

Criminal Justice, Public Safety and Emergency Communications

Wednesday, February 21, 2024 @ 9:00 AM

Madison County BOS Chambers

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- Approval of Minutes of 1/24/24

District Attorney's Office:

1. Authorizing the Chairman to Enter Into an Agreement with the New York State Division of Criminal Justice Services - SFY 4/1/2023-3/31/2024 Criminal Justice Discovery Reform Grant
2. Department Update

Assigned Counsel:

1. Authorizing the Chairman to Enter Into an Amended Lease Agreement with Gorman Foundation Community Center, LLC on Behalf of the Madison County Assigned Counsel Program

Sheriff's Office:

1. Authorizing the Chairman to Enter Into an Agreement with the Oneida Indian Nation for Jail Services
2. CAC 2023 Year End Updates
3. Phlebotomist Services Update
4. Forfeiture Account Update

Emergency Management:

1. Authorizing the Chairman to Apply for New York State Division of Homeland Security and Emergency Services (DHSES) 2024 State Homeland Security and Emergency Services Program Grants
2. Authorizing the Chairman to Enter Into an Extension Agreement with Kraus Associates, Inc d/b/a AK Associates for 911 Phone System Upgrades
3. Discussion - Budget Modification (CAD System for Law Enforcement)
4. Department Update

Other Committee Business:

Preferred Agenda

Next Meeting:

1. March 27, 2024 @ 9:00 a.m.

Adjourn

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
January 24, 2024*

PRESENT: Chairman Rex Vosburg
Vice Chairman Loren Corbin
Supervisor Pete Walrod
Supervisor Joe Wicks
Supervisor Michelle Kinville
Supervisor Greg Reuter (via Zoom)

ALSO: Board Chairman Joseph John Pinard
Board Vice-Chairwoman Melissa During (via Zoom)
County Administrator Mark Scimone
Chief Assistant District Attorney Robert Mascari
County Attorney Tina Wayland-Smith
First Assistant County Attorney Jeff Aumell
Sheriff Todd Hood
Undersheriff Bill Wilcox
Probation Director Joanne Miller
Director of 911 Frank McFall
Director of Emergency Management Dan Degear
Director of EMS Jenna Illingworth
Assistant Director of EMS Thomas Dorn
Supervising Paramedic Jeremy Williams
EMS Educator Morgan Pedersen
Emergency Management Intern Lillian Gormley
Assigned Counsel Administrator David DeSantis
Director of Finance Lou Anne Randall
Treasurer Cindy Edick
Public Information Officer Samantha Field
Clerk to the Board Emily Burns
Confidential Secretary to Board of Supervisors Kristin Guinto
Executive Assistant to County Administrator Christine Coe (via Zoom)
Town of Nelson Supervisor Jim Cunningham
Town of Fenner Supervisor David Jones
City of Oneida Supervisor Mary Cavanagh (via Zoom)
Town of Lincoln Board Member Peggy LeClair (via Zoom)
County Attorney Intern Jarrod Scroggs
Director of Information Technology Paul Lutwak (via Zoom)
Supervisor of Hamilton Eve Ann Shwartz (via Zoom)

The meeting was called to order by Chairman Rex Vosburg at 9:02 a.m. in the Chambers.

Minutes:

The minutes of the December 13, 2023 meeting were unanimously approved on the motion of Supervisor Pete Walrod and second of Supervisor Michelle Kinville.

Probation:

Probation Director Joanne Miller provided the following updates:

- Currently there are 297 people under supervision which includes 261 adults and 36 juveniles. There are 45 open investigations. The caseload per officer is about 50 which is average.
- Still have a vacancy and having trouble filling positions. Had someone start last week who is a transfer from Oneida County saving us the expense of the need for training as he is already trained. Have an interview this morning and another person on a list.
- Have a juvenile officer that has been with us two years who was a transfer from Cortland County. She has been doing a fantastic job. Rate of cases that are diverted from Family Court are up. She is beginning a partnership with Oneida High School where she will go for a few hours a week and meet with kids on probation there.
- One of the supervisors completed certification as a fire arms instructor last year.
- Have three grants that we receive consistently from the State which include the Block grant, ATI grant and Ignition Interlock grant. Also recently received a grant for pre-trial supervision for \$126K.

