



MADISON COUNTY BOARD OF SUPERVISORS

JOHN M. BECKER

Chairman

MARK SCIMONE

County Administrator

EMILY C. BURNS

Clerk

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MADISON COUNTY BOARD OF SUPERVISORS

Meeting Agenda - Thursday, January 5, 2023

Meeting Schedule

11:00 A.M. Board Meeting - Chambers

Unfinished Business

UNFINISHED BUSINESS - Resolution No. 22-640 Amending Rule No. 6 of the Madison County Board of Supervisors TABLED BY: Supervisor Walrod 2ND BY: Supervisor Pinard 12/15/22

Resolutions - Regular Agenda

1. In Respect to the Death of Clifford A. Moses, Jr.

Resolutions - Preferred Agenda

By Finance, Ways and Means Committee:

2. Resolution Enter Into Agreement with Not for Profit Agencies for 2023
3. Resolution Enter Into Agreement NFP- Madison County IDA
4. Resolution Enter Into Agreement with NFP - Madison County Office of the Aging
5. Resolution Enter Into Agreement with NFP- Madison County Soil and Water Conservation District

By Highway, Buildings and Grounds Committee:

6. Authorizing the Chairman to award Bid 22-37 and enter into an agreement with O'Connell Electric Company, Inc
7. Authorizing the Chairman to enter into an agreement with King & King Architects, LLP
8. Authorizing the Chairman to renew an agreement with NYS Unified Courts
9. Authorizing the Chairman to modify an agreement with Lawn Medic/Pest Arrest

Resolutions – Regular Agenda

10. Resolution Approving Settlement Agreement
11. Amending the Madison County Management Performance Appraisal Policy
12. Authorizing the Chairman to Enter into an Agreement with Systems East Inc.

PUBLIC COMMENT PERIOD

ANY OTHER BUSINESS

Emily C. Burns, Clerk

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at publiccomment@madisoncounty.ny.gov

UNFINISHED BUSINESS

Tabled By: Supervisor Walrod, 2nd by: Supervisor Pinard

RESOLUTION NO. 22-640

AMENDING RULE NO. 6 OF THE RULES OF THE MADISON COUNTY BOARD OF SUPERVISORS

WHEREAS, Rule No. 6 of the Rules of the Madison County Board of Supervisors sets forth the various committees of this Board and their respective responsibilities; and

WHEREAS, after review by the Chairman of the Board of Supervisors, it has been determined that the Administration and Oversight and MC Plus Committees are no longer necessary; and

WHEREAS, any duties that fall under Administration and Oversight Committee will now go under Government Operations Committee; and

WHEREAS, any duties that fall under MC Plus Committee will now go under Planning Committee; and

WHEREAS, the amendment to Rule No. 6 eliminating the Administration and Oversight and MC Plus Committees is hereby proposed; and

WHEREAS, the proposed amendment has been made in writing, offered, and laid upon the table for more than 24 hours prior to adoption in accordance with Rule No. 25 of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, that Rule No. 6 of the Madison County Board of Supervisors be and is hereby amended effective immediately eliminating the Administration and Oversight and MC Plus Committees.

Dated: December 15, 2022

John M. Becker, Supervisor

John M. Becker, Supervisor
Town of Sullivan

RESOLUTION NO. 23-_____

IN RESPECT TO THE DEATH OF CLIFFORD A. MOSES, JR.

WHEREAS, Clifford A. Moses, Jr. departed from this life on December 15, 2022; and

WHEREAS, Cliff was a Supervisor for the Town of Eaton from 2014 – 2022, serving as Board Vice Chairman from 2020 – 2022; and

WHEREAS, Cliff will long be remembered for his years of dedicated service to Madison County and his numerous contributions to our community,

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors hereby expresses our deepest sympathy to his family in their bereavement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the family of Clifford Moses, Jr.

Dated: January 5, 2023

Mary B. Cavanagh, Chairwoman

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO SIGN CONTRACTS WITH NOT-FOR-PROFIT
ORGANIZATIONS FOR 2023**

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors to contract with not-for-profit organizations, associations and agencies for the purposes enumerated in said section; and

WHEREAS, the Board of Supervisors in adopting the budget for the year 2023, pursuant to the provisions of Article 7 of the County Law has allocated to the following organizations the amount set forth opposite the name of said organization:

	<u>2023</u>
A698860 Community Action Program	45,964
A698960 Food Bank of CNY	10,000
A718070 Great Swamp Conservancy	21,000
A741070 Mid-York & Local Libraries	123,964
A745070 Chittenango Canal Museum	21,000
A751570 Madison County Historical Society	25,750
A798770 Baum/Oz Historical Foundation	10,500
A798770 International Boxing Hall of Fame	25,000
A798970 Madison County Children's Camp	10,500
A802580 CNY Regional Planning & Develop. Board	40,264
A871080 Affiliated Conservation Clubs	3,500
A875080 Cooperative Extension	475,652
A755070 Madison County Fair	35,000

NOW; THEREFORE BE IT RESOLVED, that 50% of the monies hereinfore referred to be paid to each organization in February 2023, after the previous years' report is filed; and

BE IT FURTHER RESOLVED, that the other 50% of the monies be paid to each organization in July 2023; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be and he hereby is empowered to enter into separate contracts with the organizations listed above.

Dated: January 5, 2023

Matthew Roberts, Chairman

Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH A NOT-FOR-PROFIT
ORGANIZATION FOR 2023**

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors to contract with not-for-profit organizations, associations and agencies for the purposes enumerated in said section; and

WHEREAS, the Board of Supervisors in adopting the budget for the year 2023, pursuant to the provisions of Article 7 of the County Law has allocated to the following organization, the amount set forth:

2023

A646060	Madison Co. Industrial Development Agency	185,680.00
	3215 Seneca Turnpike	
	Canastota Business Park	
	Canastota, NY 13032	

NOW, THEREFORE BE IT RESOLVED, that 50% of the monies herein fore referred to be paid to Madison Co. Industrial Development Agency in February 2023, after the previous years' report is filed; and

BE IT FURTHER RESOLVED, that the other 50% of the monies be paid to Madison Co. Industrial Development Agency in July 2023; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors is hereby empowered to enter into a contract with Madison Co. Industrial Development Agency, a copy of which is on file with the Clerk to the Board.

Dated: January 5, 2023

Matthew Roberts, Chairman

Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH A NOT-FOR-PROFIT
ORGANIZATION FOR 2023**

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors to contract with not-for-profit organizations, associations and agencies for the purposes enumerated in said section; and

WHEREAS, the Board of Supervisors in adopting the budget for the year 2023, pursuant to the provisions of Article 7 of the County Law has allocated to the following organization, the amount set forth:

2023

A677260	Office for the Aging Canastota Business Park 138 Dominic Bruno Blvd. Canastota, NY 13032	226,364.00
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NOW, THEREFORE BE IT RESOLVED, that 50% of the monies hereinafore referred to be paid to Office for the Aging in February 2023, after the previous years' report is filed; and

BE IT FURTHER RESOLVED, that the other 50% of the monies be paid to Office for the Aging in July 2023; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors is hereby empowered to enter into a contract with Office for the Aging, a copy of which is on file with the Clerk to the Board.

Dated: January 5, 2023

Matthew Roberts, Chairman

Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH A NOT-FOR-PROFIT
ORGANIZATION FOR 2023**

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors to contract with not-for-profit organizations, associations and agencies for the purposes enumerated in said section; and

WHEREAS, the Board of Supervisors in adopting the budget for the year 2023, pursuant to the provisions of Article 7 of the County Law has allocated to the following organization, the amount set forth:

2023

A874580 Madison Co. Soil and Water Conservation District	162,225.00
6503 Wes Road	
Hamilton, New York 13346	

NOW, THEREFORE BE IT RESOLVED, that 50% of the monies herein fore referred to be paid to Madison Co. Soil and Water Conservation District in February 2023, after the previous years' report is filed; and

BE IT FURTHER RESOLVED, that the other 50% of the monies be paid to Madison Co. Soil and Water Conservation District in July 2023; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors is hereby empowered to enter into a contract with Madison Co. Soil and Water Conservation District, a copy of which is on file with the Clerk to the Board.

Dated: January 5, 2023

Matthew Roberts, Chairman

Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 23-_____

AUTHORIZING THE CHAIRMAN TO AWARD BID 22-37 AND ENTER INTO AN AGREEMENT WITH O'CONNELL ELECTRIC COMPANY, INC

WHEREAS, sealed bids were received and opened on December 19, 2022 for the PSB Fire Alarm Upgrade Project (BID 22-37); and

WHEREAS, all bids have been canvassed and reviewed by design engineer C&S Companies, who made their recommendation to award the bid to the lowest responsible bidder; and

WHEREAS, the Highway, Buildings and Grounds Committee has reviewed and recommends moving forward with entering into the agreement as recommended by C&S Companies for the performance of this work;

NOW, THEREFORE, BE IT RESOLVED, that the County accept the following bid for the work heretofore described, to wit:

Bid Ref No. 22-37 PSB Fire Alarm Upgrade

**O'Connell Electric Company, Inc.
7001 Performance Drive
North Syracuse, NY 13212**

TOTAL

\$ 244,000.00

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Atlantic Contracting Partners, LLC, in the form as is on file with the Clerk of the Board.

Dated: January 5, 2023

William N. Zupan, Chairman

William N. Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. 23-_____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
KING & KING ARCHITECTS, LLP**

WHEREAS, Madison County is in need of professional engineer design services with regards to the Veterans Service Agency's Community Center; and

WHEREAS, King & King Architects, LLP has served previously as the design engineer for the many County projects, possess the special skills and training to perform the services required, and

WHEREAS, King & King Architects, LLP., has agreed to perform these professional engineering services for a total cost of \$32,500 with services to commence January 5, 2023 and ending January 4, 2024; and

WHEREAS, this agreement has been reviewed and approved by the Highway, Buildings & Ground Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with King & King Architects, LLP, in the form as is on file with the Clerk of the Board.

Dated: January 5, 2023

William N. Zupan, Chairman

William N. Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. 23-_____

**AUTHORIZING THE CHAIRMAN TO RENEW AN AGREEMENT WITH
THE NYS UNIFIED COURT SYSTEM**

WHEREAS, counties and cities are required by law to furnish and maintain adequate court facilities for use by trial courts in the State of New York; and

WHEREAS, Madison County is responsible for furnishing and maintaining the Madison County Courthouse; and

WHEREAS, this renewal agreement (No. 300439) shall be effective beginning April 1, 2018, and shall terminate March 31, 2023; and

WHEREAS, the proposed budget for services to be rendered to this agreement for the period of April 1, 2022 through March 31, 2023 shall be \$105,293.00; and

WHEREAS, pursuant to the provisions of Chapter 686 of the laws of 1996, as amended to date, the maximum compensation for the 2022-2023 period shall be 100 percent of the total amount for cleaning and minor repairs and 25 percent for maintenance;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to renew an agreement on behalf of the County of Madison with NYS Unified Court System, in the form as is on file with the Clerk of the Board.

Dated: January 5, 2023

William N. Zupan, Chairman

William N. Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. 23-_____

**AUTHORIZING THE CHAIRMAN TO MODIFY AN AGREEMENT WITH
LAWN MEDIC/PEST ARREST**

WHEREAS, Madison County entered into an agreement (Res#22-567) with Lawn Medic/Pest Arrest for pest control services throughout Madison County Properties; and

WHEREAS, additional buildings at the Brown Rd. Highway Site needing services for pest control have been identified as necessary; and

WHEREAS, the County would like to amend the current agreement with Lawn Medic/Pest Arrest to include the additional buildings for pest control services commencing January 1, 2023 and expiring December 31, 2024 at an additional cost of \$140.00/month; and

WHEREAS, the Buildings and Grounds Committee has reviewed the modified agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to modify and agreement with Lawn Medic/Pest Arrest. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

Dated: January 5, 2023

William N. Zupan, Chairman

William N. Zupan, Chairman
Highway, Buildings & Grounds Committee

RESOLUTION NO. 23-_____

RESOLUTION APPROVING SETTLEMENT AGREEMENT

WHEREAS, an employment dispute has arisen between the County of Madison and an employee; and

WHEREAS, the parties have chosen to enter into a settlement agreement in the interest of avoiding the expense, inconvenience, and uncertainty of further legal proceedings in connection with said dispute;

NOW, THEREFORE BE IT RESOLVED, that this Board of Supervisors has reviewed and hereby approves the aforesaid settlement agreement; and

BE IT FURTHER RESOLVED, that the Chairman of this Board of Supervisors be and hereby is authorized to execute said agreement on behalf of the County.

Dated: January 5, 2023

Mary B. Cavanagh, Chairwoman

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**AMENDING THE MADISON COUNTY MANAGEMENT
PERFORMANCE APPRAISAL POLICY**

WHEREAS, the Madison County Board of Supervisors revised the Management Performance Appraisal Policy by Resolution No. 12 of 2014; and

WHEREAS, the Board of Supervisors desires to amend the language of the appraisal policy to incorporate a self-assessment evaluation tool; and

WHEREAS, the Government Operations Committee reviewed the modifications to the policy as are attached and recommends same for adoption by the Board of Supervisors.

NOW, THEREFORE BE IT RESOLVED that the Madison County Management Performance Appraisal Policy be and hereby is amended.

Dated: January 5, 2023

Mary B. Cavanagh, Chairwoman

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. 23-_____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
SYSTEMS EAST INC**

WHEREAS, Madison County utilizes customized software applications developed and maintained by Systems East Inc; and

WHEREAS, Systems East Inc has submitted their proposal for 2023 at a cost of \$19,080 and for 2024 at a cost of \$19,272; and

WHEREAS, the proposal provides for maintenance, supportive services, software enhancements, and web hosting fees as applicable, for the Tax Collection Solution and Certificate of Residency programs and online payments;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be, and hereby is, authorized to enter into an agreement with Systems East Inc as is on file with the Clerk of the Madison County Board of Supervisors.

Dated: January 5, 2023

Matthew A. Roberts, Chairman

Matthew A Roberts, Chairman
Finance, Ways and Means Committee