

Health and Human Services
Tuesday, January 25, 2022 @ 10:30 AM
Chambers/ Zoom

AGENDA

10:30 AM Call Meeting to Order

Approval of Minutes

- December 13, 2021

Mental Health:

Public Health:

1. Abolishing a Director of Administrative Services Position and Creating a Deputy Director for Administrative Services Position in the Public Health Department
2. Authorizing the Modification of the 2021 Adopted County Budget (Preschool)

Social Services:

1. Commissioners Report
2. Authorizing the Chairman to Enter into an Agreement with Dr. P. Scott Petosa of K.A.G Consulting for Open Services
3. Authorizing the Chairman to Enter into an Agreement with Dr. P. Scott Petosa of K.A.G. Consulting for Detention Prevention Services

Veterans Affairs:

1. Program Updates

Youth Bureau:

Other Committee Business

Preferred Agenda

Next Meeting:

1. February 22, 2022 at 10:30 a.m.

Adjourn

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, December 13, 2021

Meeting Chambers/Zoom

Committee Members Present

Alex Stepanski, Chairman

Loren Corbin, Town of Brookfield

Joe Magliocca, City of Oneida

Eve Ann Shwartz, Town of Hamilton, via Zoom

Jim Goldstein, Vice-Chairman, Town of Lebanon, via Zoom

Others Present

Michael Fitzgerald, Commissioner, Social Services, via Zoom

Ron Raymer, Director, Veterans Agency

Teisha Cook, Director, Mental Health Services

Kathryn Hopkins, Mental Health Clinic Treatment Program Coordinator

Eric Faisst, Director, Public Health Services, via Zoom

Tina Wayland Smith, County Attorney, via Zoom

Mark Scimone, County Administrator

Samantha Field, Public Information Officer

Cliff Moses, Board Vice-Chair, Town of Eaton

Beth Piersall, Confidential Secretary, Mental Health Services

John Nichols, via Zoom

Michele Browell, Confidential Secretary, Social Services

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m., indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes for November 23, 2021. A motion by Supervisor Corbin to approve the minutes, seconded by Supervisor Shwartz and carried unanimously.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into an Agreement with Family Counseling Services of Cortland County, Inc.

A motion was made by Vice-Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to Enter into an Agreement for Sign Language Interpreting Services with Communication Services, Inc (dba Interpretek).

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Magliocca and carried unanimously.

Authorizing the Chairman to Enter into an Agreement with Vineall Ambulance, Inc. (dba Reliable Telephone Answering Service).

A motion was made by Supervisor Shwartz to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Modification of the 2021 Adopted County Budget (Gorman Building Renovation).

A motion was made by Supervisor Magliocca to approve the resolution, seconded by Chairman Stepanski and carried unanimously.

Director Cook let the Committee know that Matt Roosa will be presenting at an upcoming Board Meeting to go over the Needs Assessment Survey. She will present the website at the January Committee meeting and said that it will be user friendly.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing the Chairman to Enter into an Agreement with McCarthy & Conlon, LLP.

A motion was made by Vice-Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Authorizing the Chairman to Enter into an Agreement with Wanderers' Rest Humane Association, Inc. for Dog Shelter Services.

A motion was made by Vice-Chairman Goldstein to approve the resolution, seconded by Supervisor Corbin and carried unanimously.

Authorizing the Chairman to Enter into an Agreement with Public Health Department Contractors.

A motion was made by Vice-Chairman Goldstein to approve the resolution, seconded by Supervisor Shwartz and carried unanimously.

Director Faisst gave an update on COVID-19. There are currently eight school districts doing the test to stay in school. The department is currently using Binax test kits we received from Broome County. They are looking for another source to obtain kits for when those are gone. There is a challenge of finding eligible staff to conduct the tests and Public Health is working with BOCES on this. There was discussion on the state mask mandate. The department was notified on Friday of the new mandate. Chairman Becker released a statement to the media that Madison County will not be enforcing this. Committee members would like to see consistent messaging in support of wearing masks in Madison County. Public Health does not have the resources to carry out the enforcement activities that the Governor delegated to the local health departments. Currently there is an average of 50 new active cases per day. There are fewer

hospitalizations now then in 2020 at this time. There were 78 deaths in 2020 and 32 deaths in 2021. Of the 32 deaths, 19 were since May when masks were no longer mandated. Of those deaths, 63% were unvaccinated, average age was 71 with underlining medical conditions.

Social Services

Commissioner Michael Fitzgerald gave an update on the Emergency Rental Assistance Program (ERAP). There is no more state money for this program and no new applications are being accepted from Madison County. There were 300 applications submitted and 80 were determined with checks sent to landlords. There was also the LRAP Program where landlords could apply if tenants did not apply for ERAP. This program is also out of money. The state has asked for additional funds from the Federal Government. The rent moratorium is set to end on January 15, 2022.

Veterans Agency

Director Ron Raymer gave program updates and stated that the agency continues to meet client's needs and connect them with the services they need. Total client contact for November was 372.

Youth Bureau

Public Information Officer, Samantha Field spoke about the BOCES New Visions class meeting with Senator Rachel May and Assemblyman John Salka. The students were able to ask the Senator and Assemblyman questions about their jobs. This Thursday morning the students will hold a "mock" Board of Supervisors meeting in the Chambers.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda, upon motion by Supervisor Corbin and seconded by Supervisor Shwartz.

Motion to Adjourn

There being no further business to discuss, a motion was made by Supervisor Magliocca to adjourn the meeting at 11:26 a.m., seconded by Supervisor Corbin and carried unanimously.

Next meeting: January 25, 2022 at 10:30 a.m.

Respectfully submitted by Michele Browell for Chairman Alexander R. Stepanski

RESOLUTION NO. _____

**ABOLISHING A DIRECTOR OF ADMINISTRATIVE SERVICES POSITION AND
CREATING A DEPUTY DIRECTOR FOR ADMINISTRATIVE SERVICES POSITION
IN THE PUBLIC HEALTH DEPARTMENT**

WHEREAS, the Public Health Director has evaluated the staffing structure of the department; and

WHEREAS, the impact of the pandemic further exacerbated the need to provide a clear chain of command within the department that would ensure continued and seamless management and coordination of department activities, programs and services; and

WHEREAS, in order to accomplish this the Public Health Director desires to abolish a Director of Administrative Services position and create a Deputy Director of Administrative Services position; and

WHEREAS, the Personnel Officer certifies that Deputy Director for Administrative Services is the appropriate classification based on the description of duties submitted for this position; and

WHEREAS, the salary and fringe benefits for the position are fully funded through existing appropriations in the 2022 departmental budget; and

WHEREAS, this request was reviewed and approved in accordance with the vacancy review procedure by the Health and Human Services Committee and the Government Operations Committee,

NOW, THEREFORE BE IT RESOLVED that one (1) full-time Director of Administrative Services position be and hereby is abolished effective February 7, 2022; and

BE IT FURTHER RESOLVED that one (1) full-time Deputy Director for Administrative Services position be and hereby is created effective February 8, 2022; and

BE IT FURTHER RESOLVED that the Public Health Director be and hereby is authorized to fill said position at the 2022 salary of \$81,740 in accordance with Civil Service Law and Rule and the Management Compensation Plan effective February 8, 2022.

DATED: February 8, 2022

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

WHEREAS, the Madison County Health Department provides services to Madison County children with special healthcare needs through the Preschool program; and

WHEREAS, due to increased enrollment in center based agencies and increased Transportation expenses the current budgeted expense is not sufficient for the program needs; and

WHEREAS, the Health and Human Services Committee has reviewed and approves this budget modification;

NOW, THEREFORE, BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

General Fund	<u>From</u>	<u>To</u>
<u>2960 Preschool Special Education</u>		
<u>Expense</u>		
A296020.513000 Personal Services Part Time	\$65,000	\$17,000
A296020.541127 SEIT Services	\$74,966	\$67,466
A296020.541029 Itinerant Services	\$375,000	\$328,000
A296020.542005 Cert Public Acct Svcs	\$2,000	\$0
A296020.541050 Transportation 3-5	\$850,000	\$949,000
A296020.541210 Tuition and Evaluation	\$1,880,000	\$1,885,500
Totals	<u>\$3,246,966</u>	<u>\$3,246,966</u>

Dated: February 8, 2022

Alexander Stepanski, Chairman
Health & Human Services Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

**COMMISSIONER'S REPORT
DECEMBER 2021**

Unreconciled - 01/18/22	Net Budget Amount	Net Expenditures Dec-21	YTD Net Expenditures	Percentage Spent	Dec-20 Clients Served	Nov-21 Clients Served	Dec-21 Clients Served
General Administration	\$ 10,236,820.00	\$ 997,599.23	\$ 9,238,196.27	90.24%			
Salaries	\$ 6,007,721.00	\$ 661,248.66	\$ 5,663,759.79	94.27%			
Equipment	\$ 53,809.00	\$ 4,398.97	\$ 52,766.52	98.06%			
Operating Costs	\$ 1,512,503.00	\$ 81,821.84	\$ 1,130,130.71	74.72%			
Fringe Benefits	\$ 2,732,840.00	\$ 252,828.72	\$ 2,564,647.93	93.85%			
Incentives/Other Adm Refunds	\$ (70,053.00)	\$ (2,698.96)	\$ (173,108.68)	247.11%			
MMIS-Medical Assistance	\$ 10,127,166.00	\$ 671,647.15	\$ 8,893,047.85	87.81%	3,881	4,152	4,179
MMIS	\$ 10,215,166.00	\$ 671,416.00	\$ 9,027,372.00	88.37%	3,881	4,152	4,179
Medical Assistance	\$ (88,000.00)	\$ 231.15	\$ (134,324.15)	152.64%			
Health Exchange					8,723	NA	NA
Public Assistance	\$ 2,969,131.00	\$ 90,874.77	\$ 1,224,791.33	41.25%	3,944	3,770	3,980
Family Assistance	\$ 984,500.00	\$ 50,440.41	\$ 564,993.71	57.39%	218	186	184
Emergency Assistance to Families	\$ 131,400.00	\$ -	\$ 8,378.53	6.38%	0	0	0
ESG-CV	\$ 125,231.00	\$ -	\$ 13,448.63	10.74%	0	5	0
ERAP	\$ 60,000.00	\$ -	\$ -	0.00%	0	0	0
Affordable Housing	\$ 400,000.00	\$ -	\$ -	0.00%	0	0	0
Safety Net	\$ 1,060,000.00	\$ 42,012.45	\$ 563,550.87	53.17%	177	121	124
HEAP (PA-NPA-EMG)	\$ -	\$ (5,967.09)	\$ (59,353.87)	#DIV/0!	3,548	3,453	3,671
Emergency Aid to Adults	\$ 32,000.00	\$ 70.00	\$ 782.33	2.44%	1	1	1
Burials	\$ 176,000.00	\$ 4,319.00	\$ 132,991.13	75.56%	3	4	2
Children Services	\$ 5,177,559.00	\$ 398,609.53	\$ 4,357,972.76	84.17%	472	494	500
EAF-Foster Care	\$ 800,117.00	\$ 35,778.08	\$ 678,725.83	84.83%	11	11	11
EAF-JD/PINS	\$ 185,000.00	\$ 23,377.19	\$ 41,330.07	22.34%	0	1	1
Foster Care	\$ 1,175,800.00	\$ 93,172.82	\$ 857,619.99	72.94%	16	21	22
Adoptions*	\$ 1,012,598.00	\$ 91,495.99	\$ 1,143,593.30	112.94%	95	89	90
Kinship Guardianship	\$ 54,396.00	\$ 4,386.90	\$ 53,373.95	98.12%	0	4	4
JD	\$ 1,378,354.00	\$ 139,606.54	\$ 1,189,721.56	86.31%	5	5	5
JD-Non-Secure Detention/DFY	\$ 369,294.00	\$ 10,551.78	\$ 216,801.73	58.71%	2	3	5
Raise the Age	\$ 194,500.00	\$ -	\$ 171,891.11	88.38%	0	0	0
Foster Care Ind Lvg - JD/PINS Ind Lvg	\$ 7,500.00	\$ 240.23	\$ 4,915.22	65.54%			
Children Not in Foster Care					343	360	362
CPS Referrals					95	83	94
FAR Referrals					17	7	7
Purchase of Service	\$ 1,145,559.00	\$ 134,416.37	\$ 1,033,206.44	90.19%			
Title XX	\$ 368,527.00	\$ 69,400.49	\$ 316,403.37	85.86%			
Title XX - Raise the Age	\$ -	\$ -	\$ -	#DIV/0!			
Domestic Violence	\$ 174,523.00	\$ 14,543.58	\$ 189,066.58	108.33%			
Family Unification	\$ 336,200.00	\$ 26,315.06	\$ 272,065.72	80.92%			
STSJP	\$ 144,178.00	\$ 17,664.42	\$ 113,761.08	78.90%			
DCJS	\$ -	\$ -	\$ -	#DIV/0!			
EAF-Services	\$ 122,131.00	\$ 6,492.82	\$ 141,909.69	116.19%			
TANF - Preventive	\$ -	\$ -	\$ -	#DIV/0!			
Block Grant Day Care	\$ 750,000.00	\$ 54,255.89	\$ 676,076.05	90.14%	110	129	130
Day Care - 100%	\$ 660,000.00	\$ 49,071.09	\$ 612,461.82	92.80%	99	118	116
Day Care - 75%*	\$ 90,000.00	\$ 5,184.80	\$ 63,614.23	70.68%	11	11	14
Total	\$ 30,406,235.00	\$ 2,347,402.94	\$ 25,423,290.70	83.61%			
SNAP	\$ 12,408,520.00	\$ 1,664,245.00	\$ 17,410,538.00	140.31%	5,990	6,195	6,361
SNAP -PA	\$ 618,501.00	\$ 57,621.00	\$ 619,737.00	100.20%	246	187	210
SNAP-NPA	\$ 11,790,019.00	\$ 1,606,624.00	\$ 16,790,801.00	142.42%	5,744	6,008	6,151
CHILD SUPPORT	\$ 5,550,093.00	\$ 476,602.98	\$ 5,594,677.99	100.80%	2,301	2,174	2,174
Child Support - Current Assistance	\$ 197,113.00	\$ 9,921.15	\$ 144,452.01	73.28%	268	239	239
Child Support - Former Assistance	\$ 1,045,549.00	\$ 72,656.98	\$ 922,117.15	88.19%	822	777	778
Child Support - Never Assistance	\$ 4,307,431.00	\$ 394,024.85	\$ 4,528,108.83	105.12%	1,211	1,158	1,157

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH DR. P. SCOTT PETOSA OF K.A.G. CONSULTING FOR OPEN SERVICES

WHEREAS, in recent years, federal and state funding for foster care placements has been significantly reduced; and

WHEREAS, the laws and regulations regarding Persons in Need of Supervision (PINS) and Juvenile Delinquency (JD) have a strong emphasis on prevention; and

WHEREAS, Dr. P. Scott Petosa, of K.A.G. Consulting, has experience and expertise in working with young people to help them make better choices in their lives; and

WHEREAS, Dr. Petosa also has training and experience in working with parents to help them improve their skills; and

WHEREAS, Dr. Petosa is currently providing this service to families with an open preventive services case with the Department of Social Services; and

WHEREAS, funds for this program are appropriated in the 2022 departmental budget and are reimbursed at a rate of 62 percent through federal and/or state funding; and

WHEREAS, Dr. Petosa has agreed to provide this service for the period of January 1, 2022, to December 31, 2022, at a total cost not to exceed \$41,400, the same rate as the previous contract year; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Dr. Scott Petosa of K.A.G Consulting, in the form as is on file with the Clerk of the Board.

DATED: February 8, 2022

Alexander R. Stepanski, Chairman
Social and Mental Health Services Committee

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH DR. P. SCOTT PETOSA OF K.A.G. CONSULTING FOR DETENTION PREVENTION SERVICES

WHEREAS, changes to the New York State budget and regulations eliminate any state funding reimbursement for PINS placements, increasing the local cost share; and

WHEREAS, Dr. P. Scott Petosa, of K.A.G. Consulting, has experience and expertise in working with young people to help them make better choices in their lives; and

WHEREAS, Dr. Petosa also has training and experience in working with parents to help them improve their skills; and

WHEREAS, Dr. Petosa has provided this service annually to an average of 12 youth and their families, all of whom were able to remain at home rather than be placed in the custody of the Madison County Department of Social Services; and

WHEREAS, there is funding available through the Flexible Fund for Family Services; and

WHEREAS, funding through the Flexible Fund for Family Services is reimbursed at the rate of 100 percent; and

WHEREAS, Dr. Petosa has agreed to provide this service for the period of January 1 to December 31, 2022, at a total cost not to exceed \$46,920; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Dr. P. Scott Petosa of K.A.G Consulting, in the form as is on file with the Clerk of the Board.

DATED: February 8, 2022

Alexander R. Stepanski, Chairman
Health and Human Services Committee