District Attorney:

Chief Assistant District Attorney Robert Mascari presented the following resolution to the Committee:

Authorizing the Chairman to Enter Into an Agreement with Diversion Management, LLC to Administer a Traffic Diversion Program

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Chief Assistant District Attorney Robert Mascari provided the following updates:

- Will be the chief liaison to the Committees and Board of Supervisors this year.
- Bail law reforms and Discovery law reforms have put burdens on us and retention issues that are not being helped by the new Assigned Counsel rates. Expecting some vacancies this year.
- Money that is coming from the general fund to support the office has been reduced by 1/4 of a million dollars a year from Traffic Diversion and grants that the State has given us. All money that has reduced costs even though staffing has gone up.
- Trials have been increasing which means more expenses. Have been successful with trials. Appeal costs have gone up significantly. Most increases are due to new laws.
- Proud of staff and the cooperation they get from departments.
- Have been looking for and found an article that explains all issues facing prosecutors. They are pressing and not going away. Provided a handout to the Supervisors and will send it out in an email as well.

Assigned Counsel:

Assigned Counsel Administrator David DeSantis presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Extension for an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2021-2023

(Distribution #11)

The Committee unanimously approved the resolution on the motion of Walrod and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2024-2026 (Distribution #14)

The Committee unanimously approved the resolution on the motion of Walrod and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with New York State Office of Indigent Legal Services for a Three-Year Distribution 2023-2026 (4th UQI & CR)

The Committee unanimously approved the resolution on the motion of Walrod and second of Kinville.

Authorizing the Chairman to Modify an Agreement with M.E.I.D., LLC

The Committee unanimously approved the resolution on the motion of Walrod and second of Kinville.

Assigned Counsel Administrator David DeSantis provided the following updates:

- A number of grants had to be modified to be used this year.
- Started construction on the Gorman Center for the additional office space. Should be completed in June.
- Budget modifications going to Finance, Ways & Means include the Gorman Grant, Distribution #12, Distribution #13 and CAFA 4.
- Has been a good year for attorneys with rate increase. With the increase there have been some challenges for Assigned Counsel as well with competition between offices. Some offices can recruit and retain and others are struggling. Recruitment and retention are always on our mind. Had 22 attorneys when the program started and currently have 27. The County does a great job getting attorneys paid on time within two weeks.
- Have a great staff with five in-house staff, a quality assurance attorney that we hired last year, 2 appellate attorneys, 17 family court attorneys and we have recruited some mitigation specialists, investigators, expert witnesses and are working now to put together a team of resource attorneys.
- Lots of trials which has led to increased costs. Have had some big appellate victories.
- Greatly increased grant funding from when we started. Main grant is Hurrell-Harring grant. Had \$800K per year in funding when we started and have increased that to \$1.1M per year for the next three years.
- Received \$450K in competitive family court grants that will go for the next three years.
- Our Executive Assistant goes to Oneida City Court every Thursday and two attorneys came up to her and said Madison County Assigned Counsel was a very well run organization which was good to hear.

Sheriff's Office:

Undersheriff Bill Wilcox presented the following resolutions to the Committee:

Authorizing the Chairman to Enter Into an Agreement for Jail Physician Services

The Committee unanimously approved the resolution on the motion of Corbin and second of Wicks.

Authorizing the Termination of an Agreement with the Central New York Society for the Prevention of Cruelty to Animals

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Authorizing the Chairman to Enter Into an Inter-Municipal Agreement for Police Tactical Team Cooperation

The Committee unanimously approved the resolution on the motion of Walrod and second of Corbin.

Undersheriff Bill Wilcox provided the following updates:

- STOP DWI 4th Quarter Report to read at your leisure.
- Agreements for automatic renewals include: Psychological Resources, Onondaga County Sheriff's Office Livescan and NYS Division of Criminal Justice for fingerprints.

Sheriff Todd Hood provided the following updates:

- Happy with the Committee, and looking forward to working together to get things done.
- Oneida Indian Nation Jail Agreement and Legislation: Taking a look at housing their inmates in our jail. The Nation has been working on making that happen with legislation. They are working on the agreement now with the particulars and will try to put something together as far as the fees and how much it would cost to house them and get the legislation pushed through where we would take their inmates in our jail.
- Attended the State Sheriff meeting in Albany last week. We are expected to get 100% funding on a bunch of grant money we put in. Most will be used in the Emergency Management area for radios. They also covered some of the legislation, and there are a few things they will target in Corrections again.

Emergency Management:

Emergency Management Director Dan Degear presented the following resolutions to the Committee:

Approving Fees for Madison County Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Walrod and second of Wicks.

Authorizing the Chairman to Enter Into an Agreement with Cazenovia Area Volunteer Ambulance Corps (CAVAC) for Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with Bridgewater Fire Co. and Ambulance for Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with Vineall Ambulance, Inc. for Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with Greater Lenox Ambulance Service, Inc. for Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with Smith Ambulance for Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with the Village of Madison for Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Authorizing the Chairman to Enter Into an Agreement with Smithfield-Eaton Volunteer Ambulance Corp. (SEVAC) for Emergency Medical Services

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Director of Emergency Management Dan Degear provided the following updates:

- Budget modifications going to Finance, Ways & Means include the Homeland Security Program Grant and the Emergency Management Performance Grant.
- Agreements for Automatic Renewals include: MOU with Georgetown for Ambulance Use, American Tower for Rental of Georgetown Tower, IamResponding, Master Site Maintenance with Onondaga County 911 for the Communications System, Motorola for Maintenance of the 911 Radio System, MultiMed Billing Service for EMS, Chittenango Central School for Ambulance Refueling and Image Trend for Patient Care Documentation.
- Hosting BOCES program at Training Center daily for high school students to begin their training as a firefighter. Wrapped up first section which was BEFO and in the Spring will be ICS. Started with OCM BOCES for the first year and then will work with MO BOCES. Currently have six students in the program.
- Tomorrow at GOC will talk about the addition of deputy fire coordinators. Each battalion has two deputy fire coordinators who are paid an annual stipend. We need to have a succession plan. Would like to add an additional deputy fire coordinator to each battalion so there would be three.
- Currently have six fire investigators. Want to look at bringing them on and paying them for investigations.
- State is concerned with the solar eclipse in April. Big concern is influx of spectators and what that does for traffic and the possibility of bad weather. The same week there is a big women's hockey event in Utica so there will be traffic already. Something we are watching.
- Deputy Director Mike Sudol is attending a tabletop in Oriskany on snow storms.
- Spillman did an update and it caused problems for law enforcement and mapping. Working on fixing that.
- EMS presentation on where things are and what the program is.
- We have a policy that was passed last year by the Board of Supervisors that allows residents that are being billed for EMS services to get a discount based on financial hardship. Have

someone who has requested a fee waiver based on this. After review, it was determined that this person is eligible for a discount. The Committee unanimously approved it on the motion of Wicks and second of Walrod.

Additional Resolution Added for Emergency Management:

Affirming Madison County's Commitment to Continuing to Honor the Corporate Purpose of the Southern Madison County Volunteer Ambulance Corps, Inc. (SOMAC) and Authorizing the Chairman to Sign Necessary Instruments for the Conveyance of Assets to Madison County.

The Committee unanimously approved the resolution on the motion of Wicks and second of Kinville.

Preferred Agenda:

It was the consensus of the Committee to allow any eligible resolution from today's meeting to be added to the Preferred Agenda.

Adjournment:

The Committee adjourned at 11:24 a.m. on the motion of Kinville and second of Wicks.

Next Meeting Date:

Wednesday, February 21, 2024 at 9:00 a.m.

Respectfully submitted by Tricia Wiley on behalf of Chairman Rex Vosburg.

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK
STATE DIVISION OF CRIMINAL JUSTICE SERVICES – SFY 4/1/2023-3/31/2024 CRIMINAL
JUSTICE DISCOVERY REFORM GRANT**

WHEREAS, Madison County has been awarded a grant for \$259,936 by the New York State Division of Criminal Justice Services (NYS DCJS) SFY 2023-24 (April 1, 2023 to March 31, 2024) for the Criminal Justice Discovery Reform Grant Program; and

WHEREAS, these funds are being provided to Madison County to support local law enforcement agencies with expenses related to the implementation of discovery and pretrial reforms that took effect January 1, 2020, and this grant program is described as follows:

Awarding Agency: New York State Division of Criminal Justice Services
Contract Number: C460142
Program Name: Criminal Justice Discovery Reform Grant
Grant Period: SFY 4/1/2023 – 3/31/2024
Total Grant Award: \$259,936

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with the NYS Division of Criminal Justice Services, in the form as is on file with the Clerk of the Board.

Dated: March 12, 2024

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AMENDED LEASE AGREEMENT
WITH GORMAN FOUNDATION COMMUNITY CENTER, LLC
ON BEHALF OF THE MADISON COUNTY ASSIGNED COUNSEL PROGRAM**

WHEREAS, the County of Madison by Resolution 22-400 dated September 13, 2022, entered into an agreement with the Gorman Foundation for the rent of office space located at 1091 Northside Shopping Plaza, Suite 2, Oneida, New York; and

WHEREAS, the Gorman Foundation Community Center, LLC and the Madison County Assigned Counsel Program wish to amend the existing lease to include additional square footage at no additional cost until December 31, 2028; and

WHEREAS, the amended lease term commences on January 1, 2024 and will not end until December 31, 2028; and

WHEREAS, all other terms and conditions of the current lease will remain the same; and

WHEREAS, the County expenses shall be entirely reimbursable by State funded grants as provided by the Office of Indigent Legal Services;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an amended lease agreement on behalf of the County of Madison with Gorman Foundation Community Center, LLC, in the form as is on file with the Clerk of the Board.

Dated: March 12, 2024

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH THE ONEIDA INDIAN NATION FOR JAIL SERVICES**

WHEREAS, the Oneida Indian Nation Court exercises its jurisdiction over criminal cases in compliance with a federal law, the Indian Civil Rights Act, 25 U.S.C. sections 1301-1304, however the Oneida Indian Nation does not have a jail or detention facility to house tribal prisoners who are detained or incarcerated through their Tribal Court; and

WHEREAS, the Oneida Indian Nation wishes to enter into an Agreement with Madison County to house their tribal detainees in the Madison County Jail; and

WHEREAS, the Oneida Indian Nation will seek to have legislation passed to amend Article 20 of the New York State Corrections Law to allow the Madison County jail to be used for the detention of individuals detained and imprisoned under the authority and jurisdiction of the Oneida Indian Nation Court pursuant to the attached Agreement;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an Agreement with the Oneida Indian Nation for inmate housing under the terms of the Agreement, in the form as is on file with the Clerk of the Board of Supervisors.

Dated: March 12, 2024

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee



Madison County Children's Advocacy Center

1068 Northside Shopping
Center
Oneida, NY 13421
Phone: 315-363-2816
Fax: 315-363-2817

Children's Advocacy Center Year End Report: 2023

The Children's Advocacy Center (CAC) has had a busy year.

Our Multi-Disciplinary Team (MDT) policies and procedures were updated.

A new booklet was created to hand out to families to help and explain that they are not alone and what they can expect moving forward, after their visit to the CAC.

We got a therapy dog in our program to provide comfort to children and families, when they visit the Children's Advocacy Center.

During Child Abuse Awareness month (April), we worked with the Headstart Program and decorated flower pots

We established a medical contract with The Samaritan Hospital and the Mary Rose Clinic to be able to provide non-acute exams to children that have been abused.

Our OVS and OCFS Contracts were both approved for another budget year.

We landscaped our back yard, added a patio and sitting area.

We established a 501c3, Friend's Of Madison County Children's Advocacy Center INC to be able to help and support the work at the CAC and to provide more support to families.

We served around 178 children.

Debra George— Program Director
Debra.George@madisoncounty.ny.gov



RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO APPLY FOR NEW YORK STATE DIVISION OF
HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) 2024 STATE
HOMELAND SECURITY AND EMERGENCY SERVICES PROGRAM GRANTS**

WHEREAS, the County of Madison is eligible to apply for 2024 New York State Division of Homeland Security and Emergency Services (DHSES) grants to include State Homeland Security Program and State Law Enforcement Terrorism Prevention Program (SHSP/SLETP), Emergency Management Performance (EMPG), Recruitment and Retention (RR), Technical Rescue (TR), Hazardous Materials Emergency Preparedness (HMEP), Public Safety Answering Point (PSAP), Statewide Interoperable Communications (SICG) and Cyber Security grant programs; and

WHEREAS, the focus of these grants is to support Emergency Management program activities to effectively prepare for, mitigate, respond to and recover from disasters; and

WHEREAS, this resolution has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors hereby authorizes the application for and subsequent acceptance of grant programs from the New York State Division of Homeland Security and Emergency Services;

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute acceptance agreements associated with the New York State Division of Homeland Security and Emergency Services grants.

Dated: March 12, 2024

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN EXTENSION AGREEMENT
WITH KRAUS ASSOCIATES, INC D/B/A AK ASSOCIATES FOR 911 PHONE
SYSTEM UPGRADES**

WHEREAS, Madison County Office of Emergency Management operates a Public Safety Answering Point (PSAP) for the purpose of answering Emergency 911 calls and dispatching first response agencies; and

WHEREAS, the PSAP utilizes the VESTA 911 telephone system to answer incoming telephone calls for service and to make calls in support of said calls for service; and

WHEREAS, it is necessary to upgrade the VESTA 911 telephone system to ensure its continued functionality at a cost of \$76,110.98; and

WHEREAS, the existing agreement runs June 1, 2023 through November 30, 2023 and both parties have agreed it is necessary to extend the agreement through May 31, 2024 due to supply chain issues with the equipment required for the installment of the VESTA 911 telephone system servers, network switches, gateways and firewalls, due to the COVID-19 pandemic; and

WHEREAS, this extension agreement has been reviewed and approved by the County Attorney's Office and the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an extension agreement on behalf of the County of Madison with Kraus Associates, Inc d/b/a AK Associates, in the form as is on file with the Clerk of the Board.

Dated: March 12, 2024

Rex Vosburg, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee