

Highway, Buildings and Grounds
Wednesday, October 27, 2021 @ 2:00 PM
Chambers/Zoom

MINUTES

2:00 PM Call Meeting to Order

Chairman Ron Bono called the meeting to order at 2:03 p.m.in Chambers.

Committee Members Present:

Chairman Ron Bono, Vice Chairman William Zupan, Supervisor Alexander Stepanski & Rocco DiVeronica

Committee Members Absent:

Supervisor Charles Walters

Others Present:

Director of Public Facilities John Regan, Highway Superintendent Joe Wisinski, Deputy Highway Superintendent Brad Newman, Highway Operations Manager Rich Durant, Assistant County Attorney Jeff Aumell, Board Chairman John Becker, County Administrator Mark Scimone

Approval of Minutes

- Approval of minutes for September 29, 2021 regular meeting minutes

Motion by Bill Zupan to approve the minutes of the October 27, 2021 regular meeting. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

Highway:

1. Authorizing the Modification of the 2021 Adopted County Budget

Motion by Alex Stepanski to approve the resolution. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

2. Designating Disposal of Obsolete and/or Surplus County Personal Property

Highway Superintendent, Joe Wisinski, presented the list of surplus county property from the Cedar St. Highway Garage for disposal. Committee consensus to move to the A&O committee for approval.

3. Designating Disposal of Surplus County Personal Property

Highway Superintendent, Joe Wisinski, presented the list of surplus county property for disposal. Committee consensus to move to the A&O committee for approval.

4. Highway Highlights 10-27-21

Highway Superintendent, Joe Wisinski, reviewed the department highlights with the committee

Facilities/Maintenance:

1. Authorizing the Chairman to enter into an agreement with Weatherproofing Technologies, Inc.

Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.

Absent: Walters

2. Authorizing the Chairman to enter into an agreement with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C.

Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.

Absent: Walters

3. Facilities Highlights

Director of Public Facilities, John Regan, reviewed the department highlights with the committee

Preferred Agenda

Motion by Alex Stepanski to all resolutions should be placed on preferred agenda. Second by Bill Zupan. The motion was Passed.

Absent: Walters

Next Meeting: Wednesday, November 17, 2021 @ 2:00 p.m.

Adjourn

Motion by Bill Zupan to adjourn at 2:47 p.m.. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

Highway, Buildings and Grounds
Wednesday, September 29, 2021 @ 2:00 PM
Chambers/Zoom

MINUTES

2:00 PM Call Meeting to Order

Approval of Minutes

- Approval of minutes for August 25, 2021 regular meeting minutes
Motion by Bill Zupan to approve the minutes of the August 25, 2021 regular meeting. Second by Rocky DiVeronica. The motion was Passed.
Absent: Walters

Highway:

1. Authorizing the Modification of the 2021 Adopted County Budget (5130 - Road Machinery)
Motion by Alex Stepanski to approve the resolution. Second by Rocky DiVeronica. The motion was Passed.
Absent: Walters
2. Authorizing the Modification of the 2021 Adopted County Budget
Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.
Absent: Walters
3. Highway Highlights 9-29-21
Highway Superintendent, Joe Wisinski, reviewed the department highlights with the committee
Absent: Walters

Facilities/Maintenance:

1. Authorizing the Chairman to enter into an agreement with Onondaga County Water Authority
Motion by Rocky DiVeronica to approve the resolution. Second by Alex Stepanski. The motion was Passed.
Absent: Walters
2. Authorizing the Chairman to renew an agreement with the NYS Unified Court System for Court Cleaning and Minor Repairs for 2021-2022
Motion by Bill Zupan to approve the resolution. Second by Rocky DiVeronica. The motion was Passed.

Absent: Walters

3. Authorizing the modification of the 2021 adopted county budget

Motion by Bill Zupan to approve the resolution. Second by Alex Stepanski. The motion was Passed.

Absent: Walters

4. Authorizing the modification of the 2021 adopted county budget

Motion by Rocky DiVeronica to approve the resolution. Second by Bill Zupan. The motion was Passed.

Absent: Walters

5. Designating Disposal of Obsolete and/or Surplus County Personal Property

Director of Facilities, John Regan, presented the list of surplus county property for disposal. Committee consensus to move to the A&O committee for approval.

6. Authorizing the Chairman to enter into a license agreement with Morrisville Fire Department

Motion by Rocky DiVeronica to approving the resolution. Second by Alex Stepanski. The motion was Passed.

Absent: Walters

7. Authorizing the Chairman to enter into a license agreement with Oneida-Madison Electric Cooperative, Inc.

Motion by Bill Zupan to approving the resolution. Second by Alex Stepanski. The motion was Passed.

Absent: Walters

8. Facilities Highlights

Director of Public Facilities, John Regan, reviewed the department highlights with the committee

9. Central Services Monthly Report

Director of Public Facilities, John Regan, reviewed the Central Services monthly report.

Preferred Agenda

all resolutions should be placed on preferred agenda Motion by Alex Stepanski to Motion. Second by Bill Zupan. The motion was Passed.

Absent: Walters

Next Meeting: Wednesday, October 27, 2021 @ 2:00 p.m.

Adjourn

Motion by Ron Bono to adjourn at 2:57 p.m.. Second by Alex Stepanski. The

motion was Passed.
Absent: Walters

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

General Fund

1990 Contingent Fund

Expense

	<u>From</u>	<u>To</u>
A199010 544440 Contingent Fund	\$520,267	\$495,267

9901 Contribution to Other Funds

Expense

A990199 594101 Transfer to Road Machinery Fund Mid-Year	\$ <u>1,031,706</u>	\$ <u>1,056,706</u>
---	---------------------	---------------------

Control Totals	\$ <u>1,551,973</u>	\$ <u>1,551,973</u>
----------------	---------------------	---------------------

Road Machinery Fund

5130 Road Machinery Repairs & Expense

Revenue

DM513050 450326 Transfer from General Fund Mid-Year	\$ <u>1,031,706</u>	\$ <u>1,056,706</u>
---	---------------------	---------------------

Control Total		\$ <u>25,000</u>
---------------	--	------------------

Expense

DM513050 548200 Repair Parts	\$ <u>267,513</u>	\$ <u>292,513</u>
------------------------------	-------------------	-------------------

Control Total		\$ <u>25,000</u>
---------------	--	------------------

Dated: November 4, 2021

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

Yvonne M. Nirelli, Chairwoman
Finance, Ways & Means Committee

RESOLUTION NO. _____

**DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY PERSONAL
PROPERTY**

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared obsolete and/or surplus by the Board of Supervisors before disposal; and

WHEREAS, there are obsolete miscellaneous shop equipment and office items from the Morrisville Highway Garage, Cedar St., that are available for disposal; and

WHEREAS, the disposal of these items has been approved by the Administration and Oversight Committee;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the equipment and items as obsolete and/or surplus.

Dated: November 4, 2021

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

DESIGNATING DISPOSAL OF SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, certain County personal property is required to be declared obsolete and/or surplus by the Board of Supervisors before disposal; and

WHEREAS, the current County personal property waiting surplus designation is listed below; and

WHEREAS, the list of items has been reviewed and approved by the Administration and Oversight Committee;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION	COMMENT
EM6740 - 2017 Chevrolet Silverado 2500	Emergency Mgmt	82,533	Good	Enterprise Replace
EM8980 - 2016 Chevrolet Tahoe	Emergency Mgmt	78,333	Good	Enterprise Replace

Dated: November 4, 2021

David Jones, Chairman
Administration and Oversight Committee

Highway Highlights October 27, 2021

1. Hot Mix Paving has been slowed by weather, plant breakdowns, and lack of trucks, but hopefully will be able to wrap up this week. Tuscarora and Albion roads are the last two to finish up.
2. In Place Recycling done by Gorman Bros this year struggled with maintaining profile. Brad Newman and I met with them last month to express our concerns. Gorman Bros has committed to improvements for next year if they are low bidder again.
3. Dyke Road Bridge is complete and open following the superstructure installation.
4. One of the new 2022 plow trucks should be delivered this week to our shop. The other truck is being delivered to Tracy Road for set up this week.
5. The final move from the old Morrisville shop to Brown road was done October 12-14. The staff are excited to be working out of the new shop. Unpacking and organizing is ongoing.
6. Verizon utility line installations with sub-contractors are having some issues with quality control. We also had similar issues with Spectrum on Albion and Gorton road.
7. We have a good number of plow trucks getting set up for upcoming snow removal season.
8. This year's road and bridge projects are wrapping up, and crews are working on work orders.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN
AGREEMENT WITH WEATHERPROOFING TECHNOLOGIES, INC.**

WHEREAS, Madison County is in need of roofing repairs to the Public Health, Veteran's and County Office Building on the County Complex; and

WHEREAS, Weatherproofing Technologies, Inc., with previous work performed for Madison County possess the special skills and training to perform the services required, and

WHEREAS, Weatherproofing Technologies, Inc., has agreed to perform these repair services per the OMNIA Partners Contract #R180903 Pricing for a total amount not to exceed \$150,000, with services to commence November 5, 2021 and ending November 4, 2022; and

WHEREAS, funds have been appropriated within the 2021 adopted county budget; and

WHEREAS, the Highway, Buildings and Grounds Committee have reviewed and recommends entering into an agreement with Weatherproofing Technologies, Inc., for this service;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Weatherproofing Technologies, Inc., in the form as is on file with the Clerk of the Board.

Dated: November 4, 2021

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

SCHEDULE A SCOPE OF SERVICES

Veterans Building:

Replace (4) skylights found on bur roofing system using compatible roofing material.

Scope of Work:

- 1) Remove (4) existing skylights curbs, in the predetermined locations.
- 2) Install (4) new skylight curbs.
- 3) Flash curbs with TRA and ELS.
- 4) Remove all trash associated with the project.

