

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, August 24, 2022 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting was called to order at 11:05 by Cliff Moses at the Delphi Falls County Park.

Committee Members Present: Cliff Moses, Dave Jones, TJ Stokes, and Ronda Winn.

Absent: Joe Magliocca

Others Present: Ellen Bowe, Ryan Chairs, Ryan Coe, Melissa Davis, Melissa Martel-Felton, Scott Flaherty, Jessica Geary, Kipp Hicks, Scott Ingmire, Jamie Kowalczyk, Stefan Lutter, Becky Marsala, John Pinard, Larkin Podsiedlik, Mark Scimone and Gwen Williamson.

Approval of Minutes

Motion by Dave Jones to approve Planning Committee July 27, 2022 minutes.

Second by T.J. Stokes. The motion was Passed.

Absent: Magliocca

Planning/Employment and Training:

1. Sales Tax Update

The Sales Tax Update was provided by Cindy Edick in the packet and was reviewed. The overall distributions through August 13 show an increase of 5.18% from 2021.

2. Real Property Update

Becky Marsala presented the Real Property Update. The auction booklet is out and also available online. There are 49 parcels remaining in the auction. Becky will have further business on this topic under executive session (for the purpose of advice of council) at the conclusion of all other business.

3. Career Center Update

Ellen Bowe presented the Career Center Update. The unemployment rate is 3.1%. The Summer Youth Employment Program is concluded. Each participant received \$250.00 for completing the obligation and two youth have been hired by Oneida Healthcare. Ellen discussed the resolution regarding an MOU to be signed that will provide funding to the Workforce Development Board for 2 part-time individuals that meet certain criteria through WIOA Youth and Youth Work Experience Program. (Resolution

included below)

4. IDA Update

Kipp Hicks provided the IDA Update. CNY Regional Planning and Development keeps a database of shovel-ready business parks throughout the region. He is working with representatives to update the new municipal water district serving the business park.

Cazenovia Barns is a housing and commercial development in Cazenovia that anticipates 16 one and two bedroom apartments, with the potential to house up to 4 buildings and several commercial spaces if all phases are successful. Oneida's DRI projects have been advanced to Albany, with the redevelopment of buildings starting in January of 2023 at the earliest. A new DRI application focused on the Higher Education Corridor including Cazenovia, Morrisville and Hamilton is expected to be submitted later this year. An expansion of the Chenango daycare is planned. CFA scoring will be completed by the CNY REDC at a meeting later this week. And lastly, the IBHOF was able to pass legislation this last session that will allow the NYS Thruway to give the IDA nearly 5-acres of land, which they will in-turn gift to the IBHOF for tourism/economic development purposes. This should allow the Boxing Hall of Fame to grow in the years to come and will improve their visibility from the Thruway for passing motorists.

5. CCE Update

Larkin Podsiedlik presented the CCE Update. The position of vegetable educator will be offered to the applicant today. The 4H and staff are at the NYS Fair and CCE will be working the "Rainbow Milk Bar" on September 1st. The annual CCE meeting is scheduled for September 20th.

Melissa Davis reported the following:

Programming-

Upcoming programs : Annie's Project is back starting in October. Marketing Plan Workshop which will run for 5 months starts in October goes through winter. Quickbooks is going to be this winter as well. Supply Chain Workshops ran the whole summer with 10 attendees.

Event Updates:

AgBC is up and running. There have been 2 farmers taking advantage of the space and the equipment. Farmnet is meeting with clients every second and fourth Tuesday of the month. Clients are happy meeting the representative in that space and are interested in using the equipment this winter.

Celebrate Madison Planning is underway. The process of securing Morrisville College facilities to use for workshops and a vendor space is in process. The date is December 3rd – from 9 am to 2 pm.

Open Farm Day was a success. Farmers reported over \$40,000

in revenue that day alone. The participant surveys show that 30 percent are first time Open Farm Day attendees. CCE is still entering data off the sign in sheets to know how many people attended. 7 Trees Dairy had the most they ever saw before with over 1100 people visiting.

Economic Impact:

Since December there is over \$1.3 million in loans, grants, and owner's investments for Madison County businesses that AED has worked with. There were 84 jobs created and/or saved so far. A farmer won a pitch through SCORE's Magic Maker Pitch competition to be able to present to be on Sam's Club and/or Walmart's shelves with the assistance of AED. Many new inquiries about the Buy Madison initiative are coming in including another farmer who is also a veteran.

