Finance, Ways and Means

Thursday, February 24, 2022 @ 9:00 AM
Chambers/ Zoom

AGENDA

9:00 AM Call Meeting to Order

Approval of Minutes

- FWM Meeting Minutes January 27, 2022

County Clerk's Office / DMV:

1. Department Update

Finance/Payroll:

1. Department Update

Treasurer/Budget Officer:

1. Department Update
2. Sales Tax Report
3. Discussion - Deputy Treasurer Postion

Resolutions:

1. Authorizing the Modification of the 2021 Adopted County Budget (Employee Health Ins.)
2. Authorizing the Modification of the 2021 Adopted County Budget (Workers' Compensation)
3. Authorizing the Modification of the 2021 Adopted County Budget (Disability Ins.)
4. Authorizing the Modification of the 2021 Adopted County Budget (Retirement)
5. Authorizing the Refund of 2020, 2021 and 2022 County and Town Taxes
6. Adopting an Updated Investment Policy and Procedures
7. Authorizing the Modification of the 2022 Adopted County Budget (1619 Veterans Building)
8. Authorizing the Modification of the 2021 Adopted County Budget (8342 Clockville Water District No. 1)
9. Authorizing the Modification of the 2022 Adopted County Budget (8340 Clockville Water District No. 1)
10. Authorizing the Modification of the 2022 Adopted County Budget (Bequest)
11. Authorizing the Modification of the 2022 Adopted County Budget (FY21 Statewide Homeland Security Grant)
12. Authorizing the Modification of the 2022 Adopted County Budget

(5132 Highway Facility)

13. Authorizing the Modification of the 2022 Adopted County Budget (8341 ARE Park Water District)
14. Authorizing the Modification of the 2022 Adopted County Budget (5130 Road Machinery Repairs & Expense)
15. Authorizing the Modification of the 2021 Adopted County Budget (Traffic Diversion)
16. Authorizing the Modification of the 2021 Adopted Budget (6141 Home Energy Assistance)
17. Authorizing the Modification of the 2022 Adopted Budget (Code Blue)
18. Authorizing the Chairman to Enter Into an Agreement with the New York State Division of Homeland Security and Emergency Services - FY2021 State Homeland Security Program (SLETPP) and Modifying the 2022 County Budget
19. Authorizing the Modification of the 2021 Adopted County Budget (3097 Capital Projects Public Safety)
20. Authorizing the Modification of the 2021 Adopted County Budget (3097 Capital Projects Public Safety)
21. Authorizing the Modification of the 2021 Adopted County Budget (3150 Sheriff's Office Expense)
22. Authorizing the Modification of the 2022 Adopted County Budget (ARPA)
23. Authorizing the Modification of the 2022 Adopted County Budget (1680 IT)
24. Creating a Deputy County Treasurer Position in the Office of the County Treasurer and Modifying the 2022 Adopted County Budget
25. Authorizing the Modification of the Adopted 2022 County Budget (Solid Waste - Roll-overs / Off Road Dump Truck)
26. Authorizing the Modification of the 2021 Adopted County Budget (6420 Occupancy Tax)
27. Authorizing the Modification of the 2022 Adopted County Budget (3110 Sheriff's Office)

Other Committee Business

Preferred Agenda

Next Meeting:

1. March 24, 2022

Adjourn

Finance, Ways and Means Committee

Meeting Minutes
January 27, 2021 9:00 a.m.

PRESENT: Chairman Matt Roberts
Vice Chairman Cliff Moses
Supervisor Ronda Winn
Supervisor Mary Cavanagh
Supervisor Jim Cunningham

OTHERS PRESENT: Finance Director Lou Anne Randall
County Attorney Tina Wayland-Smith
County Administrator Mark Scimone
Public Information Officer Samantha Field
Assistant Director of Finance Keith Lummis
Treasurer Cindy Edick
County Clerk Michael Keville
Deputy Treasurer Rebecca Marsala
Chairman John Becker

A quorum being present, Chairman Matt Roberts called the meeting to order at 9:01 a.m. in the Supervisors Chambers.

I. Approval of Minutes:
Motion by C. Moses to approve the minutes of the December 13, 2021 meeting; seconded by M. Cavanagh. Motion unanimously approved.

II. County Clerk
County Clerk Michael Keville presented the committee with the annual report for the Madison County Clerk's Office for the fiscal year January 1, 2021 to December 31, 2021.

- $1.4 million in mortgage tax was collected for towns, villages and cities and $708,618.53 was retained for Madison County
- Total interest earned for 2021 was $737.54
- Department of Motor Vehicles collected $27.3 million in 2021, of which the county retained $1.6 million, an increase of $300,000 from the prior year. Online transactions for 2021 totaled $1,967,196.77. The county retained $45,748.13 from these transactions.
- Transfer Tax fees collected totaled $1.0 million and the County retained $11,781.00. New York State requires collection of .4% sales tax. With approval of a local resolution by the Board of Supervisors, an additional .4% transfer tax to be collected and retained by Madison County.
- Office of Real Property collected fees of $334,375; an increase from prior year of $24,375.
- NYS Commissioner of Education and Local Government Records Management Fund collected $186,980 for 2021; retaining $9,349 for the County.
- Courts fees collected totaled $342,133.83 for 2021.

Clerk Keville provided a department update for the DMV. He noted that currently business has slowed compared to 2021 possibly due to the shortage of new vehicles. The re-staffing of Clerks in the DMV will be delayed because of this slow down and will be determined based on the civil service test held in March. High density filing system will be installed in March to consolidate records in the basement of the building. A meeting is scheduled for records retention software. New Commercial Driver's License regulations go into effect on February 7th. Included in the regulations is passing mandatory entry-level driver training. The minimum age to obtain a CDL has been lowered to age 18.