Public Health Building:

Apply fluid applied restoration coating to previously coated modified bitumen cap sheet
(Approx. 9,000 Square Feet)

Scope of Work:

- 1) Power wash roof, approximately squares, to remove existing coating.
- 2) Apply AlphaGuard WB Primer at 200-250 sqft/gal.
- 3) Apply AlphaGuard MTS Base Coat at 3 gal/sq.
- 4) Imbed Permafab reinforcement into the wet base coat.
- 5) Apply AlphaGuard MTS Top Coat at 2 gal/sq.
- 6) Rework drains.
- 7) Remove all trash associated with the project.

Infrared Scan must be completed

County Office Building (DMV Roof)

Perform Infrared Scan of DMV Roof Section

Scope of Work:

1. Identify project size. (ft² - 1 Buildings, 1-3Roof Sections, 1 Site.)
2. Scan all accessible roof sections with a MID-WAVE Infrared Camera.
3. Take infrared pictures (thermograms) of suspected wet roof area(s).
4. Measure, illustrate, and label all serviced corresponding roof sections.
5. Physically verify all suspected wet roof areas with core cuts and utilize a non destructive, portable moisture density gauge - taking density readings of suspected anomalies identified from the Infrared Camera.
6. Identify and record roofing system construction and moisture content percentage using a moisture probe on all applicable membrane(s), insulation(s), and decking during core sample verifications.
7. Mark all verified wet areas on roof surface with visible paint outlines.
8. Take corresponding photographs of wet roof areas.
9. Plot all service-related information on a scaled drawing with appropriate identifications to be drafted into a Tremco/WTI branded formal report.

Additional Service Options:

*Core each roof section of the serviced building. ***MUST BE COMPLETED UNDER APPROPRIATE WEATHER CONDITIONS***

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN
AGREEMENT WITH WENDEL WD ARCHITECTURE, ENGINEERING,
SURVEYING & LANDSCAPE ARCHITECTURE, P.C.**

WHEREAS, Madison County is in need of professional engineer services with regard to emergency generator design in the county office building for the IT, Board of Elections and Emergency Management departments; and

WHEREAS, all proposal from RFP#621 were reviewed and scored by the evaluation team who made their recommendation that bid be awarded to Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. to perform the professional services required; and

WHEREAS, Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., has agreed to perform these professional engineering services for a total amount of \$40,500 , with services to commence November 5, 2021 and ending November 4, 2022; and

WHEREAS, the costs of these services have been allocated within the 2021 adopted county budget; and

WHEREAS, the Highway, Buildings and Grounds Committee have reviewed and recommends entering into an agreement with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., for this service;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., in the form as is on file with the Clerk of the Board.

Dated: November 4, 2021

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

Facilities Updates 10/27/21

Maintenance Highlights

- * Move Landfill office to former CAC location
- * Set rock and plantings for union memorial at Human Services Building front lawn
- * Install cabinets in break room at Brown Road Sheriff's substation; add stove, stove hood, vent microwave and assemble desks and chairs
- * Create temporary drain system at Public Health entrance to stop leaking into lower level offices
- * Performed fall landscaping to add some color around the campus
- * Continue grounds and parks maintenance and addressing Q-Wares

Facilities Projects:

- Clockville Water District –OCWA has accepted the Clockville water system and all district residents will now be able to connect. Notifications were mailed out 9/24/21. Homeowners contact OCWA to connect water service. Possible WIAA grant money might be available. B&L reviewing specifications and application.
- New Highway Complex – Staff have moved in from the Morrisville garage and reported to the new garage on 10/14/21. Still working through issues with non-potable water and the floats. Sheriff side of garage, furniture been assembled and moved in. Phones are working. John Regan has talked with Todd Hood that office space is ready to use, and when Todd is ready, John will reach out to IT for computer connection. State codes has been contacted and informed that we are occupying the building. LeChase is coordinating with the State to try to get COO by 10/29.
- Sanitary Sewer Project- B&L working on WIAA grants for possibly funding for this project.
- Agreement with Tremco (Weatherproofing Tech) for the needed roof repairs at Veteran's Building, Public Health & DMV roof in COB presented to committee today, board approval 11/4. Repairs to get started & continue pending weather conditions.
- RFP sent out for engineering firm for an emergency generator to support the Emergency Management, IT and Board of Elections Department within the County Office Building. Bid are due 10/14/21. Committee is reviewing proposals now and will be presenting to the committee & board for approval 11/17 & 11/18.
- Gorman Center building for Mental Health Pathways program. Construction Bid outs and bids due 11/9/21 for November committee and board approval 11/17 & 11/18. Tentative Construction period of 11/19/21-1/21/22 (2 months).
- Cedar St. Highway Garage. RFP for engineering services sent out by purchasing. Site visit scheduled for 10/29/21. John has contracted Sequin surveying and requested professional services to look at concept drawings provided by the state and to provide a cost proposal from them coordinating and preparing the site to be sold.
- Personnel Update- Position advertised, application due 11/1/21. Personnel has been collecting applications. John will review and start setting up interviews when he returns from vacation 11/8.