

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, February 21, 2024 @ 11:00 AM
Madison County BOS Chambers**

AGENDA

11:00 AM Call Meeting to Order

Approval of Minutes

- Approval of January Minutes

Department and Agency Reports

1. Sales Tax Update - Cindy Edick
2. Real Property Update - Ryan Chaires
3. Career Center Update - Ellen Bowe
4. IDA Update - Kipp Hicks
5. CCE Update - Larkin Podsiedlik
6. Tourism Update - Kaytlynn Lynch/Nell Zeigler
7. PCD/HUB Update - Melissa Davis/Jocelyn Gavitt
8. Planning Update - Scott Ingmire
9. MCPLUS Update

Resolutions:

1. Adopting the inclusion of certain parcels of predominately Agriculture land in Certified Agricultural Districts
2. Appointing a Board of Supervisors Representative to Madison County Cornell Cooperative Extension Board
3. Authorization to submit a grant application to the New York State Office of Community Renewal
4. Adopting the Recertification of Agricultural District 2C in the Towns of Stockbridge, Smithfield and Fenner

Other Committee Business

Preferred Agenda

Next Meeting:

1. March 27, 2024

Adjourn

**Planning, Economic Development,
Environmental and Intergovernmental Affairs
Wednesday, January 24, 2024 @ 11:00 AM
Chambers**

MINUTES

**11:00 Call Meeting to Order
AM**

Meeting called to order at 11:30 am by Supervisor Joe Wicks.

Committee Members Present: Joe Wicks, Ronda Winn, Dave Jones, Lorin Corbin, Ken Reger, and Jim Cunningham.

Others Present: Jamie Kowalczyk, Scott Ingmire, Candy Morgan, Kaytlynn Lynch, Melissa Davis, Melissa Felton, Ryan Chaires, Cindy Edick, Larkin Podsiedlik, Sarah Rosenthal, Emily Burns, Ellen Bowe, Sam Field, Kipp Hicks, Kristin Guinto, Mark Scimone, Ryan Coe, Nell Ziegler, Keith Lummis, Jocelyn Gavitt, and Dana Kreager.

Present via Zoom: Eve Ann Schwartz, Andy Lukasiewicz, Bart Bretsch.

- New Committee Chair - Eve Ann Schwartz

Approval of Minutes

- Approval of October and November Minutes

Approval of October and November Minutes. Motion by Ronda Winn to Motion. Second by Dave Jones. The motion was Passed.

Department and Agency Reports

1. Authorizing the Modification of the 2023 Adopted County Budget (Parks)

Resolution for finance regarding the county budget for the Facilities Department. A bid for park benches, the 2023 monies to be moved into 2024 account lines to cover the cost \$12,000.

2. Sales Tax Update - Cindy Edick

Cindy reports the sales tax distributions for 2023 was over \$2 million more than 2022, finishing out 2023 well ahead of budget.

The 2024 budget was increased to \$39 million, Madison County does not keep all the monies, 42% goes directly to the counties towns and villages.

Over the past 5 yrs 2023 had the most annualize sales tax ever received. See what 2024 brings. Comptrollers office predicting the statewide growth of 2.5% more per year for next 3-4 yrs.

Joe Wicks says thanks for the updates to the website, very helpful.

3. Real Property Update

Ryan reports the office is being flooded with tax bill payments. Which is a good thing, otherwise nothing more to report at this time.

4. Career Center Update - Ellen Bowe

Ellen reports:

1. Enterprise vehicles - looked into this for an option to transport residents to/from home/work. Uncertain this will take shape due to the liability restrictions.
2. Electric bikes - may be an alternative to Enterprise but the county is very rural as a whole therefore uncertain if a good option.
3. Carpenters Union -
 - a. Attended an event last week; saw their training center
 - b. Training is 6 weeks, individuals will be paid prevailing wage following
 - c. Looking at possible training in April, if we can obtain enough interest.
4. January job fair - 10a till 12p at the Career Center
5. February job fair - being hosted at the Canastota Library
6. Annual job fairs-throughout the county
7. All employers are allowed; preference to Madison County employers.
8. Posting jobs for new employer;

5. IDA Update - Kipp Hicks

Kipp reports the former Chittenango Lake St. school is being remodeled by MEID to make a full 26 apartments available for rent coming up in the Fall.

City of Oneida has a small grants program going to support local businesses totaling about \$400,000.

Canastota Dairy looking to make improvements with energy efficient equipment. Hoping to boost job opportunities. Also possibly trying for CDBG.

Trying to recognize the MICRON project's impact on Madison County directly, want to make communities aware of the potential growth that will come with this project.

6. CCE Update - Larkin Podsiedlik

Larkin and Sarah both reported on the notes that follow:

Ag Department updates:

- Continuing to provide technical assistance; mostly on land access/land leasing and working with a few farm startups early in the planning process
- We are in the process of updating the farmland protection

resources on the website, including more local links and new grant/loan page

- Planning a pesticide applicator test prep all day course for the last week in March with DEC credits
- Regional Team hired a bilingual dairy specialist for the 8-county regional area. Her name is Daniela Gonzalez Carranza and she is already working with Madison County dairy farmers.

Farm to School:

- Currently administering surveys for Farm to School to evaluate training needs
- Entering next phase soon- analyzing and distributing the survey data collected
- Invited to support a CNY food distribution hub in partnership with Russo Produce and Upstate Growers and Packers through Onondaga County DOH for the NYS Regional School Food Infrastructure Grant Program to help more Madison County farms aggregate product for institutional purchasing

Recent Programs:

- Celebrate Madison doubled attendance (386 people) and vendors (36 vendors). Planning for next year is already underway
- Hosted syruping event at Many Maples: 15 attendees
- Apple Tree Pruning event: 14 attendees

Mental Health Campaign:

- Hosted "On the Farm" documentary screening with 11 attendees
- Social Media campaign starting next week after Mental Health First Aid training (will post different parts of the documentary online, including resources).

Ag Literacy Week:

- Agricultural Literacy Week this year is March 18-22. The book selected is I LOVE Strawberries by Shannon Anderson. 4H leaders, volunteers and FFA students throughout the state read an agricultural themed book to elementary students, paired with an activity related to the book to extend the learning experience.

Upcoming Programs:

- MAD Ideas with Rachel White 2/1/24 5:45 pm-8:00 pm
- **Open Farm Day is 7/27/24.** Planning is underway!
- Hosting a get ready for OFD marketing workshop to prepare farmers if they need help with logos, google suites, etc.

7. Tourism Update

Kaytlynn Lynch reports since starting as the Acting Executive

Director she has been meeting with neighboring tourism groups to learn about their success and struggles then brainstorming to collaborate. In mid-December completed an online peer survey with 50 different organizations throughout state, received 40% feedback to assist in the refreshing of the Tourism strategic plan. Wants to thanks those of you whom attended the workshop. Future plans to collaborate with the BUY Madison program and continuing to make new relationships throughout the county.

8. Planning Update - Scott Ingmire

Scott reports the Planning Department is back to full staff, with 6 members.

The departments focus:

- land use planning
- assist with zoning comprehensive plans by way of GML reviews
- evaluate environmental planning
- FL-LOWPA collaboration for lake and stream maintenance
- NYS Parks Commissions work on state and county forest management
- Agriculture protection and promoting work with CCE and MCS&W
- Development land rights
- Agriculture and farmland maps
- Economic development work with IDA, PCD and CACDA for grant funding
- Public transportation contracts with Birnie Bus through state and federal funding
- Solar array project at the county Landfill
- EV cars for county use and EV chargers for county/publc use

Several Grant Projects:

- Re-Imagine the Canal for \$1.5 million
- Earlville Main St. for \$250,000
- County home improvement for \$350,000
- Delphi Falls project for \$1 million
- CARES project for \$1 million, additional \$350,000 from county funds for local businesses
- Erie Canal LWRP for \$289,000
- Re-Connect Broadband project for \$10 million, additional \$3 million from county funds as well as \$2 million from USDA to bring this project to light.

9. MCPLUS Update - 11:20 am Call with Andy Lukasiewicz and Bart Bretsch

Bart from NY Engineering Services and Andy from ECC Technologies called via zoom to share updates on the MCPlus project. Andy shared his screen showing the funding breakdown

titled Madison County Re-connect budget with supplemental funding with efficiencies. Andy used charts to show projections of the total Broadband project,. He applied economic engineering to bring the costs closer to budget.

At present the projections for arial costs are over budget by 2.7 million and market ready costs are 1.4 million over for a total of 5.8 million over the current available budget.

Bart says all numbers are best they can be right now. Buried portion is the biggest cost projection. Syracuse utilities won 3.7 million bid, \$200000 / mile of underground work the contraction of this underground work to another option. Only have 5 miles buried with total cost at \$900,000. Bart spoke about his ideas to improve the cost deficiency. One option being if the County chooses to have input and exit pits the underground work is less in turn saving some funds. Another option is to do the plowing work cutting costs or could choose to set poles instead of burying saving about \$25,000/mile. Moving forward into NYSEG territory away from the National Grid territory the option to not bury the lines if more likely. Lastly the survey maps from the state GIS warehouse are current therefore do not need to pay for another survey.

Eve Ann says the negotiations can continue because there is no resolution yet. Bart too says the process shouldn't halt the resolution that the negotiations can continue. Andy offered the resolution with a limit off 3.8 million, Melissa says that's acceptable but also needs a set timeframe for negotiations. Jim Cunningham asks if there is an expiration for the quotes on the bidding costs that were given? Bart says the expiration clock doesn't start until the contract is final, feels there is no time restriction on the bid. Mark says the resolution states "Not to Exceed 3.712 million". Mark stated the need to establish Phase 2 and 3 contracts.

Resolutions:

1. Authorizing Chairman to enter into an Agreement between the Oswego County Soil and Water District and Madison County

Motion by Jim Cunningham to Approve. Second by Kyle Reger. The motion was Passed.
2. Appointing Member to the Madison County Tourism Board

Motion by Eve Ann Shwartz to Approve. Second by Jim Cunningham. The motion was Passed.
3. Authorizing an Agreement extension with the Madison County Rural Health Council for a Mobility Management Program

Motion by Dave Jones to Approve. Second by Jim Cunningham. The motion was Passed.
4. Appointing Members to the Central New York Regional Planning

and Development Board

Motion by Kyle Reger to Approve. Second by Dave Jones. The motion was Passed.

5. Authorizing Chairman to enter into an Agreement with Pictometry International Corporation, DBA Eagleview

Motion by Kyle Reger to Approve. Second by Jim Cunningham. The motion was Passed.

6. Authorizing the Extension of a Public Transit Agreement with Birnie Transit, INC and a Coordinated Service Memorandum of understanding with Birnie Transit, INC, Madison County, and Heritage Farm INC

Motion by Dave Jones to Approve. Second by Kyle Reger. The motion was Passed.

7. Appointing Members to the Madison County Soil and Water Conservation District Board

Motion by Eve Ann Shwartz to Approve. Second by Kyle Reger. The motion was Passed.

8. Calling for a Public Hearing Regarding the Submission of a Community Development Block Grant Application

Motion by Jim Cunningham to Approve. Second by Ronda Winn. The motion was Passed.

9. Authorizing the Chairman to Award RFB 23-37 Madison County Reconnect Fiber Construction - Phase I and enter into an agreement with Syracuse Utilities

Motion by Ronda Winn to Approve. Second by Kyle Reger. The motion was Passed.

10. Appointing Members to the Region 7 Fish & Wildlife Management Board

Motion by Kyle Reger to Approve. Second by Dave Jones. The motion was Passed.

11. Calling for a public hearing regarding the Implementation of a Cares Act Community Development Block Grant

Motion by Ronda Winn to Approve. Second by Dave Jones. The motion was Passed.

Other Committee Business

1. Appointments to the Ag and Farmland Board

CCE asking for 2 seats.

Preferred Agenda

Next Meeting:

1. February 21, 2024

Adjourn

Meeting Adjourned at 12:48 pm Motion by Jim Cunningham to Approve.
Second by Ronda Winn. The motion was Passed.

**Madison County
Sales Tax Distributions
Actual Cash Receipts**

<u>Distribution Date</u>	<u>2023</u>	<u>2024</u>	<u>(Decrease)</u>	<u>%</u>
February 7	\$2,518,274	\$2,423,593	(\$94,681)	(3.76)%
February 13	<u>532,314</u>	<u>521,821</u>	<u>(10,493)</u>	<u>(1.97)%</u>
Total	<u><u>\$3,050,588</u></u>	<u><u>\$2,945,414</u></u>	<u><u>(\$105,174)</u></u>	<u><u>(3.45)%</u></u>

RESOLUTION NO. ____

**ADOPTING THE INCLUSION OF CERTAIN PARCELS OF PREDOMINATELY
AGRICULTURAL LAND IN CERTIFIED AGRICULTURAL DISTRICTS**

WHEREAS, pursuant to the provisions contained in Section 303B of the New York State Agricultural Districts Law, and during one annual thirty-day period designated for the purpose, Madison County has received requests from property owners, for the addition of property belonging to them be added to a nearby existing agricultural district; and

WHEREAS, Madison County has undertaken a review process pursuant to Section 303B of the New York State Agricultural Districts Law; and

WHEREAS, the Madison County Agricultural and Farmland Protection Board has reported that the property of these landowners consists of predominately viable agricultural land, as defined in Section 301 (7) of the New York State Agricultural Districts Law; and

WHEREAS, the inclusion of such land would serve the public interest by assisting in maintaining a viable agricultural industry within those existing agricultural districts;

WHEREAS, the Madison County Board of Supervisors have declared themselves Lead Agency for the environmental review; and

WHEREAS, the Madison County Board of Supervisors, after review and recommendation by the Madison County Planning Department, have determined that the inclusion of these parcels will not have a significant adverse impact on the environment and therefore an Environmental Impact Statement will not be required;

NOW, THEREFORE BE IT RESOLVED, that the following properties be approved for inclusion in Madison County Agricultural Districts; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Commissioner of the NYS Department of Agricultural and Markets for his action.

The properties for which requests for addition to an Agricultural District are the following:

<u>District 3C:</u>	Pylman, Paul	T. Lincoln	54.-3-10.23	18.85 ac
<u>District 4C:</u>	Owens, Dennis	T. Brookfield	203.-1-1	35.55 ac

DATED: March 12, 2024

Eve Ann Schwartz, Chairwoman
Planning, Economic Development,
Environmental And Intergovernmental
Affairs Committee

RESOLUTION NO. _____

**APPOINTING A BOARD OF SUPERVISORS REPRESENTATIVE TO
MADISON COUNTY Cornell COOPERATIVE EXTENSION BOARD**

BE IT RESOLVED, that Melissa During, Supervisor for the Town of Lincoln, and vice-chair of the Madison County Board of Supervisors, be appointed to the Madison County Cornell Cooperative Extension Board, as one of the two Board of Supervisors representatives, for a term of two years, commencing on January 1, 2024 and expiring on December 31, 2025.

DATED: March 12, 2024

Eve Ann Shwartz, Chairwoman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. ____

**AUTHORIZATION TO SUBMIT A GRANT
APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL**

WHEREAS, the Partnership for Community Development, a not-for-profit corporation located in the Village of Hamilton, New York (the “PCD”), has requested that Madison County submit a Community Development Block Grant (“CDBG”) application to the New York State Office of Community Renewal for funding to support the implementation of a microenterprise assistance program for Madison County (the “Microenterprise Program”); and

WHEREAS, the Microenterprise Program will assist the development and expansion of businesses in the County, create employment opportunities, and increase the County’s tax base; and

WHEREAS, the PCD has the capacity to implement the Microenterprise Program in the best interests of the County; and

WHEREAS, the County held a public hearing on March 12th, 2024 to provide information to the public and to consider citizen comments regarding the County’s community development needs and the Microenterprise Program;

NOW, THEREFORE BE IT RESOLVED, that the Chairman is hereby authorized to submit a CDBG grant application on behalf of the County to the New York State Office of Community Renewal for funding to support the implementation of the Microenterprise Program; and

BE IT FURTHER RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into an agreement with the PCD for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the County Attorney, and

BE IT FURTHER RESOLVED, that the Director of the County Department of Planning and Workforce Development is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

Dated: March 12, 2024

Eve Ann Schwartz, Chairwoman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. ____

**ADOPTING THE RECERTIFICATION OF AGRICULTURAL DISTRICT 2C IN THE
TOWNS OF STOCKBRIDGE, SMITHFIELD, & FENNER**

WHEREAS, pursuant to the provisions contained in Article 25 AA, Section 303 of the New York State Agriculture and Markets Law, Agricultural District #2C located in the Towns of STOCKBRIDGE, SMITHFIELD, & FENNER is under review for modification and recertification; and

WHEREAS, Madison County has undertaken a review process pursuant to the Article 25AA of the New York State Agriculture and Markets Law; and

WHEREAS, the Madison County Agricultural and Farmland Protection Board and the Madison County Planning Committee have met and recommended to the Board of Supervisors the recertification of Agricultural District #2C as modified; and

WHEREAS, the recertification of the district is an unlisted action under the State Environmental Review Act; and

WHEREAS, the Madison County Board of Supervisors have declared themselves lead agency for the environmental review; and

WHEREAS, the Madison County Board of Supervisors, after review and recommendation by the Madison County Planning Department, have determined that the recertification will not have a significant adverse impact on the environment and therefore an Environmental Impact Statement will not be required;

NOW, THEREFORE BE IT RESOLVED, that Agricultural District #2C be approved for recertification as modified, a copy of such modification being on file with the Clerk of this Board; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Commissioner of the NYS Department of Agricultural and Markets for his action.

DATED: March 12, 2024

Eve Ann Schwartz, Chairwoman
Planning, Economic Development,
Environmental And Intergovernmental
Affairs Committee