6. Tourism Update

Scott Flaherty presented the Tourism Update. The travel journalist was here last week and covered Antique Week. They are also interested in a future story on local cheese & wine, and Scott suggested considering a focus on spirits instead of wine for a new twist. Antique Week is here. Scott is looking into the best times to attend. The Summer Ad Campaign is winding down while the Fall one will be running soon. Work has begun on the 2023 Inspiration Guide, new inspiring ideas are welcome.

7. Planning Update

Scott Ingmire presented the Planning Update. Scott explained that there is a bill (S6510/A7785) which would allow counties to opt-out of the NYS holiday hunt period. A letter was sent to Governor Hochul asking her to sign this legislation into law. This is currently an annual requirement. Scott provided copies of a Madison County Solar Evaluation Report. The report shows an increase in solar saving in 2021 of \$29,000.00. When subtracting the Solar PPA cost from the Utility Net Metering Credit, there is a total savings of \$107,078.00. Ingmire presented a brief update on the construction and development plans to date for Delphi Falls County Park. The land has been prepared for the North Rim Trails and steps are being installed with the goal to be mostly done in October. The side that is open now may have to be temporarily closed when the ADA viewing area is constructed, but the hope is to provide access to the park for the majority of visitors throughout these upgrades. Scott shared a brief update on the approved plans for the building and surrounding area. Jones questioned the cost and timing due to the current economic environment. Stokes asked about the plan for public restrooms to which Scott replied that there will be 2 vault style bathrooms near the parking lot and 3 restrooms on the building for public use. Scott said that the facilities taking over the parks maintenance has saved the county from having to spend extra money on services such as mowing and maintenance.

Scott provided preliminary budget figures for the Planning Department, Parks, Stream Maintenance and Transportation for 2023. He discussed splitting the budget for parks with facilities so they would have access to maintenance money and to simplify the process. Scott will confer with Steve Lorraine about the final Stream Maintenance budget estimate. The Transportation budget is pass-through, at no cost to the County and is estimated.

Resolutions:

1. Extending the Contract with Madison County Tourism, Inc.
11:39 A.M. Motion by Ronda Winn to Extend the contract with Madison County Tourism, Inc.. Second by T.J. Stokes. The motion was Passed.
Absent: Magliocca
2. Authorizing the Modification of the 2022 Adopted County Budget-AQ-Vegetaion
11:41 A.M. Motion by Dave Jones to Authorize the modification of the 2022 adopted County budget - Aquatic Vegetation. Second by T.J. Stokes. The motion was Passed.
Absent: Magliocca
3. Authorizing the modification of the 2022 adopted county budget - snowmobile
11:41 A.M. Motion by T.J. Stokes to authorize the modification of the 2022 adopted County budget - Snowmobile Trails Maintenance. Second by Dave Jones. The motion was Passed.
Absent: Magliocca
4. Authorizing The Modification of the 2022 Adopted County Budget (6420 Promotion of Tourism)
11:43 A.M. Motion by Ronda Winn to authorize the modification of the 2022 adopted County budget -Promotion of Tourism. Second by T.J. Stokes. The motion was Passed.
Absent: Magliocca
5. Authorizing the Chairman to amend an agreement with H.Sicherman & Company, Inc. DBA The Harrison Studio
11:44 A.M. Motion by T.J. Stokes to authorize the Chairman to amend an agreement with H.Sicherman & Company, Inc. DBA The Harrison Studio. Second by Dave Jones. The motion was Passed.
Absent: Magliocca
6. Authorizing Chairman to modify an agreement with Environmental Design and Research, DPC
11:44 A.M. Motion by Ronda Winn to authorize Chairman to modify an agreement with Environmental Design and Research, D.P.C..

Second by Dave Jones. The motion was Passed.

Absent: Magliocca

7. Authorizing the Chairman to sign an MOU with the Local Workforce Development Board of Herkimer, Madison, & Oneida Counties

11:46 A.M. Motion by Dave Jones to authorize the Chairman to sign an MOU with the Local Workforce Development Board of Herkimer, Madison, & Oneida Counties. Second by T.J. Stokes. The motion was Passed.

Absent: Magliocca

Preferred Agenda

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the preferred agenda. All resolutions were voted on and approved by the Committee.

Other Committee Business

No new business.

Following the setting of the next meeting time, the Committee entered into executive session for advice of council at 11:47 A.M.

The Committee came out of executive session on a motion by Jones and seconded by Stokes with all in favor at 11:57 A.M.

