

# **MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE**

**COUNTY OFFICE BUILDING**

**P.O. BOX 636**

**WAMPSVILLE, NY 13163**

**(315) 366-2341 (Phone)**

**(315) 366-2725 (Fax)**



**Eileen M. Zehr**

Personnel Officer

eileen.zehr@madisoncounty.ny.gov

**Ryan D. Aylward**

Director of Labor Relations

ryan.aylward@madisoncounty.ny.gov

## **GOVERNMENT OPERATIONS COMMITTEE**

**January 28, 2021**

### **Minutes**

Present: R. Bono, M. Cavanagh, C. Moses, M. Roberts and P. Walrod

Also Present: R. Aylward, J. Becker, D. Curtis, D. Degear, C. Edick, S. Field, P. Lutwak, Y. Nirelli, L. Randall, M. Scimone, T. Wayland-Smith, and E. Zehr.

M. Cavanagh called the meeting to order at 10:30 a.m.

#### **I. MINUTES**

1. Motion by M. Roberts to approve the December 15, 2020 meeting minutes. Second by R. Bono. The motion was unanimously approved.
2. Motion by P. Walrod to approve the January 5, 2021 meeting minutes. Second by C. Moses. The motion was unanimously approved.

#### **II. Information Technology**

1. Staffing – Information Technology Director P. Lutwak spoke to the committee about his desire to create a Deputy Director for Information Technology.

#### **III. RESOLUTIONS**

1. In Respect to the Death of Donna Brummer - Motion by P. Walrod to approve the resolution. Second by M. Roberts. The motion was unanimously approved.
2. In Respect to the Death of Richard Lamb - Motion by R. Bono to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
3. Revising the Madison County Management Compensation Plan - Motion by P. Walrod to approve the resolution. Second by C. Moses. The motion was unanimously approved.
4. PILOT – Madison County & VC1, LLC - Motion by C. Moses to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
5. Authorizing Attendance at an Out-Of-State Conference – PA, Lt. Zaleski - Motion by P. Walrod to approve the resolution. Second by R. Bono. The motion was unanimously approved.
6. Authorizing the Madison County Sheriff's Office to Continue to Fly the "Thin Blue Line Flag" in Support of Our County Law Enforcement - Motion by P. Walrod to approve the resolution. Second by C. Moses. The motion was unanimously approved.

7. Authorizing the Chairman to Enter Into Agreements with the State University of NY for COVID Vaccination POD Sites – Motion by C. Moses to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
8. Acknowledging Introduction of Proposed Local Law No. 1 for year 2021 Amending Local Law No. 10 for the year 2020 and Calling for a Public Hearing - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
9. Adopting Local Law No. 1 for the Year 2021 Amending Local Law No. 10 for the Year 2020 - Motion by C. Moses to approve the resolution. Second by M. Roberts. The motion was unanimously approved.
10. Reappointing Members to the Ethics Board – Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
11. Amending the Investment Policy and Procedures – Motion by C. Moses to approve the resolution. Second by M. Roberts. The motion was unanimously approved.
12. Creating a Full-time Deputy Director of Information Technology Position in the Information Technology Department and Modifying the 2021 Adopted Budget – Motion by M. Roberts to approve the resolution. Second by R. Bono. The motion was unanimously approved.

**IV. PREFERRED AGENDA VOTE** - Motion by C. Moses to include all resolutions except 1, 2, 6 and 9 in the Government Operations Committee Preferred Agenda. Second by R. Bono. The motion was unanimously approved.

**V. OTHER**

1. Insurance Update – R. Aylward briefed the Committee on the status of 2020 flexible spending accounts (FSA). A number of employees have balances in their FSA and are contractually required to use the money or the County will recoup it by March 15, 2021. The number of employees carrying a balance and the size of those balances can be (partially) attributed to COVID-19. Medical offices were shut down for a number of weeks and procedures were limited for a long period of time in 2020. In addition, many daycare arrangements were adjusted in early 2020 as a result of the pandemic. Committee members agreed employees may continue to use their flexible spending account balances through December 31, 2021.

R. Aylward updated the committee on Remedy Analytics and their desire to partner with Madison County to save on prescription drug costs. A request for proposal (RFP) will be issued in 2021 for pharmacy benefit management (PBM) services beginning in 2022 and Remedy Analytics believes that they can provide additional expertise to that process leading to significant savings. The Committee agreed that this opportunity is worth further exploration and R. Aylward will work with OneGroup and Remedy Analytics on the development of a contract in advance of the RFP process.

2. Motion to Enter Executive Session - Motion by M. Roberts to enter executive session. Second by C. Moses. The motion was unanimously approved.
3. Motion to Exit Executive Session- Motion by R. Bono to exit executive session. Second by M. Roberts. The motion was unanimously approved.

**VI. NEXT MEETING:** Next Committee Meeting: February 25, 2021 at 10:30 a.m.

Motion by C. Moses to adjourn. Second by P. Walrod.