III. Finance Director:

Finance Director Lou Anne Randall reported that the Finance department has processed 2021 W-2 and 1099 forms. Director Randall provided an update on Three Plus One investments. Interest earned from June to January on certificate of deposits and money markets was $38,684.22. At a recent meeting with Director Randall, Assistant Director of Finance Keith Lummis and Treasurer Cindy Edick, representatives from Three Plus One recommended investing in treasury bonds rather than certificate of deposit or money markets. Director Randall requested input from the committee.

IV. Treasurer:

Treasurer Cindy Edick informed the committee that the Treasurer's department has been very busy collecting taxes for three towns. There have been a large number of relevied school tax issues that the department has had to resolve. At the end of 2021, Deputy Treasurer Rebecca Marsala provided training for new town tax collectors, clerks and supervisors. Office of the State Comptroller completed their tax cap review with no findings. Towns of Lincoln and Lenox are receiving small water bills from OCWA pertaining to the Clockville water district. It is unknown who is responsible for this liability. The pledged deposit account required for USDA's rural broadband grant has been established. Deputy Marsala and the Real Property department have been working with the towns of Lincoln and Lenox regarding the assessor situation. American Rescue Plan Act reporting is nearly complete and is due at the end of the month.

Treasurer Edick reported final sales tax figures for 2021 exceeded the budget with $36.8 million. This is an increase over 2020 of $5.2 million. Cautious optimism exists due to redistributions prompted by New York State and limited availability of new vehicles for sale.

Treasurer Edick spoke about the increase in the amount of funds the County pays for community college chargebacks each year. Because there is no community college in Madison County, residents that attend out-of-county community colleges can provide certificates of residency to the college and the residency fee responsibility will be transferred from the student to Madison County. The 2021 budget for this expense is nearly exhausted. Madison County has received late billings totaling about $45,000 from Tompkins-Cortland Community College, Mohawk Valley Community College and Herkimer County Community College. The State-imposed deadlines for the colleges to provide invoices for the chargeback billings were previously waived as a result of an Executive Order due to COVID-19. The deadlines were reinstituted when the Executive Order expired in summer 2021. The late billings from the three colleges were received in December 2021 and were well past the deadlines. The consensus of the committee is to not pay the charges billed late to the County and to continue abiding by NYS Law.

V. Resolutions:

1. Real Property Department Approved Fee Schedule.
2. Authorizing the Chairman to enter into an agreement with Fiscal Advisors & Marketing, Inc.
3. Authorizing the refund of 2021 county and town taxes.
4. Authorizing the modification of the 2022 adopted County Budget (Consolidated Highway Program).
5. Authorizing the modification of the 2021 adopted County Budget (Preschool).
6. Authorizing the modification of the 2021 adopted County Budget (Central Postage Expense).
7. Authorizing the modification of the 2021 adopted County Budget (Central Print & Supply Expense).
8. Authorizing the modification of the 2021 adopted County Budget (Central Telephone Expense).
9. Authorize the modification of the 2021 adopted County Budget (Central Garage Expense).
10. Authorizing the modification of the adopted 2022 County Budget (Solid Waste – Cornerstone Engineering Study).
11. Authorizing the modification of the 2022 adopted County Budget (Liability Insurance).
12. Authorizing the modification of the 2022 adopted County Budget (Cowaselon Creek Watershed Fund).
13. Authorizing the modification of the 2022 adopted County Budget (ARPA).

C. Moses made a motion to review and approve resolutions 1-13; seconded by M. Cavanagh. The motion to approve all resolutions was unanimously approved.

VI. Preferred Agenda:
A motion was made by C. Moses to include resolutions 1, 2, 3, 6, 7, 8, and 9 on the Preferred Agenda. This motion was seconded by M. Cavanagh. Motion unanimously approved.

VII. Other Committee Business:
Two resolutions were brought to the committee for approval that were not in the agenda.

1. Directing the County Attorney's Office to draft legislation to allow Madison County to impose an additional real estate transfer tax in Madison County.
   C. Moses made a motion to approve this resolution; seconded by J. Cunningham. The motion to approve this resolution was unanimously approved.
2. Authorizing the modification of the 2022 Adopted County Budget to move forward with project at Delphi Falls.
   J. Becker made a motion to approve this resolution; seconded by M. Cavanagh. The motion to approve this resolution was unanimously approved.

VIII. Next Meeting: February 24, 2022

IX. Adjournment:
The Committee adjourned at 10:10 a.m. on the motion of C. Moses; seconded by M. Roberts. Motion unanimously approved.

Respectfully submitted by Heidi LaSalle on behalf of Chairman Matt Roberts

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County budget be modified as follows:

General Fund

Employee Health Insurance Expense	From	To	Change +/(-)
Expense			
A101010 586100 Legislative Board	$350,152	$328,705	(21,447)
A117010 586100 Assigned Counsel	19,609	37,042	17,433
A131010 586100 Director of Finance	154,128	156,595	2,467
A141010 586100 County Clerk	288,486	257,406	(31,080)
A142010 586100 County Attorney	66,426	73,206	6,780
A148010 586100 Public Information Officer	0	750	750
A162010 586100 Facilities	150,084	166,188	16,104
A167010 586100 Central Service	0	8,993	8,993
A296020 586100 Preschool Education	28,600	28,601	1
A296120 586100 Early Intervention	45,093	45,092	(1)
A302030 586100 Communications Center	179,805	183,628	3,823
A314030 586100 Probation	227,267	229,219	1,952
A315030 586100 Sheriff Corrections	655,196	649,421	(5,775)
A409040 586100 Public Health Environmental	137,799	105,999	(31,800)
A430840 586100 Mental Health Clinic	321,565	353,365	31,800
A601060 586100 Social Services	1,337,065	1,321,268	(15,797)
A661060 586100 Consumer Affairs	19,608	19,609	1
A751070 586100 Historian	19,608	19,609	1
A802080 586100 Planning	91,537	107,332	15,795
Control Total	$4,092,028	$4,092,028	$0

Dated: March 8, 2022

Matthew A. Roberts, Chairman
Finance Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County budget be modified as follows:

General Fund

Workers' Compensation Expense	From	To	Change +/(-)
Expense			
A101010 583100 Board of Supervisors	$377	$568	191
A104010 583100 Clerk to the board of Supervisors	54	55	1
A116510 583100 District Attorney	706	755	49
A117010 583100 Assigned Counsel	84	93	9
A118510 583100 Coroner	22	26	4
A131010 583100 Director of Finance	423	441	18
A135510 583100 Real Property	150	156	6
A141010 583100 County Clerk	608	673	65
A142010 583100 County Attorney	239	247	8
A143010 583100 Personnel	278	282	4
A148010 583100 Public Information Office	42	44	2
A162010 583100 Facilities & Maintenance	33,875	32,969	(906)
A167010 583100 Central Print & Supply	284	759	475
A168010 583100 Information Technology	404	478	74
A296020 583100 Preschool Education	256	186	(70)
A296120 583100 Early Intervention	104	219	115
A302030 583100 911 Communications Center	489	587	98
A311030 583100 Sheriff Office Civil & Road Patrol	65,064	60,410	(4,654)
A311330 583100 Sheriff PTS Grant	0	51	51
A311930 583100 School Resource Officers	6,387	4,802	(1,585)
A314030 583100 Probation Department	13,012	13,119	107
A315030 583100 Sheriff Office Correctional Facility	49,910	56,665	6,755
A341030 583100 Emergency Management	13,788	12,900	(888)
A398930 583100 Navigation & Snowmobile	0	116	116
A401040 583100 Public Health Administration	257	267	10
A401240 583100 Public Health Prevent	1,590	2,414	824
A409040 583100 Public Health Environmental	14,915	13,054	(1,861)
A430840 583100 Mental Health Clinic	2,732	3,023	291
A431040 583100 Mental Health Administration	274	270	(4)
A432140 583100 Mental Health Pathways	273	27	(246)
A601060 583100 Social Services	41,943	43,056	1,113
A651060 583100 Veteran's Affairs	126	128	2
A661060 583100 Consumer Affairs	2,306	2,317	11
A714570 583100 Youth Bureau	87	89	2
A751070 583100 Historian	182	186	4
A802080 583100 Planning	447	256	(191)

Control Totals	$251,688	$251,688	$0

Dated: March 8, 2022

Matthew A. Roberts, Chairman
Finance Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County budget be modified as follows:

General Fund

Disability Insurance Expense	From	To	Change +/(-)
Expense			
A101010 585100 Legislative Board	$1,966	$1,971	5
A116510 585100 District Attorney	4,495	4,424	(71)
A135510 585100 Real Property Assessment	388	392	4
A145010 585100 Board of Elections	656	710	54
A167010 585100 Central Service	94	102	8
A296020 585100 Preschool Education	375	319	(56)
A296120 585100 Early Intervention	375	472	97
A302030 585100 Communications Center	1,779	1,896	117
A315030 585100 Sheriff Corrections	6,365	6,248	(117)
A401040 585100 Public Health Administration	1,030	989	(41)
A409040 585100 Public Health Environmental	936	810	(126)
A430840 585100 Mental Health Clinic	2,340	2,396	56
A432140 585100 Mental Health Pathways	47	117	70
Control Total	$20,846	$20,846	$0

Dated: March 8, 2022

Matthew A. Roberts, Chairman
Finance Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County budget be modified as follows:

General Fund

State Retirement Expense	From	To	Change +/(-)
A101010 581100 Legislative Board	$66,584	$64,043	(2,541)
A104010 581100 Clerk of the Board of Supervisors	3,938	4,035	97
A116510 581100 District Attorney	145,841	144,892	(949)
A117010 581100 Public Defender	9,232	13,409	4,177
A118510 581100 Coroner and Medical Examiner	5,011	5,536	525
A131010 581100 Finance Office	86,543	87,397	854
A132510 581100 County Treasurer	44,788	41,669	(3,119)
A134510 581100 Purchasing	21,217	20,850	(367)
A135510 581100 Real Property Assessment	30,478	30,560	82
A141010 581100 County Clerk	128,349	124,321	(4,028)
A142010 581100 County Attorney	51,837	53,797	1,960
A143010 581100 Personnel	66,320	66,001	(319)
A145010 581100 Board of Elections	40,440	28,039	(12,401)
A146010 581100 Records Management	4,476	4,643	167
A148010 581100 Public Information Office	6,024	6,173	149
A162010 581100 Facilities Management	120,062	112,429	(7,633)
A167010 581100 Central Services	7,803	5,729	(2,074)
A168010 581100 Information Technology	92,377	90,083	(2,294)
A198910 581100 Compliance	7,433	7,189	(244)
A296020 581100 Preschool Education	28,378	18,317	(10,061)
A296120 581100 Early Intervention	22,027	29,486	7,459
A302030 581100 Communications Center	108,251	114,024	5,773
A311030 581100 Sheriff’s Office Civil	766,351	794,594	28,243
A311330 581100 Sheriff PTS Grant	0	1,877	1,877
A314030 581100 Probation	128,106	109,492	(18,614)
A315030 581100 Sheriff’s Office Corrections	549,345	672,534	123,189
A341030 581100 Emergency Management	44,746	42,924	(1,822)
A398930 581100 Navigation & Snow Patrol	5,814	3,115	(2,699)
A401040 581100 Public Health Administration	57,569	57,864	295
A401240 581100 Public Health Preventive	95,688	75,154	(20,534)
A409040 581100 Public Health Environmental	66,728	54,573	(12,155)
A430840 581100 Mental Health Clinic	219,944	225,471	5,527
A431040 581100 Mental Health Administration	25,610	25,343	(267)
A432140 581100 Mental Health Pathways	9,224	4,133	(5,091)
A601060 581100 Social Services	869,868	850,721	(19,147)
A651060 581100 Veterans Agency	21,151	20,822	(329)
A661060 581100 Consumer Affairs	7,537	7,454	(83)
A714570 581100 Youth Bureau	21,231	21,271	40
A751070 581100 Historian	7,428	7,453	25
A802080 581100 Planning	56,564	53,686	(2,878)
A901090 581100 State Retirement Expense	4,034,422	4,085,212	50,790
A901090 581201 Allocation Retirement Expense	(4,034,422)	(4,085,212)	(50,790)

Totals	$4,050,313	$4,101,103	$50,790
Control Total		$50,790	

1985 Sales and Use Tax
Revenue

A198510 411100 Sales & Use Tax	$29,070,929	$29,121,719	$50,790
Control Total		$50,790	

Dated: March 8, 2022

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. ______

AUTHORIZING THE REFUND OF
2020, 2021 and 2022 COUNTY AND TOWN TAXES

WHEREAS, there is a parcel of land located in the Town of Brookfield identified by MAP# 202.-1-11.1; and

WHEREAS, the parcel has been owned by the family for generations and upon transfer of the property it was determined that the acreage was incorrect and that the Fisher exemption was the wrong exemption; and

WHEREAS, all taxes were paid on time to the tax collector;

WHEREAS, the parcel now has the correct exemption on it and the acreage has been corrected;

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Treasurer be and is hereby directed to refund Stephen C McCarty and Donald W McCarty the amount of $1,467.81 for the 2020, 2021 and 2022 County taxes and $1,107.00 for the corresponding town taxes which will be charged back to the Town of Brookfield; and

BE IT FUTHER RESOLVED, that the Brookfield Central School will refund the amount of $3,128.70 for the 2019-20, 2020-21 and 2021-22 school taxes.

Dated:
March 8, 2022

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Matthew A Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _______

ADOPTING AN UPDATED INVESTMENT POLICY AND PROCEDURES

WHEREAS, the County desires to update their Investment Policy and Procedures; and

WHEREAS, Investment Policy and Procedures are applicable to Federal, state and legal requirements that applies to all monies and other financial resources available for investment; and

WHEREAS, the Finance Ways and Means Committee and the Government Operations Committee have reviewed and approved this updated policy and procedures;

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors hereby adopts the updated Investment Policy and Procedures effective March 8, 2022; and

BE IT FURTHER RESOLVED, that the Government Operations along with Finance Ways and Means Committee's be and hereby is authorized to amend these procedures in the future within existing budget appropriations

Dated: March 8, 2022

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Mary B. Cavanagh, Chairman
Government Operations Committee

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Matt Roberts, Chairman
Finance, Ways and Means Committee

MADISON COUNTY POLICY AND PROCEDURES

I. SUBJECT: MADISON COUNTY INVESTMENT POLICY AND PROCEDURES

II. ADOPTED: November 8, 2018, REVISED: February 9, 2021

III. POLICY AND PROCEDURES:

A. SCOPE

This investment policy applies to all monies and other financial resource available for deposit and investment by Madison County ("the County") on its own behalf or on behalf of any other entity or individual.

B. OBJECTIVES

The primary objectives of Madison County's investment activities are, in priority order:

- To conform with all applicable federal, state and other legal requirements (legality);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity); and
- To obtain a reasonable rate of return (yield).

To appropriately meet these objectives, the County will make investment decisions based on categories of cash with which the time horizon is continually calculated using a liquidity analysis of past and anticipated future financial requirements.

C. DELEGATION OF AUTHORITY

The Director of Finance maintains responsibility for administration of the investment program and shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an internal control structure to provide a satisfactory level of accountability based upon records incorporating the description and amounts of investments, the fund(s) for which they are held, the place(s) where kept, and other relevant information. In addition, the internal control procedures shall describe the responsibilities and levels of authority for key individuals involved in the investment program.

D. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction which might impair public confidence in Madison County to govern effectively.

Investments shall be made with prudence, diligence, skill, judgment and care, under circumstances then prevailing, which knowledgeable and prudent persons acting in like capacity would use, not for speculation, but for investment, considering the safety of the principal, as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

E. DIVERSIFICATION

It is the policy of Madison County to diversify its deposits and investments by financial institution, by investment instrument and by maturity scheduling. The Director of Finance shall establish appropriate limits for the amount of investments which can be made with each financial institution or dealer, and shall evaluate this listing at least annually.

F. INTERNAL CONTROLS

It is the policy of Madison County for all monies collected by any officer or employee of the government to transfer those funds to the County Treasurer within five days of deposit, or within the time period specified in law.

The Director of Finance is responsible for establishing and maintaining internal control procedures to provide reasonable, but not absolute, assurance that deposits and investments are safe guarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and managed in compliance with applicable laws and regulations.

G. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

Pursuant to Section 10 of the General Municipal Law, the depositories designated by the County of Madison shall be any bank or trust company authorized to do business in the State of New York.

Madison County shall maintain a list of financial institutions and dealers approved for investment purposes. The Director of Finance is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians.

H. COLLATERALIZATION

All demand and time deposits of the County in excess of the amount insured under the provision of the Federal Deposit Insurance Act-

$250,000 Transaction Accounts
$250,000 Time Deposits
$500,000 Total Coverage

Shall be secured by eligible collateral, consisting of any one, or combination, of the following outlined in Section I.

I. SECURING DEPOSITS AND INVESTMENTS

All deposits and investments at a bank or trust company, including all demand deposits, certificates of deposit and special time deposits (hereinafter, collectively, "deposits") made by officers of the County that are in excess of amount insured under provisions of Federal Deposit Insurance Act, including pursuant to a Deposit Placement Program in accordance with the law, shall be secured by:

1- A pledge of "eligible securities" with an aggregate "market value". (As proved by New York State Law in appendix A) that is at least equal to the aggregate amount of deposits by the officers. See Schedule A of this policy for a listing of "eligible securities."

2- An eligible "irrevocable letter of credit" issued. In favor of the County by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of deposits and the agreed –upon interest, if any.

3. An "eligible surety bond payable" to the government for an amount at least equal to 100 percent of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest category by at least two nationally recognized statistical rating organizations. The governing board shall approve the terms and conditions of the surety bond.

4. A pledge of a pro rata portion of a pool of eligible securities, having in the aggregate a market value at least equal to the aggregate amount of deposits from all such officers within New York State at the bank or trust company.

5. An “eligible letter of credit” payable to the County as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An “eligible letter of credit” shall be an irrevocable letter of credit issued in favor of the County, for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured money is deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company’s commercial paper and other unsecured short-term debt obligations) are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is in compliance with applicable federal minimum risk-based capital requirements.

J. <u>COLLATERALIZATION AND SAFEKEEPING</u>

Eligible securities used for collateralizing deposits made by officers of the County shall be held by (the depository or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities (or the pro rata portion of a pool of eligible securities) are being pledged to secure such deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities (or pro rata portion of a pool of eligible securities) held may be sold, presented for payment, substituted or released and the events of default which shall enable Madison County to exercise its rights against the pledged securities.

In the event that the pledge securities are not registered or inscribed in the name of Madison County, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to Madison County or its custodial bank or trust company. Whenever eligible securities delivered to the custodial bank or trust company are transferred by entries on the books of federal reserve bank or other book-entry system operated by a federally regulated entity without physical delivery of the evidence of the obligations, then the records of the custodial bank or trust company shall be required to show, at all times the interest of the local government in the securities (or pro rata portion of a pool of eligible securities) as set forth in the security agreement.

The custodial agreement shall provide that pledge securities (or the pro rata portion of a pool of eligible securities) will be held by the custodial bank or trust company, ~~or~~ as agent of and custodian for, Madison County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, be commingled with or become part of the backing for any other deposits or other liability. The agreement shall also describe how the custodian shall confirm the receipt, substitution or release of the collateral and it shall provide for the frequency of revaluation of collateral by custodial bank or trust company and for the substitution of securities when a change in the rating of a security may cause ineligibility. The security and custodial agreements shall also include all other provisions necessary to provide the County with a perfected security interest in the eligible securities and to otherwise secure the local government's interest in the collateral, any may contain other provisions that the governing board deems necessary.

K. PERMITTED INVESTMENTS

As by GML, § 11, Madison County: governing body authorizes the Director of Finance or designated County Officers to invest moneys not required for immediate expenditure for terms not to exceed its projected liquidity and cash flow needs in the following types of investments:

1. Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in New York State;
2. Through a Deposit Placement Program, certificates of deposit in one or more "banking institutions", as defined in Banking Law Section 9-r;
3. Obligations of the United States of America;
4. Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
5. With the approval of the State Comptroller, obligations issued pursuant to Local Finance Law Section 24.00 or 25.00 (i.e. Tax Anticipation Notes and Revenue Anticipation Notes) by any municipality, school district or district corporation in the State other than the County;
6. General obligations bonds and notes of any state other than this state, provided such bonds and notes receive the highest rating of at least one independent rating agency designated by the state comptroller.
7. Obligations of any corporation organized under the laws of any state in the United States maturing within two hundred seventy days, provided that such obligations receive the highest rating of two independent rating services designated by the state comptroller and that the issuer of such obligations has maintained such ratings on similar obligations during the preceding six months, provided, however that issuer of such obligations need not have received such ratings during the prior six month period if such issuer has received the highest rating of two independent rating

services designated by the state comptroller and is the successor or wholly-owned subsidiary of an issuer that has maintained such ratings on similar obligations during the preceding six month period or if the issuer is the product of a merger of two or more issuers, one of which has maintained such ratings on similar obligations during the preceding six month period, provided however, that no more than two hundred fifty million dollars may be invested in such obligations of any one corporation.

8. Banker's acceptances maturing within two hundred seventy days which are eligible for purchase in the open market by federal reserve banks and which have been accepted by a bank or trust company which is organized under the laws of United States or of any state thereof and which is a member of the Federal Reserve System and whose short-term obligations meet the criteria outlined in clause (7). Provided, however, that no more than two hundred fifty million dollars may be invested in such bankers' acceptances of any one bank or trust company; or
9. Obligations of, or instruments issued by or fully guaranteed as to principal and interest by, any agency or instrumentality of the United States acting pursuant to a grant authority from the Congress of the United States, including but not limited to, any federal home loan bank or banks, the Tennessee Valley Authority, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation and the United States Postal Service, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one agency.
10. No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, provided that such funds are limited to investments in obligations issued or guaranteed by the United States of America or in obligations of agencies or instrumentalities of the United States of America where the payment of principal and interest are guaranteed by the United States of America (including contracts for the sale and repurchase of any such obligations) and are rated in the highest rating category by at least one nationally recognized statistical rating organization, provided, however, that no more than two hundred fifty million dollars may be invested in such funds.

All investment obligations shall be payable or redeemable at the option of Madison County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of Madison County within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as proceeds will be needed to meet expenditures for which the moneys were obtained, and shall be secured as provided in Sections I and J herein.

Except as may otherwise be provided in a contract with bondholders, or noteholders, any moneys of the county authorized to be invested may be commingled for investment purposes, provided that any investment of commingled moneys shall be payable or redeemable at the option of the County within such time as proceeds shall be needed to meet expenditures for which such moneys were obtained, or as otherwise specifically provided in General Municipal Law Section 11. The separate identity of the sources of these funds shall be maintained at all times and income received shall be credited on a pro rata basis to the fund or account from which the moneys were invested.

Any obligation that provides for the adjustment of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

L. AUTHORIZED FINANCIAL INSTITUTIONS

All financial institutions and dealers with which the County transact business shall be creditworthy, and have an appropriate level of experience, capitalization, size and other factors that make the financial institution or the dealer capable and qualified to transact business with the County. The Director of Finance shall evaluate the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Recent Reports of Condition and Income (call reports) shall be obtained to be classified as reporting dealers affiliated with the Federal Reserve Bank, as primary dealers.

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amounts of investments that can be made with each financial institution or dealer.