Motion by Dave Jones to enter into executive session for advice of council. Second by Ronda Winn. The motion was Passed.

Absent: Magliocca

Next Meeting:

The next scheduled meeting of the Planning Committee is September 28, 2022 at 11:00 in the Supervisors' Large Conference Room.

Adjourn

11:58 A.M. Motion by T.J. Stokes to adjourn. Second by Dave Jones. The motion was Passed.

Absent: Magliocca

RESOLUTION NO. _____

**EXTENDING THE CONTRACT WITH
MADISON COUNTY TOURISM, INC.**

WHEREAS, Madison County entered into a contract with the Madison County Tourism Committee, Inc. (now known as Madison County Tourism, Inc.), to promote tourism in Madison County; and

WHEREAS, Madison County Tourism, Inc. is a not-for-profit corporation located within Madison County and formed for the purpose, among others of developing and promoting tourism in Madison County; and

WHEREAS, Madison County wishes to have Madison County Tourism, Inc. continue to publicize the attractions of Madison County for the purpose of promoting tourism; and

WHEREAS, Section 224 of the County Law authorizes the County to enter into a contract for the provision of such services;

NOW, THEREFORE, BE IT RESOLVED, that Madison County Board of Supervisors authorize the extension of the current contract under the same terms and conditions with Madison County Tourism, Inc. from January 1, 2023 to December 31, 2023; and be it further

RESOLVED, that the Chairman of the Madison County Board of Supervisors is hereby authorized to sign the contract extension (a copy of which is on file with the Clerk of this Board) with Madison County Tourism, Inc.

DATED: September 13, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County budget be modified as follows:

Capital Projects Fund

8990 Aquatic Vegetation Project

	<u>From</u>	<u>To</u>
<u>Expense</u>		
H899080 542512 Aquatic Veg 2018-2019	\$93,239.28	\$93,238.72
H899080 594215 Transfer to General-Mid Year	<u>0</u>	<u>0.56</u>
Total	<u>\$93,239.28</u>	<u>\$93,239.28</u>
Control Total		<u>\$-0-</u>

Dated: September 13, 2022

Clifford Moses, Chair
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

Matthew A. Roberts, Chair
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

7988 Snowmobile Trails Maintenance

	<u>From</u>	<u>To</u>
<u>Expense</u>		
A798870 542747 Snowmobile Trails Maintenance	\$ <u>120,000</u>	\$ <u>145,380</u>
Control Total		\$ <u>25,380</u>
<u>Revenue</u>		
A798870 438890 St Aid Snowmobile Trail Grooming	\$ <u>120,000</u>	\$ <u>145,380</u>
Control Total		\$ <u>25,380</u>

Dated: September 13, 2022

Clifford Moses, Chairman
Planning, Economic Development,
Environmental & Intergovernmental
Affairs Committee

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund

6420 Promotion of Tourism

	<u>From</u>	<u>To</u>
<u>Expense</u>		
A642060 540380 Treasurer Admin Occupancy Tax	\$ 28,500	\$ 46,500
A642060 542715 Tourism Administration	<u>256,500</u>	<u>418,500</u>
Totals	<u>\$285,000</u>	<u>\$465,000</u>
Control Total		<u><u>\$180,000</u></u>

Revenue

A642060 411130 Hotel/Motel Room Occupancy Tax	<u>\$285,000</u>	<u>\$465,000</u>
Control Total		<u><u>\$ 180,000</u></u>

Dated:
September 13, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental & Intergovernmental
Affairs Committee

Matthew A Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO MODIFY AN AGREEMENT WITH ENVIRONMENTAL
DESIGN AND RESEARCH, D.P.C.**

WHEREAS, Madison County is working to develop Delphi Falls County Park into a user friendly, accessible, and attractive outdoor destination; and

WHEREAS, developing a trail system for viewing the upper and lower falls is a top priority in the Park's development; and

WHEREAS, that after an RFP selection process, Madison County had determined that Environmental Design and Research (EDR) D.P.C. has the skills and expertise necessary to design parking, trails, and related features at Delphi Falls County Park; and

WHEREAS, Madison County has an existing contract with EDR DPC for construction and stormwater management; and

WHEREAS, both parties are desirous of a no-cost time extension until December 31, 2022 to allow for the completion of the project; and

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors hereby authorizes John M. Becker, Chairman of the Board, to enter into a contract modification (a copy of which is on file with the Clerk of this Board) with EDR D.P.C.

DATED: September 13, 2022

Cliff Moses, Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee