060 EPDM Membrane over entire surface
- Replace fascia metal (top row only, bottom rows to remain)
- Provide manufacturer's 20-year full system warranty
- Provide Pulver Roofing 2 Year Workmanship Warranty
- Project to be substantially completed by September 1, 2023 (if contracts are received by early June '23)
- Include 100% Union Labor

ALTERNATE 1 PROPOSAL AMOUNT:.....\$1,055,000

CONTINUED.....

PULVER ROOFING CO., INC. • 1418 ERIE STREET, UTICA, NY 13502 • PH: (315) 733-2803 • FAX: (315) 732-7663



THIS PROPOSAL EXCLUDES THE FOLLOWING:

- Asbestos Abatement and/or Testing
- Substrate Board, Cover Board, Vapor Barrier
- Insulation Adhesive
- Assessment of structure to review additional roof weight loading
- Steel Decking Installation or removals
- Roof Drain Replacement
- Sales Tax
- P&P Bonds

THIS PROPOSAL IS GOOD FOR 30 DAYS ONLY

Pulver Roofing Co., Inc.

Andrew Aery
Vice President

Facilities Updates 5/24/23

Maintenance Highlights

- Painted Sullivan Ambulance Building
- Performed seasonal cleanup of parks and trails
- Completed water repairs and startup at parks
- Addressing ongoing cooling equipment problems
- Routine grounds work underway
- Process Q-Ware requests

Facilities Projects

County Office Building Bathroom Renovations

- Murnane completed demolition of basement level bathrooms. Building new walls. Plumbing, Electrical contractors have been on site. All progressing per schedule.

Wayfinding Signage for Wampsville Complex for Interior and Exterior of Buildings

- Shop Drawings to be completed by contractor by the end of next week. Once complete we will schedule a kick-off meeting.

Mental Health Phase II project

- Kick-off meeting scheduled for 5/23. Contractor working on submittals.

Stand-By Generator Project

MEID is awaiting approvals on submittals. Have also submitted for a Building Permit from the State.

PSB Fire Alarm

- O'Connell Electric installation is still on going, progressing per schedule

Jail Isolation Rooms R.T.U. Replacement

Design due from Argus Engineers mid-June, to be sent out for Contractor bidding.

Veterans Agency Center- Gorman

Bid pre-visit walk thru 5/16 and bid opening June 1st

Reconnect Project

Awaiting electrical bid design for 100 Amp service for Argus. Bid for electrical contractor after review.

MADISON COUNTY CENTRAL SERVICES

PO Box 546
Wampsville, New York 13163
(315) 366 2380

To: **Buildings & Grounds Committee**
From: **Todd Russell - Central Services Technician**
Subject: **Central Services Monthly Report**
Report Date: **May 12, 2023**

Listed below are the totals for the Central Services Department for the month of:

APRIL 2023

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to Date
Printing													
Jobs	43	65	66	58									\$18,059.87
Charge Back	\$2,242.70	\$6,945.35	\$4,884.78	\$3,987.04									151254
Sheets of Paper Printed	19,965.00	56,305	40,604	34,380									84500
Envelopes Printed	5,000	57,500	15,000	7,000									87
Cases of Blank Paper	22	28	21	16									225
Office Supplies Sold				225									
US Mail Postage													
Pieces Processed	12,067	8,892	9,726	7,069									37754
Charged Postage	\$14,633.95	\$7,189.22	\$9,180.90	\$6,029.82									\$37,033.89
UPS/FEDEX/Other													
UPS Incoming Pkgs.	166	183	164	160									673
UPS Outgoing Pkgs.	37	38	62	47									184
FedEx Incoming Pkgs.	97	135	119	176									527
FedEx Outgoing Pkgs.		2	0	2									4
AMAZON Deliveries Pkgs.		4	4	5									13
Freight & Other Delivers													
	12	5	5	6									28

MADISON COUNTY CENTRAL SERVICES

Todd Russell Central Service Technician

Telephone: 315-366-2380

*Printing Jobs requested from outside the Madison County Campus as of
May 8, 2023.*

Madison County Office for the Aging

Camp Lookout, also known as Madison County Children's Camp

City of Oneida, Water Department

Town of Sullivan, Highway Department

Village of Chittenango, Village of Chittenango

Canastota Police, Canastota Police

Town of DeRuyter, Town of DeRuyter

Town of Lenox, Fire Marshal's Office

Town of Lenox, Lenox Town Clerk

Town of Sullivan, Building /Codes Administrator

Town of Sullivan, Zoning Board of Appeals

Town of Sullivan, Town of Sullivan

Town of Sullivan, Receiver of Taxes

Town of Sullivan Courts, Hon. John D. Button

Town of Lenox/ Village of Canastota, Lenox/Canastota Courts

City of Oneida, City Clerk's Office

Town of Madison, Town of Madison Court