M. PURCHASE OF INVESTMENTS

The Director of Finance is authorized to contract for the purchase of investments:

1. Directly from an authorized trading partner.
2. By participating in a cooperative investment agreement with other authorized municipal corporations pursuant to Article 5G of the GML, and in accordance with Article 3-A of the General Municipal Law.

All purchased obligations, unless registered or inscribed in the name of Madison County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the County Officer authorized to make the investment. All such transactions shall be confirmed in writing to Madison County by the bank or trust company.

Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in GML, §10 (3)(a). The ~~custodial~~ agreement shall provide that securities held by the bank or trust company, as agent of and a custodian for Madison County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, be commingled with or become part of the backing for any other deposits or liability. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide Madison County a perfected interest in the securities, and the agreement may also contain other provisions that the governing board deems necessary. The security and custodial agreements shall also include all other provisions necessary to provide Madison County with a perfected interest in the securities.

The Director of Finance, where authorized, can direct the bank or trust company to register and hold the evidences of investments in the name of its nominee or may deposit or authorize the bank or trust company to deposit, or arrange for the deposit of any such evidences of investments with a federal reserve bank or other book-entry transfer system operated by a federally regulated entity. The records of the bank or trust company shall show, at all times, the ownership of such evidences of investments, and they shall be, when held in the possession of the bank or trust company, at all times, kept separate from the assets of the bank or trust company. All evidences of investments delivered to a bank or trust company shall be held by the bank or trust company pursuant to a written custodial agreement as set forth in General Municipal Law Section 10(3)(a), and as described earlier in this section. When any such evidence of investments are so registered in the name of a nominee, the bank or trust company shall be absolutely liable for any loss occasioned by the acts of such nominee with respect to such evidence of investments.

N. REPURCHASE AGREEMENT

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- Trading partners are limited to bank or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United State of America.
- No substitution of securities will be allowed.
- The custodian shall be a party other than the trading partner.

O. DEFINITIONS

The terms “public funds,” “public deposits,”, “bank,” “trust company,” “eligible securities,” “eligible surety bond,” and “eligible letter of credit” shall have the same meanings as set forth in General Municipal Law Section 10.

Appendix A

Schedule of Eligible Securities for Collateralizing Deposits and Investments in Excess of FDIC Coverage (see Investment Policy, Section I and J)

[Note: This is not a list of Permitted Investments. Please see Investment Policy, Section L for Permitted Investments. Moreover, this list is for purposes of illustration only. Governing boards, in the exercise of their prudent discretion, must determine which types of eligible securities, authorized by law, to list as permitted.]

"Eligible Securities" for Collateral	For purposes of determining aggregate "market value," eligible securities shall be valued at these percentages of "market value":
(i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government-sponsored corporation.	100%
(ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank and the African Development Bank.	100%
(iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.	100%
(iv) Obligations issued or fully insured or guaranteed by the State, obligations issued by a municipal corporation, school district or district corporation of this State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.	100%
(v) Obligations issued by states (other than the State) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vi) Obligations of the Commonwealth of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vii) Obligations of counties, cities and other governmental entities of another state having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.	80%
(ix) Any mortgage-related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by federal bank regulatory agencies.	70%
(x) Commercial paper and bankers' acceptances issued by a bank (other than the bank with which the money is being deposited or invested) rated in the highest short-term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.	80%
(xi) Zero-coupon obligations of the United States government marketed as "Treasury STRIPS."	80%

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

	From	To
General Fund		
1619 Veterans Building		
Expense		
A161910 540300 Miscellaneous Building Expenses	$13,000	$17,868
1620 County Buildings		
Expense		
A162010 540619 PSB/911 Control Panel	$306,000	$576,000
A162010 540308 Tower Building Expense	40,000	46,010
Totals	$359,000	$639,878
Control Total		$280,878
Fund Balance		
A 300599 Appropriated Fund Balance	$9,712,873	$9,993,751
Control Total		$280,878

Dated: March 8, 2022

William Zupan, Chairman
Highway, Buildings & Grounds Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

Capital Projects Fund **8342 Clockville Water District No. 1**	From	To
Expense		
H834280 529803 Contingency	$17,585	$-0-
H834280 529820 Construction Expense	2,246,970	2,230,792
H834280 529825 Environ Review/District Formation	1,614	-0-
H834280 594225 Transfer to Water Fund	-0-	35,377
Control Totals	$2,266,169	$2,266,169

Dated: March 8, 2022

____
William Zupan, Chairman
Highway, Buildings & Grounds Committee

____
Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

Water Fund

8340 Clockville Water District No. 1	From	To
Expense		
FX834080 540247 External Customer Charge	$-0-	$1,738
FX834080 594203 Transfer to Capital Projects Fund	10,931	9,193
Control Totals	$10,931	$10,931

Capital Projects Fund

8342 Clockville Water District No. 1		
Revenue		
H834280 450335 Transfer from Water Fund	$10,931	$9,193
Control Total		($1,738)
Expense		
H834280 529801 Legal & Admin Expense	$75,000	$73,262
Control Total		($1,738)

Dated: March 8, 2022

____
William Zupan, Chairman
Highway, Buildings & Grounds Committee

____
Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, the Madison County Youth Bureau received a monetary gift from an individual's estate in 2021; and

WHEREAS, only part of the funds were expended in fiscal year 2021; and

WHEREAS, the below budget modification will allow the remainder of the funds to be used for Youth Bureau activities as the donor intended.

NOW, THEREFORE, BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund		
7145 Youth Bureau	From	To
Expense		
A714570 540200 Miscellaneous Expense	$450	$4,698
Control Total		$4,248
Fund Balance		
A 300599 Appropriated Fund Balance	$9,708,625	$9,712,873
Control Total		$4,248

Dated: March 8, 2022

____
Alexander Stepanski, Chairman
Health & Human Services Committee

____
Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, Madison County has been awarded a State Homeland Security Program (SHSP) grant identified as follows:

Awarding Agency:	New York State Division of Homeland Security & Emergency Services
Contract Number:	C160510
Program Name:	State Homeland Security Program
Grant Period:	09/01/2021 – 08/31/2024
Federal Funds:	100%
CFDA #:	97.067
Total Grant Award:	$80,022.00

NOW, THEREFORE, BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund

3645 Homeland Security	From	To
Revenue		
A364530 443086 Fed Aid SHSP Grant 21	$-0-	$80,022
Control Total		$80,022
Expense		
A364530 544241 FY21 SHSP Consultants	$-0-	$10,000
A364530 544242 FY21 SHSP Equipment	-0-	41,122
A364530 544243 FY21 Supplies	-0-	5,000
A364530 544244 FY21 Rental of Facilities	-0-	5,000
A364530 544245 FY21 All Other Expenses	-0-	18,900
Control Total		$80,022

Dated: March 8, 2022

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Paul H. Walrod, Chairman
Criminal Justice, Public Safety and Emergency Communications Committee

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Matthew Roberts, Chairman
Finance, Ways & Means Committee

KATHY HOCHUL
Governor

October 26, 2021

The Honorable John M. Becker
Chair, Madison County Board of Supervisors
County Office Building
P.O. Box 635
Wampsville, NY 13163

Dear Mr. Becker:

I am pleased to inform you that Madison County is awarded $106,696 under the FY2021 State Homeland Security Program (SHSP). Funding for this grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA.

As per Federal guidelines, at least 25 percent ($26,674) of your award must be directed towards law enforcement terrorism prevention activities. These activities should be consistent with the efforts of your local Counter Terrorism Zone (CTZ). In addition, as a requirement of FY2021 SHSP federal funding, DHS/FEMA is requiring that all subrecipients complete the Nationwide Cyber Security Review (NCSR) by December 31, 2021. Please also be mindful of the National Priority Requirements that exist for this funding cycle which include a 5 percent minimum spending requirement in the priority areas of intelligence and information sharing, emerging threats, and soft targets and crowded places and a 7.5 percent minimum spending requirement in the priority area of cyber security. These thresholds must be maintained throughout the entire period of performance for all SHSP awards.

The performance period for this grant is from September 1, 2021 through August 31, 2024. Grant extensions beyond this date are highly unlikely. DHSES grants management staff will work with your designated SHSP grant program point of contact to provide additional administrative guidance in executing this award.

Thank you for your continued support of New York State's homeland security efforts. DHSES remains committed to providing you with outstanding support in the administration of your homeland security programs. If you have any questions, please contact me at (518) 242-5000 or my Director of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Sincerely,

Terence O'Leary
Executive Deputy Commissioner

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

Capital Projects Fund

5132 Highway Facility	From	To
Expense		
H513250 529400 General Contractor Expense	$7,080,715	$7,039,317
H513250 529410 Electrical Expense	1,684,885	1,698,888
H513250 529530 Shop Equipment	458,273	485,668
Control Totals	$9,223,873	$9,223,873

Dated: March 8, 2022

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William Zupan, Chairman
Highway, Buildings & Grounds Committee

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Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

	From	To
Water Fund		
8341 ARE Park Water District		
Expense		
FX834180 529802 Engineering Expense	$-0-	$17,982
Control Total		$17,982
Fund Balance		
FX 300599 Appropriated Fund Balance	$-0-	$17,982
Control Total		$17,982

Dated: March 8, 2022

____
William Zupan, Chairman
Highway, Buildings & Grounds Committee

____
Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, the 2021 Adopted County Budget contained appropriations for two (2) dump trucks and a hydraulic loader for the Highway Department; and

WHEREAS, although this equipment was ordered in a timely manner in 2021, the equipment will not be delivered until later in 2022; and

WHEREAS, due to the delivery delays, the expense for this equipment will be recorded in fiscal year 2022 instead of fiscal year 2021 as originally planned.

NOW, THEREFORE, BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

Road Machinery Fund

5130 Road Machinery Repairs & Expense	From	To
Expense		
DM513050 529050 10-Wheel Dump Truck	$552,715	$861,381
DM513050 529090 Hydraulic Loader	60,000	315,790
Totals	$612,715	$1,177,171
Control Total		$564,456
Fund Balance		
DM 300599 Budgetary Fund Balance Unreserved	$-0-	$564,456
Control Total		$564,456

Dated: March 8, 2022

____
William Zupan, Chairman
Highway, Buildings & Grounds Committee

____
Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

General Fund

1986 Traffic Diversion Program	From	To
Revenue		
A198610 412895 Traffic Diversion Fees	$179,675	$185,925
A198610 412899 Traffic Diversion-ACH Credit	182,069	182,165
Totals	$361,744	$368,090
Control Total		$6,346
Expense		
A198610 540396 District Attorney Expense	$41,456	$41,457
A198610 540397 City, Town, Village Expense	174,481	180,826
Totals	$215,937	$222,283
Control Total		$6,346

Dated: March 8, 2022

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Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. ______

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED BUDGET

BE IT RESOLVED, that the 2021 Adopted County Budget be modified as follows:

General Fund **6141 Home Energy Assistance**	From	To
Expense		
A614160 541102 Energy Crisis Assistance	$30,000	$35,218
Control Total		$5,218
Revenue		
A614160 418410 Refunds HEAP Expense	$30,000	$35,218
Control Total		$5,218

Dated: March 8, 2022

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Alexander R. Stepanski, Chairman
Health and Human Services Committee

____
Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. ________

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED BUDGET

BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

	From	To
General Fund		
6010 Social Services Administration		
Expense		
A601060 541132 Code Blue – Shelter Travel Suppl	$-0-	$35,231
6109 TANF		
Expense		
A610960 541173 ESG Code Blue	35,231	-0-
Control Totals	$35,231	$35,231
6010 Social Services Administration		
Revenue		
A601060 436100 SA Social Services Administration	$2,361,008	$2,396,239
6109 TANF		
Revenue		
A610960 446892 FA ESG-CV Code Blue	35,231	-0-
Control Totals	$2,396,239	$2,396,239

