

Government Operations
Thursday, January 28, 2021 @ 10:30 AM
Zoom

AGENDA

10:30 AM **Call Meeting to Order**

Approval of Minutes

- December 15, 2020
- January 5, 2021

Information Technology:

1. Staffing

Resolutions:

1. In Respect to the Death of Donna Brummer
2. In Respect to the Death of Richard Lamb
3. Authorizing the Madison County Sheriff's Office to Continue to Fly the "Thin Blue Line Flag" in Support of Our County Law Enforcement

Preferred Agenda

1. Revising the Madison County Management Compensation Plan
2. PILOT-Madison County & VC1, LLC
3. Authorizing Attendance at an Out-Of-State Conference - PA, Lt. Zaleski
4. Authorizing the Chairman to Enter Into Agreements with the State University of NY for COVID Vaccination POD Sites
5. Acknowledging Introduction of Proposed Local Law No. 1 for the Year 2021 Amending Local Law No. 10 of 2020 and Calling for a Public Hearing
6. Adopting Local Law No. 1 for the Year 2021 Amending Local Law No. 10 for the Year 2020
7. Reappointing Members to the Ethics Board

Other Committee Business

1. Insurance Update
2. Motion to Enter Executive Session

Next Meeting: February 25, 2021 @ 10:30 a.m.

Adjourn

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636

WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr
Personnel Officer
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Ryan D. Aylward
Director of Labor Relations
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GOVERNMENT OPERATIONS COMMITTEE

December 15, 2020

Minutes draft

Present: R. Bono, M. Cavanagh, C. Moses, M. Roberts and P. Walrod

Also Present: R. Aylward, J. Becker, D. Curtis, C. Edick, S. Fields, T. Flynn, T. Hood, C. Kennedy, S. Laureti, P. Lutwak, Y. Nirelli, L. Randall, M. Scimone, A. T. Wayland-Smith, and E. Zehr.

M. Cavanagh called the meeting to order at 1:30 p.m.

- I. MINUTES** – Motion by R. Bono to approve the December 1, 2020 meeting minutes. Second by M. Roberts. The motion was unanimously approved.

II. RESOLUTIONS

December 17, 2020 Board Meeting:

- A. Authorizing the County Attorney to Commence a Lawsuit - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- B. Authorizing the Chairman to Enter Into a Pilot Agreement with TJA Clean Energy, LLC - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- C. Authorizing the Chairman to Enter Into an Agreement For Shredding Services - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- D. Authorizing the Board to Enter Into an Agreement - Madison County Deputy Sheriff's Police Benevolent Association
- E. Authorizing the Health Plan Administrator to Secure Stop Loss Coverage - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- F. Amending Resolution No. 134 of 2005 – Designating Madison County as A HIPAA Hybrid; and Amending Resolution No 362-08 Designating the Treasurer's Department and the Department of Social Services as Part of the Madison County HIPAA Hybrid - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- G. Authorizing Certain County Departments Designated as Health Care Components of the Madison County HIPAA Hybrid to Enter Into Agreements With Certain Departments Designated as Business Associates - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- H. Authorizing the Chairman to Execute a HIPAA Certification for the Madison County Health Care Plan - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.

- I. Adopting the Madison County HIPAA/HITECH Compliance Policies and Procedures Manual - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- J. Adopting the Madison County Notice of Privacy Practices - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- K. Adopting the Madison County Notice of Privacy Practices Group Health Plan - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- L. Authorizing the Chairman to Enter Into an Agreement with Park Strategies - Motion by J. Becker to approve the resolution. Second by M. Roberts. C. Moses abstained.

January 5, 2021 Board Meeting:

- M. Retiree Recognition - Motion by C. Moses to approve the resolution. Second by P. Walrod. The motion was unanimously approved.

III. PREFERRED AGENDA VOTE - Motion by R. Bono to include all resolutions except D, L and M as the Government Operations Committee Preferred Agenda. Second by J. Becker. The motion was unanimously approved.

IV. OTHER

- A. Vacancies – Sheriff Hood spoke to committee members about current budgeted vacancies in the jail and provided justification for filling two Corrections Officer vacancies. Committee members agreed that both positions should be filled.
- B. Health Insurance –
 - 1. R. Aylward confirmed that the transition to Excellus was moving forward and that insurance cards were mailed to employees in the first week of December.
 - 2. R. Aylward spoke to committee members about a new state regulation requiring a change in fully-insured plans concerning diabetic insulin and that the County is not mandated to adopt the mandate. The Committee agreed that providing insulin coverage with a maximum monthly \$100.00 out of pocket expense was a good idea. The committee agreed the county health insurance policy should incorporate the state mandate.
 - 3. R. Aylward asked the Committee to give their consensus permitting him to sign a document for Excellus acknowledging that OneGroup is the County's current broker of record concerning health insurance.
 - 4. Committee members discussed having the county's Public Information Officer (PIO) release updates on the county including health insurance changes for retirees. M. Scimone noted the pandemic has delayed the PIO's plans for a newsletter.
- C. FFCRA – R. Aylward informed committee members that the Family First Coronavirus Response Act (FFCRA) benefits will be expiring at the federal level on December 31, 2020. The committee discussed and approved amending the county's policy to include benefits previously provided by the federal FFCRA with an expiration date of December 31, 2021, or until the policy is no longer needed. A resolution authorizing the amendment of the policy will be prepared for committee and board approval on January 5, 2021.

V. MOTION TO ENTER EXECUTIVE SESSION- Motion by P. Walrod to enter executive session. Second by C. Moses. The motion was unanimously approved.

- A. Litigation
- B. Negotiations
- C. Personnel Matter

Motion by C. Moses to exit executive session. Second by R. Bono. The motion was unanimously approved.

Motion by M. Roberts to adjourn. Second by C. Moses.

VI. NEXT MEETING: January 28, 2021 Immediately following
Finance, Ways and Means Committee

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

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GOVERNMENT OPERATIONS COMMITTEE

January 5, 2021

Minutes draft

Present: R. Bono, M. Cavanagh, C. Moses, M. Roberts and P. Walrod

Also Present: R. Aylward, D. Curtis, C. Edick, P. Lutwak, Y. Nirelli, J. Ostrander, L. Randall, M. Scimone, T. Wayland-Smith, and E. Zehr.

M. Cavanagh called the meeting to order at 1:31 p.m.

I. RESOLUTIONS

- A. In Respect to the Death of William Magee - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- B. In Respect to the Death of Paul L. Shiffer - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- C. Retiree Recognition - Motion by P. Walrod to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- D. Authorizing the Chairman to Enter Into an Agreement with the City of Oneida and the Town of Sullivan for COVID Vaccination POD Sites - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- E. Amending the Temporary Coronavirus (COVID-19) Policy Concerning Pay, Leave and Remote Work - Motion by P. Walrod to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- F. Creating a Part-time Office Assistant II Position for Assigned Counsel in the Office of the County Administrator - Motion by P. Walrod to approve the resolution. Second by C. Moses. The motion was unanimously approved.

Motion by C. Moses to adjourn. Second by P. Walrod.

- II. NEXT MEETING:** Next Committee Meeting: January 28, 2021
Immediately Following Finance, Ways & Means Committee

RESOLUTION NO. _____

**IN RESPECT TO THE DEATH OF
DONNA M. BRUMMER**

WHEREAS, Donna M. Brummer departed from this life on January 5, 2021; and

WHEREAS, Donna was a Supervisor from Town of Stockbridge from 1994 - 2001; and

WHEREAS, Donna will long be remembered for her dedicated service to Madison County and her numerous contributions to our community,

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors hereby expresses our deepest sympathy to her family in their bereavement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the family of Donna M. Brummer.

Dated: February 9, 2021

***Due to Coronavirus executive order no
Signature obtained at this time.***

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**IN RESPECT TO THE DEATH OF
RICHARD W. LAMB**

WHEREAS, Richard “Dick” Lamb departed from this life on January 4, 2021; and

WHEREAS, Dick was a Supervisor from Town of Madison from 1978 - 1987; and

WHEREAS, Dick will long be remembered for his dedicated service to Madison County and his numerous contributions to our community,

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors hereby expresses our deepest sympathy to his family in their bereavement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the family of Richard W. Lamb.

Dated: February 9, 2021

***Due to Coronavirus executive order no
Signature obtained at this time.***

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO.

**AUTHORIZING THE MADISON COUNTY SHERIFF'S OFFICE TO CONTINUE TO FLY THE
"THIN BLUE LINE FLAG" IN SUPPORT OF OUR COUNTY LAW ENFORCEMENT**

WHEREAS, the Madison County Board of Supervisors has always supported our law enforcement community; and

WHEREAS, the Madison County Sheriff's Office has been proudly flying the "Thin Blue Line Flag" in support of our local law enforcement officers in Madison County; and

WHEREAS, the Criminal Justice, Public Safety and Emergency Communications and Government Operations Committees support continuing to fly said flag at the Law Enforcement and Public Safety Buildings in support of our local law enforcement;

NOW, THEREFORE, BE IT RESOLVED that the Madison County Sheriff's Office is authorized by the Board of Supervisors to continue to fly "Thin Blue Line Flag" in support of our local law enforcement officers in Madison County;

BE IT FURTHER RESOLVED that the Board of Supervisors stands by the statement issued by Chairman John M. Becker regarding this subject issued Tuesday, January 19, 2021.

Dated: February 9, 2021

Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

Mary B. Cavanagh Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**REVISING THE MADISON COUNTY
MANAGEMENT COMPENSATION PLAN**

WHEREAS, the Management Compensation Plan establishes terms and conditions of employment for all department heads, management/confidential personnel and elected officials; and

WHEREAS, the Sheriff has requested that the Corrections Captain and Corrections Lieutenants be paid five-hundred dollars (\$500) on an annual basis to provide for their uniform and necessary equipment; and

WHEREAS, moving these individuals away from the current quartermaster system will provide for greater flexibility, accountability and efficiencies; and

WHEREAS, the Government Operations Committee reviewed the request and recommend the aforementioned change to the Board of Supervisors for adoption effective immediately,

NOW, THEREFORE, BE IT RESOLVED that the Madison County Management Compensation Plan be amended as is on file with the Clerk to the Board.

Dated: February 9, 2021

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO A
PILOT AGREEMENT WITH VC1, LLC**

WHEREAS, the Madison County Board of Supervisors received correspondence from Abundant Solar Energy, Inc.-VC1 LLC pursuant to New York State Real Property Tax Law (RPTL) section 487(9) that they intended to construct a solar energy systems in the Village of Cazenovia; and

WHEREAS, the solar energy system would be located at 30 Chenango Street, Cazenovia (SBL No. 95.61-1-7); and

WHEREAS, the solar energy system would each be a 250 Kilowatt project; and

WHEREAS, the PILOT provides that VC1, LLC will pay to the County, \$3500 per megawatt; and

WHEREAS, the County share of the PILOT payment will be 26% and the PILOT will have a 2% annual escalator, with the first annual payment being \$227.50;

WHEREAS, pursuant to RPTL section 487, the PILOT will be for a term of fifteen (15) years; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a PILOT agreement with VC1, LLC for the solar project in the form that is on file with the Clerk of the Board of Supervisors.

Dated: February 9, 2021

**Mary Cavanagh, Chairperson
Government Operations Committee**

RESOLUTION NO. _____

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(Sheriff)**

WHEREAS, the Less Lethal Instructor Course will be held April 19-22, 2021 in Middletown, PA; and

WHEREAS, Todd Hood, Madison County Sheriff, has requested that Lance Zaleski, Deputy Sheriff Lieutenant, attend this conference; and

WHEREAS, the expenses are fully funded through appropriations in the Office of the Sheriff's 2021 budget; and

WHEREAS, this request has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee, and the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED that Lance Zaleski be and hereby is authorized to attend said conference at a cost not to exceed \$1,793.27.

Date: February 9, 2021

Mary B. Cavanagh, Chairman
Government Operations Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AGREEMENTS WITH THE STATE
UNIVERSITY OF NEW YORK FOR COVID VACCINATION POD SITES**

WHEREAS, in response to the COVID-19 Pandemic, Madison County has the need to establish Points of Distribution (POD) locations to administer vaccination; and

WHEREAS, pursuant to New York State Executive Law §25, the Chairman of the Madison County Board of Supervisors has requested permissions utilize a facility owned by the State University of New York at Morrisville for the County's vaccination program for Covid-19; and

WHEREAS, the State University of New York has determined that the use is appropriate and that it is in the public interest that the County be permitted to use such premises, and that same constitutes a public use; and

WHEREAS, the State University of New York requires an agreement between the County of Madison and the State University of New York, titled "Revocable Permit for Non-Commercial Use of University Facilities"; and

WHEREAS, said agreement has been reviewed and approved by the Madison County Attorney's Office.

NOW, THEREFORE, the Madison County Board of Supervisors authorizes the Chairman to enter into an agreement with the State University of New York for the use of "Hamilton Hall" located on the campus of SUNY Morrisville for the purpose of housing Vaccination Points of Distribution (POD) for dates mutually agreed upon from January 20, 2021 through May 31, 2021.

Date: February 9, 2020

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

**ACKNOWLEDGING INTRODUCTION OF PROPOSED LOCAL LAW NO. 1
FOR THE YEAR 2021 “AMENDING LOCAL LAW NO. 10 FOR THE YEAR 2020, FIXING
THE SALARIES OF CERTAIN COUNTY OFFICIALS FOR 2021” AND
CALLING FOR A PUBLIC HEARING**

WHEREAS, Supervisor Cavanagh has duly authorized proposed Local Law No. 1 for the year 2021 “Amending Local Law No. 10 for the year 2020, Fixing the Salaries of Certain County Officials for the year 2021”; and

WHEREAS, a copy of said proposed local law has been furnished to each Supervisor;

NOW, THEREFORE BE IT RESOLVED, that a public hearing be held on the proposed local law in the Chambers of the Board of Supervisors at the Madison County Office Building on March 9, 2021 @ 2:15 p.m. or as soon as possible thereafter; and

BE IT FURTHER RESOLVED that the Clerk of the Board duly publish a notice of this hearing in the official newspapers of the County at least five days prior to the scheduled hearing.

Dated: February 9, 2021

***Due to Coronavirus executive order no
Signature obtained at this time.***

Mary B. Cavanagh, Chairwoman
Government Operations Committee

**COUNTY OF MADISON
LOCAL LAW NO. 1 FOR THE YEAR 2021**

**“AMENDING LOCAL LAW NO. 10 FOR THE YEAR 2020, A LOCAL LAW FIXING THE
SALARIES OF CERTAIN COUNTY OFFICIALS FOR 2021”**

Be it enacted by the Board of Supervisors of the County of Madison as follows:

Section 1. Local Law #10 of 2020 is hereby amended to read as follows:

The annual salaries of the following County officials are fixed as follows
commencing January 1, 2021:

1/1/2021

Madison County Commissioner of Social Services	[\$105,993] <u>\$107,483</u>
Madison County Public Health Director	\$105,993
Madison County Highway Superintendent	\$104,501
Madison County Sheriff	\$103,011
Madison County Personnel Officer	\$91,975
Madison County Treasurer	\$84,497
Madison County Clerk	\$79,746
Madison County Election Commissioner	\$68,307
Madison County Election Commissioner	\$68,307
Director of Real Property Tax Services	\$15,836

Section 2. This local law is adopted subject to permissive referendum as provided in Section 24 of Municipal Home Rule Law.

RESOLUTION NO. _____

**ADOPTING LOCAL LAW NO. 1 FOR THE YEAR 2021
AMENDING LOCAL LAW NO. 10 FOR THE YEAR 2020**

WHEREAS, there has been duly introduced Local Law No. 1 for the year 2021 amending Local Law No. 10 for the year 2020 entitled "Local Law No. 1 for the Year 2021 Amending Local Law No. 10 for the Year 2020 Fixing the Salaries of Certain County Officials for the year 2021"; and

WHEREAS, a public hearing on said local law was duly held by the Board of Supervisors of the County of Madison on March 9, 2021,

NOW, THEREFORE BE IT RESOLVED, that Local Law No. 1 for the year 2021 be and the same is hereby adopted.

Dated: March 9, 2021

***Due to Coronavirus executive order no
Signature obtained at this time.***

Mary B. Cavanagh, Chairwoman
Government Operations Committee

RESOLUTION NO. _____

REAPPOINTING MEMBERS TO THE ETHICS BOARD

WHEREAS, the term of John Langey, Esq., member of the Ethics Board expires February 14, 2021; and

WHEREAS, the term of Denise Roe, member of the Ethics Board expires February 14, 2021; and

WHEREAS, the Government Operations Committee recommends their re-appointment;

NOW, THEREFORE BE IT RESOLVED, that John Langey, Esq., of Cazenovia, be and hereby is re-appointed to an additional four year term on the Ethics Board expiring on February 14, 2025; and

BE IT FURTHER RESOLVED, that Denise Roe, of Hamilton, be and hereby is re-appointed to an additional four year term on the Ethics Board expiring on February 14, 2025.

Dated: February 9, 2021

Mary B. Cavanagh, Chairperson
Government Operations Committee