

Administration and Oversight
Thursday, January 21, 2021 @ 12:30 PM
Zoom

AGENDA

12:30 PM Call Meeting to Order

Approval of Minutes

- A&O Meeting Minutes - November 9, 2020

Board of Elections:

1. Department Update

Purchasing:

1. Discuss Central Service Printing Fees

Resolutions:

1. Authorizing the Chairman to enter into a Voting System Maintenance Agreement with Dominion Voting Systems Corporation
2. Authorizing the Madison County Board of Elections to Contract for Pollsite Usage
3. Establishing Central Services Rates for Not-for-Profits

Other Committee Business

Preferred Agenda

Next Meeting:

1. To be discussed

Adjourn

Administration and Oversight Committee

Meeting Minutes

October 22, 2020

COMMITTEE: Chairman David Jones
Vice Chairwoman Yvonne Nirelli
Supervisor Ron Bono
Supervisor Joseph Ostrander

OTHERS: County Attorney Tina Wayland-Smith
Elections Commissioner Mary Egger

ABSENT: Supervisor T.J. Stokes

Chairman Dave Jones called the meeting to order at 11:03 a.m. via Zoom video conference.

Approve Minutes:

The minutes of the October 22, 2020 meeting were unanimously approved on the motion of Supervisor Ron Bono and second of Supervisor Joseph Ostrander.

Board of Elections:

Elections Commissioner Mary Egger stated that her office worked through the weekend making copies for the Tenney campaign. Board of Elections staff has worked 27 days straight so far. County Attorney Tina Wayland-Smith stated that Claudia Tenney's campaign took action in Oswego County Supreme Court to impound the ballots in the 22nd Congressional District, as absentee ballots continue to arrive in the mail. If the request is approved, all of the ballots will be secured in legal custody until all are counted. Action was also taken in Onondaga County by Rachel May. We could have two different order from two different courts. Eggers stated that she is hearing that Madison County is not really a concern, but this does cause a lot of additional work for the already overworked staff.

Resolutions:

Designating disposal of obsolete and/or surplus County personal property (Highway)

The Committee unanimously approved the resolution on the motion of Bono and second of Jones.

Amending Rule No. 24 of the Rules of the Madison County Board of Supervisors

The Committee unanimously approved the resolution on the motion of Nirelli and second of Ostrander.

Next Meeting: During Annual Session, meetings will be scheduled as needed via video conference.

Motion to Adjourn: The Committee adjourned at 11:18 a.m. on the motion of Supervisor Ron Bono and second of Supervisor Joseph Ostrander.

Respectfully submitted by Christine Coe for Chairman Dave Jones.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO
A VOTING SYSTEM MAINTENANCE AGREEMENT
WITH DOMINION VOTING SYSTEMS CORPORATION**

WHEREAS, the Madison County Board of Elections purchased ImageCast voting systems and the Election Management System (EMS) with a five year warranty from Dominion Voting Systems Corporation; and

WHEREAS, the warranty expires on 50 ImageCast Evolution Tabulator/BMD (Ballot Marking Device) voting machines in 2019; and

WHEREAS, the 2019 – 2023 warranty cost is included; and

WHEREAS, the annual maintenance agreement provided by the Office of General Services (OGS) includes machine repairs, phone support and all certified software and firmware upgrades that are only available through Dominion; and

WHEREAS, Dominion has agreed to a five year contract which includes ICE Tabulator hardware warranty and firmware maintenance is included;

50 ImageCast Evolution Tabulator/BMD voting systems: Hardware Warranty, Firmware and License from January 11, 2019 through December 31, 2023

One EMS (Election Management System): Software Maintenance and License through December 31, 2021

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into the agreement with Dominion Voting Systems Corporation on behalf of the Board of Elections in the form as is on file with the Clerk of the Board.

Dated: February 9, 2021

David Jones, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

**AUTHORIZING THE MADISON COUNTY BOARD OF ELECTIONS TO
CONTRACT FOR POLL SITE USAGE**

WHEREAS, pursuant to Election Law § 4-104 a resolution was passed by the County Board of Supervisors consolidating the responsibility for polling sites, and other election matters, solely in the Madison County Board of Elections; and

WHEREAS, in the past, the local municipalities have entered into agreements with the owners of the respective polling sites for the purpose of allowing elections to be held at said sites; and

WHEREAS, the Board of Elections has been undertaking the changes required to transition the control of polling sites and other election functions from the local municipalities to the Madison County Board of Elections; and

WHEREAS, Madison County requires an agreement to determine terms, insurance and liability before said premise can be used for the purpose of holding elections; and

WHEREAS, the Agreements with the polling site owners regarding the following poll sites; Lincoln Fire House, are on file with the Clerk of the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors herein and hereby authorizes and ratifies the Agreements for polling sites currently on file with the Clerk of the Board of Supervisors, and the Chairman of the Board of Supervisors is hereby authorized to execute the same.

DATED: February 9, 2021

David Jones, Chairman
Administration and Oversight

RESOLUTION NO. _____

**ESTABLISHING CENTRAL SERVICE RATES FOR NON-PROFIT ORGANIZATIONS
WITHIN MADISON COUNTY**

WHEREAS, Madison County Central Services provides copying services and envelopes to not-for-profit organizations within Madison County; and

WHEREAS, upon review of the time and costs associated with the Central Service operations, the Administration and Oversight Committee recommended the Central Service rates be increased and reviewed annually for not-profit organizations; and

WHEREAS, Central Services would like to increase the copying service rates from \$0.025 per copy to \$0.04 per black and white copy and from \$15/box of 500 envelopes to \$18/box of 500; and

WHEREAS, these rates will take effect on March 1, 2021- December 31, 2021; and

WHEREAS, the Administration and Oversight Committee has reviewed the new rates and recommends adoption by the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors hereby approves Central Service rate changes for non-profit organizations.

Dated: February 9, 2021

David Jones, Chairman
Administration & Oversight Committee