

Highway, Buildings and Grounds
Wednesday, February 22, 2023 @ 1:00 PM
Chambers

AGENDA

1:00 PM Call Meeting to Order

Approval of Minutes

- Approval of minutes of the January 25, 2023 committee meeting

Highway:

1. Approving Trade-In of 2006 Volvo G946 Grader
2. Approving Trade-In of 2020 Caterpillar 962M Loader
3. Approving Trade-In of Two 2018 John Deere 5100E Tractor w/ Boom Mowers
4. Approving Trade-In of 2020 Bobcat S630 Skid Steer
5. Authorizing the Chairman to Enter into an Agreement with Suit-Kote Corporation
6. Authorizing the Chairman to Enter into an Agreement with Jefferson Concrete Corp. for Lakeport Road Bridge Components
7. Authorizing the Chairman to Enter into Agreements with Suit-Kote Corp, Bothar Construction & Gorman Bros. Inc.
8. Update: Budget Modification going to Finance Ways and Means Committee for CHIPs - Reservoir Culvert Replacement
9. Highway Highlights 2-22-23
10. Material Usage Chart 2-22-23

Facilities/Maintenance:

1. Executive Session- Cedar St. Demobilization possible litigation
2. Authorizing the Chairman to enter into an agreement with National Grid
3. Authorizing the Chairman to modify an agreement with C&S Engineers
4. Facilities Highlights
5. Central Services Report

Preferred Agenda: Consensus to allow any eligible resolution from today's meeting to be added to the preferred agenda

Next Meeting: Wednesday, March 22, 2023 @ 1:00 p.m. in Chambers

Adjourn

Highway, Buildings and Grounds
Wednesday, January 25, 2023 @ 1:00 PM
Chambers

MINUTES

1:00 PM Call Meeting to Order

Chairman William Zupan called the meeting to order at 1:00 p.m. in Chambers.

Committee Members Present: Chairman William Zupan, Vice Chairman Greg Reuter (via Zoom), Supervisors David Jones, Thomas Stokes, Loren Corbin

Others Present:

Director of Public Facilities John Regan, Maintenance Supervisor Lyle Malbouf, Highway Superintendent Joe Wisinski, Assistant Highway Superintendent Brad Newman, Assistant County Attorney Jeff Aumell, County Administrator Mark Scimone (via Zoom), Director of Finance Lou Anne Randall, Lenox Supervisor John Pinard, Lincoln Supervisor Melissa During, Public Information Assistant Ryan Coe, Board Clerk Emily Burns, Peggy LeClair

Approval of Minutes

- Approval of minutes of the December 28, 2022 committee meeting minutes
- Motion by Greg Reuter to approve the minutes. Second by Dave Jones. The motion was Passed.

Highway:

1. Highway Highlights 1-25-23
- Highway Superintendent Joe Wisinski reviewed the Highway Department highlights with the Committee.

Facilities/Maintenance:

1. Facilities Highlights
- Director of Facilities, John Regan, reviewed the Facilities and Maintenance highlights with the Committee.
2. Central Services Report
- Director of Facilities, John Regan, reviewed the Central Services August report with the Committee.
- Director of Facilities, John Regan, reviewed the Central Services August report with the Committee.

Next Meeting: Wednesday, February 22, 2023 @ 1:00 p.m. in Chambers

Adjourn

Motion by Greg Reuter to end time 1:09 p.m.. Second by Loren Corbin. The motion was Passed.

RESOLUTION NO. _____

APPROVING TRADE-IN OF 2006 VOLVO G946 GRADER

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, Southworth-Milton has provided a trade-in value of \$65,000.00 for Madison County Highway department's 2006 Volvo G946 Grader (#WAM086); and

WHEREAS, Southworth-Milton has provided a trade difference cost of \$289,827.00 that would allow Madison County Highway department to trade #WAM086 for a Caterpillar 120 AWD Grader; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2023 Road Machinery Fund Budget (ARPA); and

WHEREAS, the Highway, Buildings and Grounds committee met on February 22, 2023, to review and recommend the trade-in of equipment;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of equipment.

Dated: March 14, 2023

Paul Walrod, Chairman
Government Operations Committee

RESOLUTION NO. _____

APPROVING TRADE-IN OF 2020 CATERPILLAR 962M LOADER

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, Five Star Equipment has provided a trade-in value of \$245,000.00 for Madison County Highway department's 2020 Caterpillar 962M Loader (#WAM0718); and

WHEREAS, Five Star Equipment has provided a trade difference cost of \$64,084.25 that would allow Madison County Highway department to trade #WAM0718 for a 2023 John Deere 644P Loader; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2023 Road Machinery Fund Budget; and

WHEREAS, the Highway, Buildings and Grounds committee met on February 22, 2023, to review and recommend the trade-in of equipment;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of equipment.

Dated: March 14, 2023

Paul Walrod, Chairman
Government Operations Committee

RESOLUTION NO. _____

**APPROVING TRADE-IN OF TWO 2018 JOHN DEERE 5100E TRACTOR
W/ BOOM MOWERS**

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, Clinton Tractor & Implement Co. has provided a trade-in value of \$55,000.00/each for Madison County Highway department's two 2018 John Deere 5100E Tractor w/ Boom Mowers (#MOR4573 and #WAM4576); and

WHEREAS, Clinton Tractor & Implement Co. has provided a trade difference cost of \$79,199.85/each that would allow Madison County Highway department to trade #MOR4573 and #WAM4576 for two New Holland Powerstar 120 Tractor w/ Boom Mowers; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2023 Road Machinery Fund Budget; and

WHEREAS, the Highway, Buildings and Grounds committee met on February 22, 2023, to review and recommend the trade-in of equipment;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of equipment.

Dated: March 14, 2023

Paul Walrod, Chairman
Government Operations Committee

RESOLUTION NO. _____

APPROVING TRADE-IN OF 2020 BOBCAT S630 SKID STEER

WHEREAS, in accordance with Madison County Purchasing Policy and Procedures, Article 13, certain County equipment must be approved for trade-in by the Board of Supervisors; and

WHEREAS, Warner Sales & Service has provided a trade-in value of \$40,000.00 for Madison County Highway department's 2020 Bobcat S630 Skid Steer (#MOR4775); and

WHEREAS, Warner Sales & Service has provided a trade difference cost of \$37,239.06 that would allow Madison County Highway department to trade #MOR4775 for a Bobcat T76 Compact Track Loader; and

WHEREAS, the cost of the trade-in equipment has been appropriated in the 2023 Road Machinery Fund Budget; and

WHEREAS, the Highway, Buildings and Grounds committee met on February 22, 2023, to review and recommend the trade-in of equipment;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves the trade-in of the above piece of equipment.

Dated: March 14, 2023

Paul Walrod, Chairman
Government Operations Committee

RESOLUTION NO. _

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH SUIT-KOTE CORPORATION**

WHEREAS, sealed bids were opened on February 7, 2023 for Bid 23-01, Liquid Bituminous et al and reviewed by the Highway Buildings and Grounds Committee on February 22, 2023, and

WHEREAS, the Highway Buildings and Grounds Committee approved awarding items to Suit-Kote Corporation, as needed by Madison County Highway Department, according to Schedule A of the contract;

WHEREAS, the cost for services has been appropriated in the 2023 County Road Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors, be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with, Suit-Kote Corporation in the form as is on file with the Clerk of the Board.

Dated: March 14, 2023

William Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
JEFFERSON CONCRETE CORPORATION FOR LAKEPORT ROAD BRIDGE
COMPONENTS**

WHEREAS, sealed bids were opened on February 7, 2023 for the Design, Manufacture, Delivery and Post Tensioning of Bridge Components for Lakeport Road Bridge over Black Creek, BIN 3309210, in the Town of Sullivan, Bid 23-02, and;

WHEREAS, the low bid meeting specifications is as follows;

Jefferson Concrete Corp. \$59,972.00

WHEREAS, the cost for services has been appropriated in the 2023 County Road Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an Agreement on behalf of the County of Madison with Jefferson Concrete Corporation, in the form as is on file with the Clerk of the Board.

Dated: March 14, 2023

William Zupan, Chairman
Highway, Buildings and Grounds Committee

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AGREEMENTS WITH SUIT-KOTE CORP,
BOTHAR CONSTRUCTION & GORMAN BROS. INC.**

WHEREAS, sealed bids were opened on February 7, 2023 for Joint & Crack Filler/Sealer, Mastic Repair Material & Asphaltic Plug Bridge Joint Material, Bid 23-03, and reviewed by the Highway Buildings and Grounds Committee on February 22, 2023, and

WHEREAS, the low bids meeting specifications are as follows;

Suit-Kote Corp.	Item #2 Unit Price Per Gallon	\$14.49
	Item #6 Traffic Control as needed	\$3,000.00
Bothar Construction	Item #4 Unit Price Per Pound	\$3.07
	Item #6 Traffic Control as needed	\$2,491.02
Gorman Bros. Inc.	Item #5 Unit Price Per Pound	\$3.62
	Item #6 Traffic Control if needed	\$3,400.00

WHEREAS, the cost for services has been appropriated in the 2023 County Road Fund Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors, be and is hereby authorized to enter into Agreements on behalf of the County of Madison with Suit-Kote Corporation, Bothar Construction and Gorman Bros. Inc., in the form as is on file with the Clerk of the Board.

Dated: March 14, 2023

William Zupan, Chairman
Highway, Buildings and Grounds Committee



Madison County Purchasing Office
 Computation of Bids
 Bid 23-03 Joint & Crack Filler/Sealer, Mastic Repair Material,
 and Asphaltic Plug Bridge Joint Material
 2/7/2022 @ 1:15 pm

Item No.		Bothar Construction	Vestal Asphalt	Gorman Bros	Suit-Kote
<u>Material</u>					
1	ASTM D6690 TYPE II	\$16.43	\$17.00	\$19.71	\$17.19
2	FIBER REINFORCED PG BINDER	\$15.63	\$16.85	\$18.10	\$14.49
3	ASTM D6690 TYPE II (FOB)	NB	\$1.35	\$0.99	NB
4	MASTIC	\$3.07	\$4.25	\$3.32	NB
5	ASPHALTIC PLUG BRIDGE MATERIAL	\$3.81	NB	\$3.62	NB
6	TRAFFIC CONTROL PER MUTCD	\$2,491.02	\$4,000.00	\$3,400.00	\$3,000.000

Highway Highlights 2/22/2023

1. We have nearly finalized plans for a Safety Training event for Highway Department Staff and Town Highway departments. The event will be held at the Brown Road Facility, with multiple trainers, and is scheduled for April 18th.
2. The Salt bid currently in place expires on March 15th, 2023, and we worked with purchasing to get a new road salt bid awarded, as a replacement, to begin March 16th, 2023 ending March 15th, 2024. All the Towns, including the City of Oneida and 4 Villages were included.
3. We have obtained PO's for the new equipment purchases, and despite a volatile market, we have been able to stay within our overall budget figures.
4. There is a large earthwork project, producing dirt fill material and being hauled into the Town of Eaton on Pratts road. The trucks are unloading the fill material to a farm and tracking significant debris onto Pratts road. We have worked with Sheriff's, State Police, and the Private Contractor, to correct the condition.
5. Snow Plowing has been relatively light so far, but we are getting some maintenance activities done. For example cleaning under guiderail, tree trimming, brush removal, and drainage work. The actual snow and ice material usage is similar to last year, only down slightly. This can partly be attributed to rain washing residual material more often, as well as more freezing rain and ice conditions.
6. The bridge on North Main Street in the Town of Lenox, crossing the Thruway is scheduled to be closed for replacement this spring. We have passed information along to the Town, Village, local farms and others, so everyone is aware. The anticipated closure is March 15th to November 17, 2023.
7. Staff from the brown road facility provided some excavation, tree removal, and demo work at the Delphi Falls Park to assist with access for the Well drilling rig around the back of the existing house.
8. The Office Assistant position in Wampsville is filled and the start date is February 21st, 2023. One of the Blue Collar workers in Wampsville had an altercation with another worker, prior to the start of his shift on February 13th. Personnel is working on completing an investigation.

		WAMPSVILLE SHOP	<i>11 Plow runs</i>
	Oct 2021-Jan 2022		Oct 2022-Jan 2023
Total Salt Tons	2723		2469
Total Dust Tons	2142		2127
Total Brine Gallons	6,001		10,764
Total Days Out	45		39

		BROWN ROAD SHOP	<i>8 Plow Runs</i>
	Oct 2021-Jan 2022		Oct 2022-Jan 2023
Total Salt Tons	1639		1732
Total Dust Tons	1567		1344
Total Brine Gallons	23,949		17,944
Total Days Out	48		44

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN
AGREEMENT WITH NATIONAL GRID**

WHEREAS, Madison County is in need of natural gas installation services with regards to the Emergency Generator Project; and

WHEREAS, National Grid has proposed to perform these professional services for a total cost of \$33,215.22; and

WHEREAS, this agreement has been reviewed and approved by the Highway, Buildings & Ground Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with National Grid, in the form as is on file with the Clerk of the Board.

Dated: March 14, 2023

William Zupan, Chairman
Highway, Buildings and Grounds Committee

February 17, 2023

Madison County
John Regan
138 North Court Street
Wampsville, NY 13163

**Re: Gas Service Proposal WR#30743561 and WR30531358
138 N Court St, Wampsville NY 13163**

Enclosed please find a Gas Service Proposal for 331' 4" service and 7M meter Upgrade at 138 N Court St, Wampsville NY 13163.

Pursuant to PSC No. 219 Tariff Rule 18.1.2, there is an estimated cost to you in the amount of \$33,215.22 plus \$2,657.22 in applicable taxes.

NOTE: If you have an applicable tax exemption certificate, please forward along with this signed proposal.

If this Proposal is acceptable, please sign and return this letter. Upon receipt of your acceptance, you will be billed under separate cover in the amount of \$33,215.22 + \$2,657.22 in Taxes. This estimate is valid for 90 days from the date of this letter.

The breakdown of these estimated charges are as follows:

Labor, Expenses, & Fringes	\$12,252.44
Materials & Handling	\$6,585.48
Transportation	\$2,453.76
Overheads	\$11,923.54
Sub-Total	\$33,215.22
Taxes	\$2,657.22
Total Estimate Charges	\$35,872.44

This work will be scheduled upon receipt of this signed proposal, payment of invoice, and completion of all responsibilities as outlined in the attached proposal.

Pursuant to PSC No. 219, you are responsible for the actual costs of this project. Upon project completion, costs will be reconciled to actual costs. The Company will subsequently bill you if our costs run over the invoiced amount or refund the difference if costs run below the invoiced amount. You are responsible for all invoiced amounts.

Should you have any questions, please contact me at 315-264-2240.

Sincerely,

Jesse Fenton
Gas Connections UNY – Central Division
Cell: 315-264-2240
[nationalgrid](#)
7496 Round Pond Rd
North Syracuse, NY 13212

I ACCEPT AND AGREE TO BE BOUND BY THE TERMS OF THIS PROPOSAL:

Print Name: _____

Title:
(if applicable) _____

Signature: _____

Date: _____

By signing this agreement, the signatory represents and warrants that he or she is duly authorized and has legal capacity to execute, deliver, and bind the party to this agreement.

GAS SERVICE PROPOSAL [WR#]

[Customer Name/Billing Party]
[Service Address]

Service Work Request:	
Gas Contractor:	
Customer's Contribution:	
Billing Party:	
Customer's Responsibilities:	➤ Return signed Proposal cover letter, if accepted ➤ Provide all necessary right-of-way easements ➤ Notify National Grid if any changes in the Billing Party occur ➤ Payment in full, upon receipt of invoice ➤ Provide copy of Tax Exempt Certificate (if applicable)
National Grid Responsibilities:	[Short description of NG work to be performed]
Construction Lead Time:	Approximately 4-6 weeks will be necessary for construction. Upon receipt of payments, permits, right-of-way and the signed Agreement, this project will be added to National Grid's construction schedule. Note: Payment must be made upon receipt of invoice. The correct mailing address for payments will be noted on the invoice you receive.
Remarks:	This Proposal is based upon projected cost and rate schedule provisions in effect at the date of this proposal and will be withdrawn if not accepted within 90 days of the date of this Proposal. This proposal and all attached documentation is proprietary property of National Grid and can only be used for its intended purpose and shall not otherwise be disclosed.
Prepared By:	<i>Jesse Fenton</i> Gas Connections Rep – 315-264-2240

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO MODIFY AN AGREEMENT
WITH C & S ENGINEERS**

WHEREAS, Madison County entered into an agreement (Res#22-314) with C&S Engineers for Professional Engineer Design Services with regards to the PSB Fire Alarm Upgrade Project; and

WHEREAS, additional services have been identified as needed for Construction Administration Services; and

WHEREAS, the County would like to amend the current agreement with C&S Engineers to include the construction administration services for an additional cost of \$3,800; and

WHEREAS, the Buildings and Grounds Committee has reviewed the modified agreement and recommend that the agreement be accepted; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to modify and agreement with C&S Engineers. Accordingly, a copy of said Agreement is filed with the Clerk of the Board.

Dated: March 14, 2023

William Zupan, Chairman
Highway, Buildings & Grounds Committee

Facilities Updates 2/22/23

Maintenance Highlights

- Addressing multiple issues caused by power outage Jan. 31 (elevator control boards, generators that didn't come on, heating and alarm panels)
- Addressing generator issues at towers
- Remodeling main lobby of COB
- Painting and running electrical for IT
- Weather-related work and Q-Ware completion ongoing

Facilities Projects:

County Sewer Project

- Construction anticipated for 2024

Stand-By Generator Project

County Awaiting Natural Gas service design from National Grid along with costs

PSB Fire Alarm

- Contract has been signed and starting the project with O'Connell Electric

Jail Isolation Rooms R.T.U. Replacement

- Project to be bid early 2023 for work to be complete in summer 2023.

County Office Building Bathroom Renovations

- Bidding is currently out and there was a pre-bid walk-thru on 2/9/23 with 3 GC's and 1 electrical contractor showing interest.

Wayfinding Signage for Wampsville Complex for Interior and Exterior of Buildings

- 95% design review meeting was done with LaBella. There will be one additional design meeting to confirm 100% before bid. Anticipated to bid March, Committee approval in April and Board approval in May.

Delphi Falls Trails and Parking

Agreement signed with LeChase for construction management for phase II. Bidding work in the spring start of construction potentially in June.

Reconnect Project

- SeGuin Surveying has provided plot locations on properties for Huts. NYES is to finalize balance of Phase I aerial vs burial for SeGuin to finalize their scope of work.

Mental Health Phase II project

- Design near complete. Bids will be due the first week of April, April Committee approval and May Board approval, with construction to start right away.

MADISON COUNTY CENTRAL SERVICES

PO Box 546
Wampsville, New York 13163
(315) 366 2380

To: Buildings & Grounds Committee
From: Todd Russell - Central Services Technician
Subject: Central Services Monthly Report
Report Date: February 8, 2023

Listed below are the totals for the Central Services Department for the month of: JANUARY 2023

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to Date
Printing													
Jobs	43												
Charge Back	\$2,242.70												\$2,242.70
Sheets of Paper Printed	19,965.00												19965
Envelopes Printed	5,000												5000
Cases of Blank Paper	22												22
US Mail Postage													
Pieces Processed	12,067												12067
Charged Postage	\$14,633.95												\$14,633.95
UPS/FEDEX/Other													
UPS Incoming Pkgs.	166												166
UPS Outgoing Pkgs.	37												37
FedEx Incoming Pkgs.	97												97
Other Incoming Pkgs.	3												3
Other Outgoing Pkgs.	8												8
Freight & Other Delivers	12												12

MADISON COUNTY CENTRAL SERVICES

Todd Russell Central Service Technician

Telephone: 315-366-2380

*Printing Jobs requested from outside the Madison County Campus as of
January 31, 2023.*

Madison County Office for the Aging

Camp Lookout, also known as Madison County Children's Camp

City of Oneida, Water Department

Town of Sullivan, Highway Department