

Highway, Buildings and Grounds

Wednesday, July 21, 2021 @ 1:00 PM

Chambers/Zoom

MINUTES

1:00 PM Call Meeting to Order

Chairman Ron Bono called the meeting to order at 1:01 p.m.at the New Highway Facility in Eaton.

Committee Members Present:

Chairman Ron Bono, Vice Chairman William Zupan, Supervisors Rocco DiVeronica

Committee Members Absent:

Supervisor Charles Walters, Alexander Stepanski

Others Present:

Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeff Aumell, County Attorney Intern Noah Devaney, County Administrator Mark Scimone, Board Chairman John Becker, Public Information Officer Samantha Field.

Absent: Walters

Approval of Minutes

- Approval of minutes for June 23, 2021 regular meeting

Motion by Rocky DiVeronica to approve the minutes of the June 23, 2021 regular meeting. Second by Bill Zupan. The motion was Passed.

Absent: Walters

Facilities/Maintenance:

1. Authorizing the modification of the 2021 adopted county budget

Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.

Absent: Walters

2. Facilities Highlights

Director of Public Facilities, John Regan, reviewed the department highlights with the committee

Absent: Walters

3. Central Services Monthly Report

Director of Public Facilities, John Regan, reviewed the Central Services monthly report.

Absent: Walters

Highway:

1. Designating Disposal of Obsolete and/or Surplus County Personal Property

Highway Superintendent, Joe Wisinski, reviewed the departments disposal/surplus equipment listing. Consensus of committee to move forward to A&O committee.

Absent: Walters

2. Control of Snow and Ice On County Roads

Motion by Bill Zupan to approve the resolution. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

3. Authorizing The Chairman to Enter into an Agreement with Barton and Loguidice, D.P.C. for the Design of Three Large Sized Culvert Replacements

Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.

Absent: Walters

4. Review Bid# 2120-Large Spindle Bore Metalworking Lathe - Commodity Purchase

Highway Superintendent, Joe Wisinski, reviewed the Bid Results with the committee

Absent: Walters

5. Highway Highlights 7-21-21

Highway Superintendent, Joe Wisinski, reviewed the department highlights with the committee

Absent: Walters

Preferred Agenda

Motion by Bill Zupan to all resolutions should be placed on preferred agenda. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

Next Meeting: Wednesday, August 25, 2021 @ 2:00 p.m. in the Supervisors Conference Room

Adjourn

Motion by Rocky DiVeronica to adjourn at 1:34 p.m.. Second by Bill Zupan. The motion was Passed.

Absent: Walters

Highway, Buildings and Grounds
Wednesday, June 23, 2021 @ 2:00 PM
Supervisors Large Conference Room / Zoom

MINUTES

2:00 PM Call Meeting to Order

The meeting was called to order at 2:00 p.m. in the Supervisors Large Conference Room by Chairman Ron Bono.

Committee Members Present:

Chairman Ron Bono, Vice Chairman William Zupan, Rocco DiVeronica

Committee Members Absent:

Supervisors Alexander Stepanski, Supervisor Charles Walters

Others Present:

Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeffrey Aumell, County Attorney Intern Noah Devaney, Public Information Officer Samantha Field. County Administrator Mark Scimone

Approval of Minutes

- Approval of minutes for May 26, 2021 regular meeting
Motion by Bill Zupan to approve the minutes of the May 26, 2021 regular meeting. Second by Rocky DiVeronica. The motion was Passed.

Highway:

1. Authorizing the Modification of the 2021 Adopted County Budget (Highway CHIPS Budget)
Wisinski stated that the budget modification will allow better tracking for reimbursement and increase in revenue.
Motion by Bill Zupan to approve the resolution. Second by Rocky DiVeronica. The motion was Passed.
2. Authorizing the Chairman to Enter into an Agreement with Slate Hill Constructors, Inc. for the Dyke Road Bridge Replacement
Motion by Bill Zupan to approve the resolution. Second by Ron Bono. The motion was Passed.
3. Authorizing Bid Award to CA Tools for Hand Tools and Boxes
Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.

4. Designating Disposal of Obsolete and/or Surplus County Personal Property

Wisinski informed the committee that the truck was obsolete.

5. Highway Highlights 6-23-21

Wisinski reviewed the past month of Department Highlights with the committee. Sticker samples for the new Highway facility were shared with the committee for preferences in font and style.

Facilities/Maintenance:

1. Facilities Highlights

Director of Facilities John Regan reviewed the previous months Facilities/Maintenance Highlights.

2. Central Services Monthly Report

Regan reviewed the monthly Central Services Report.

New Central Services Technician Todd Russell has completed his training with Alex Brown. He is talking with Usherwood to improve services. The old system for envelopes is not working. Purchasing is reaching out to Towns to see if there is enough need to invest in a new machine. If not, orders can be sent to BOCES. The primary purpose of Central Services is mail service. We may need to look at additional help if other services get to be too much for one person.

Preferred Agenda

Motion by Bill Zupan to approve resolutions 2 and 3 for Preferred Agenda.. Second by Ron Bono. The motion was Passed.

Next Meeting: Wednesday, July 21, 2021 @ Brown Rd. New Highway Facility @ 2:00 p.m. following the ribbon cutting ceremony

Adjourn

Motion by Bill Zupan to to adjourn the meeting at 3:01 p.m.. Second by Ron Bono. The motion was Passed.

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2021 Adopted County Budget be modified as follows:

General Fund

1990 Contingent Fund

Expense

	<u>From</u>	<u>To</u>
A199010 544440 Contingent Fund	\$595,267	\$590,267

9950 Transfer to Capital Projects Fund

Expense

A995099 594206 Transfer to Capital Projects Fund	<u>-0-</u>	<u>5,000</u>
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Control Total	<u>\$595,267</u>	<u>\$595,267</u>
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Capital Projects Fund

8197 Office Complex Sanitary Sewer System

Revenue

H819780 450326 Transfer from General Fund	<u>\$10,000</u>	<u>\$15,000</u>
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Control Total		<u>\$5,000</u>
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Expense

H819780 529801 Legal Expense	<u>\$-0-</u>	<u>\$5,000</u>
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Control Total		<u>\$5,000</u>
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Dated: August 10, 2021

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

Facilities Updates 7/21/21

Maintenance Highlights

- Ongoing painting & prep at new CAC location (Gorman Foundation complex at Northside Plaza)
- Ongoing trainings at the new Eaton Highway Garage
- Ongoing mowing at parks and transfer stations
- Pour concrete pad at new Highway Garage for condensing unit
- Quarterly evacuation drills
- Address routine QWares

Facilities Projects:

- Clockville Water District – Installing main lines are ongoing. Work when they can on restoring the lawns and driveways due to weather.
- New Highway Complex – Temporary CEO 7/20/21. Contractors Beebee Construction is finishing punch lists to be reviewed by the architect. There will be several items that will have to be changed out when delayed material arrives, ex. Flagpole, toilet partitions, overhead coiling door, etc. Brosh Mechanical has completed all work and extra change order work. Spencer Electric has completed all contractual work except for solar panels. Completed all extra change order work. Comfort Systems USA is installing 18” curb for air handling unit 7/19/21. They also need to complete the quarry vac system interrogation wiring. LaValley Bros has completed all contractual work and is bringing all equipment online this week with County IT dept. They will owe us a switch for 4,000 gallon buried water storage tank. LeChase is working on project close-out and is coordinating times for trainings with all contractors.
- 3071 Seneca Turnpike Canastota (county owned house that had garage fire)- Lyle and crew will start next Monday, 7/29, cleaning up the remainder of the house and garage after the controlled abatement was performed. Held off on the site due to the very wet grounds from all the rain.
- Sanitary Sewer Project- Signed intermunicipal agreement with City of Oneida was approved and received on 6/16/21. Still awaiting grant funding approval from the State. I did speak with the state about the project. The project scored low (31) for the grant funding finance. Looking at possible options to increase our project score if we can add other “problem” systems in the area (apartment complex, etc) that have had problematic septic systems.
- Facilities will be pursuing engineering for the Cedar St. Highway Clean-Up Project.- Ongoing
- Facilities will be looking at the Wampsville Highway Garage North for potential administration/ADA locker-room restroom upgrades. -Ongoing
- Look at the 2 locations for Mental Health new program. Gorman Building in Oneida plaza possible option. Reviewing building 7/19/21 for renovations for Mental Health Pathways program.



MADISON COUNTY CENTRAL SERVICES

Todd Russell

Technician

PO Box 546
Wampsville, NY 13163
315/366-2380

TO: Buildings & Grounds Committee

FROM: **Todd Russell**
Central Service Technician

DATE: **July 7, 2021**

SUBJECT: MONTHLY REPORT

Listed below are the totals for the month **JUNE '21** for the Central Services Department.

PRINTING

Jobs	-	<u>15</u>
Impressions (Copies)	-	<u>20,255</u>
Charge Back	-	<u>898.20</u>

YEAR TO DATE

<u>223</u>
<u>512,812</u>
<u>17,832.48</u>

MAIL

Pieces processed	-	<u>12,349</u>
Charged postage	-	<u>9,131.81</u>

<u>94,033</u>
<u>72,987.50</u>

UPS / FedEx / other

Incoming pieces	-	<u>342</u>
Outgoing pieces	-	<u>147</u>

<u>1,798</u>
<u>767</u>

FREIGHT & OTHER DELIVERIES

Incoming shipments	-	<u>16</u>
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<u>208</u>

STOCK SUPPLY REPLACEMENTS

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<u>107</u>

If you have any questions, please contact me at X380.

RESOLUTION NO. _____

**DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY PERSONAL
PROPERTY**

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared obsolete and/or surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting obsolete and/or surplus designation is listed below; and

WHEREAS, the list of items has been reviewed and approved by the Administration and Oversight Committee;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION	COMMENT
WAM076 - 2000 Volvo ACL64B Dump	Highway	24,840	Fair	Surplus

Dated: August 10, 2021

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

CONTROL OF SNOW AND ICE ON COUNTY ROADS

WHEREAS, the County of Madison entered into an Agreement with the Towns of the County of Madison on October 12, 1982, for Control of Snow and Ice on the County Road System in accordance with the terms and provisions of said agreement; and

WHEREAS, the Highway, Buildings and Grounds Committee met on July 21, 2021 and recommend the payment cost per lane mile to the Towns remain the same; and

WHEREAS, the reimbursement payment of \$20.40 per lane mile cost will remain the same for the Agreement starting October 1, 2021 and ending April 30, 2022; and

WHEREAS, the reimbursement payment of \$12.23 per lane mile for regular salt brine applications and \$13.73 per lane mile for salt brine with 5% magnesium chloride applications will remain the same for the Agreement starting October 1, 2021 and ending April 30, 2022; and

WHEREAS, the Agreement also includes a loader rate of \$120.00 per hour for snow bank removal under certain circumstances; and

WHEREAS, the Agreement for payment has been included in the County Road Fund Budget for 2021 and 2022;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and hereby authorizes the County Highway Superintendent to execute said Agreement on behalf of the County.

Dated: August 10, 2021

Ronald Bono, Chairman
Highway, Buildings and Grounds
Committee

TOWN SNOW AND ICE CONTRACT REIMBURSEMENT CALCULATION

Jul-20

INPUTS

Plow Speed	16.5	mph	from NYSDOT office of operations management
Salt Cost	63.04	\$/ton	
Abrasive Cost	17.70	\$/ton	stone dust delivered Brookfield
Mix Material Cost 6 to 1	24.18	\$/ton	
Salt Application Rate	280	#/mi	delivered
Mix Application Rate	760	#/mi	
Abrasive Application Rate	900	#/mi	delivered
Labor Rate	41	\$/hr	2020 Average HEO+MEO with Fringe 23.20*.7699
Equipment Rate	91.62	\$/hr	NYS Equipment Rental with Plow
Plows and Spreader	5.29		
Loader Mixing Rate	4	loads/hr	1 load = 2600lbs/Cyd x 8 Cyd=20800lbs/760#/lmi=27.4

INDIVIDUAL PER LANE MILE COSTS

Per Lane Mile Labor	\$2.48
Per Lane Mile Labor (2men)	\$4.97
Per Lane Mile Equip.	\$5.87
Per Lane Mile Salt	\$8.83
Per Lane Mile Mix	\$9.19
Per Lane Mile Abrasive	\$7.97
Per Lane Mile Loader	\$0.37

TOTAL PER LANE MILE COST

	One Person	Two Person
Total w/ Salt	\$17.56	\$20.04
Total w Abrasive	\$16.70	\$19.18
Total Salt+Abrasive Mix 1to 6	\$17.92	\$20.40
AVE	\$17.39	\$19.88

TOWN SNOW AND ICE CONTRACT REIMBURSEMENT CALCULATION

Jul-21

INPUTS

Plow Speed	16.5	mph	from NYSDOT office of operations management
Salt Cost	49.53	\$/ton	
Abrasive Cost	16.90	\$/ton	stone dust delivered Brookfield
Mix Material Cost 6 to 1	21.56	\$/ton	
Salt Application Rate	280	#/mi	delivered
Mix Application Rate	760	#/mi	
Abrasive Application Rate	900	#/mi	delivered
Labor Rate	44.67	\$/hr	2021 Average HEO+MEO with Fringe 25.24* .7699
Equipment Rate	91.62	\$/hr	NYSD Equipment Rental with Plow
Plows and Spreader	5.29	loads/hr	
Loader Mixing Rate	4	load	= 2600lbs/Cyd x 8 Cyd=20800lbs/760#/lnmi=27.4

INDIVIDUAL PER LANE MILE COSTS

Per Lane Mile Labor	\$2.71
Per Lane Mile Labor (2men)	\$5.41
Per Lane Mile Equip.	\$5.87
Per Lane Mile Salt	\$6.93
Per Lane Mile Mix	\$8.19
Per Lane Mile Abrasive	\$7.61
Per Lane Mile Loader	\$0.41

TOTAL PER LANE MILE COST

	One Person	Two Person
Total w/ Salt	\$15.92	\$18.63
Total w Abrasive	\$16.59	\$19.30
Total Salt+Abrasive Mix 1to 6	\$17.18	\$19.89
AVE	\$16.57	\$19.27

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH BARTON
AND LOGUIDICE, D.P.C. FOR THE DESIGN OF THREE LARGE SIZED CULVERT
REPLACEMENTS**

WHEREAS, RFPs were submitted on June 15, 2021 for three Large Sized Culvert Replacements in various locations in Madison County, P421, and;

WHEREAS, selection based on the highest scoring summary is as follows;

Barton & Loguidice, D.P.C. Lump Sum of \$82,000.00

WHEREAS, the cost for services has been appropriated in the 2021 County Road Fund Budget;

WHEREAS, this agreement was reviewed and approved by the Highway, Buildings and Grounds Committee on July 21, 2021, and;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with Barton & Loguidice, D.P.C., in the form as is on file with the Clerk of the Board.

Dated: August 10, 2021

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

P421 – Professional Engineering Design Services for Large Sized Culverts in Madison County

Tally Sheet

	Barton & Loguidice	Hunt EAS	Lu Engineers	GPI	JMT	Folt- Albert	C&S	Colliers	LaBella Assoc	Dunn & Sgromo	Wendel	Shumaker	Fisher
Qualifications, Experience, References (40 Points)	40	35	37	38	37	37	40	37	38	35	37	38	37
Fee (50 Points)	48	48	43	42	35	42	45	50	45	42	42	33	32
Miscellaneous , including: exceptions/de viations (10 Points)	10	6	6	8	6	8	8	5	8	6	6	6	8
Total	98	89	86	88	78	87	93	92	91	83	85	77	77

 Madison County Purchasing Department Computation of Bids Opened: 7/20/2021 @ 11:15 am Bid Ref: Bid 2120 - Large Spindle Bore Metalworking Lathe Department: Highway				Blue Ridge Machinery	Glenco Woodworking	Technology International	Sierra Victor Industries		Holzberg Communications	Rebulican Lagun
			No:	1	2	3	4		5	6
			Bid Page	Y	Y	Y	Y			
Item No.		Description								
1		Large Spindle Bore Metalworking Lathe		\$ 22,000.00	\$ 24,399.00	\$ 28,850.00	\$ 21,985.00	\$ 23,280.00	\$ 25,949.00	\$ 33,760.00

Highway Highlights July 21, 2021

1. Many Towns helping with roadside mowing and hauling, including Madison, Cazenovia, Lenox, Sullivan, Georgetown, Stockbridge, Hamilton, and Lebanon.
2. Crews at the new shop are wrapping up paving for the new shop, along with top soil, seeding, mulching, and moving in equipment.
3. Cold In-Place Recycling has been completed. Crack filling is ongoing with about 25 miles remaining. Mastic work is complete. Hot mix paving is scheduled to begin in the next week or so. Guiderail replacement and installation completed one week, with a couple more weeks to complete later this season.
4. Road striping crew is starting to get roads line striped, working around the rain as best they can.
5. Bolivar Road Bridge and New Boston Street Bridge replacements are both progressing well.
6. The heavy rains have left many small shoulder washouts, but no major damage. Most spots can be corrected when doing other work in that area.