Dated: March 8, 2022

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Alexander R. Stepanski, Chairman
Health and Human Services Committee

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Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. ___________

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES – FY2021 STATE HOMELAND SECURITY PROGRAM (SLETPP) AND MODIFYING THE 2022 COUNTY BUDGET

WHEREAS, Madison County has been awarded a grant for $26,674 by the New York State Division of Homeland Security and Emergency Services (NYS DHSES) – FY2022 State Homeland Security Program (SLETPP), and

WHEREAS, these funds will provide 100% state reimbursement of eligible costs in the effort to support Madison County; and this grant program is described as follows:

Awarding Agency:	New York State Division of Homeland Security and Emergency Services
Project ID #:	LE21-1019-D00
DHSES #:	WM21837011
Program Name:	State Law Enforcement Terrorism Protection Program
Grant Period:	09/01/2021 to 8/31/2024
Contract #:	T837011
CFDA:	97.067
State Funds:	100%
Grant Total:	$26,674

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be authorized to enter into an agreement with the NYS Division of Homeland Security and Emergency Services a copy of which is on file with the Clerk of the Board, and

BE IT FURTHER RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund
3640 Civil Defense

Expense		From	To
A364030 540719	SLETPP Equipment	- 0 -	$ 5,000
A364030 544121	SLETPP Other Expense FY21-24	- 0 -	$21,674
Control Total			$26,674
Revenue			
A364030 443929	Fed Aid SLETPP Grant FY21-24	$ - 0 -	$26,674
Control Total			$26,674

Dated: March 8, 2022

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Paul H. Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

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Matthew Roberts, Chairman
Finance Ways and Means Committee

RESOLUTION NO. _______

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

Capital Projects Fund		
3097 Capital Projects Public Safety	From	To
Expense		
H309730 524016 Microwave update NG911	$323,400	$297,496.50
Control Total		($25,903.50)
Revenue		
H309730 433910 SA 2016 SIC Formula Grant	$323,400	$297,496.50
Control Total		($25,903.50)

Dated: March 8, 2022

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Paul H. Walrod, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

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Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _______

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

Capital Projects Fund **3097 Capital Projects Public Safety**	From	To
Expense		
H309730 524015 Equipment Expense	$3,500,000	$3,335,567.95
Control Total		($164,432.05)
Revenue		
H309730 433975 SA 2015 SIC Grant Round 4	3,500,000	3,335,567.95
Control Total		($164,432.05)

Dated: March 8, 2022

Paul H. Walrod, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

Matthew A. Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2021 Adopted County Budget be modified as follows:

General Fund	From	To
3150 Sheriff's Office		
Expense		
A315030 545200 Medical & Personal Care Expense	213,440	200,294
A315030 545000 Prescriptions	150,000	163,146
Control Totals	$363,440	$363,440

Dated: March 8, 2022

____
Paul Walrod, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

____
Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, the Madison County Board of Supervisors appropriated American Rescue Plan Act funds totaling $6,720,980 in 2021; and

WHEREAS, many appropriations were not actually expended by the end of fiscal year 2021; anda

WHEREAS, the New York State County Finance Law provides that appropriations lapse at the end of each fiscal year; and

WHEREAS, the following budget modification serves to carry forward the unexpended balances of these appropriations from 2021 to 2022, so departments may continue to move forward with the authorized projects, programs, and purchases.

NOW, THEREFORE, BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

General Fund		
9999 Non Departmental Revenue	From	To
Revenue		
A999995 440895 Fed Aid Coronavirus Fiscal Recovery Funds	$-0-	$3,569,217
Control Total		$3,569,217
1310 Finance Office		
Expense		
A131010 542000 Consultant Expense	$-0-	$14,900
1461 Records Management (ARPA)		
Expense		
A146110 524017 Shelving Equipment	$-0-	$250,000
A146110 540136 Indexing Software	-0-	125,000
A146110 540416 Indexing Equipment	-0-	75,000
1481 Public Information (ARPA)		
Expense		
A148110 513000 Personal Services	$-0-	$28,494
A148110 581100 State Retirement Expense	-0-	3,265
A148110 582100 Social Security & Medicare Expense	-0-	2,188
A148110 583100 Workers Compensation Expense	-0-	23
A148110 585100 Disability Expense	-0-	59
A148110 586100 Employee Health Insurance	-0-	13,385
1631 County Buildings (ARPA)		
Expense		
A163110 529355 Generator for County Office Building	$-0-	$400,000
A163110 540351 Roof Repair and Coating Expense	-0-	500,000
A163110 540352 Morrisville Highway Garage Site Expense	-0-	250,000
1681 Information Technology (ARPA)		
Expense		
A168110 540414 Switches	$-0-	$136,155

<u>3023 Communications E911 (ARPA)</u>

<u>Expense</u>		
A302330 524145 CAD/RMS System	$-0-	$1,000,000

<u>4989 County EMS Program (ARPA)</u>

<u>Expense</u>		
A498940 513000 Personal Services	$-0-	$164,736
A498940 524015 Equipment Expense	-0-	12,729
A498940 540122 Equipment Expense	-0-	3,065
A498940 540285 County EMS Program	-0-	669
A498940 540386 Technology Expense	-0-	10,000
A498940 541030 Training & Staff Development	-0-	7,255
A498940 545090 Medical Supplies	-0-	4,319
A498940 549300 Central Garage Expense	-0-	10,000
A498940 581100 State Retirement Expense	-0-	17,061
A498940 582100 Social Security & Medicare Expense	-0-	12,603
A498940 583100 Workers Compensation Expense	-0-	226
A498940 585100 Disability Expense	-0-	990

<u>6012 Social Services (ARPA)</u>

<u>Expense</u>		
A601260 542705 Affordable Housing Projects	$-0-	$400,000

<u>6326 Economic Opportunity Program (ARPA)</u>

<u>Expense</u>		
A632660 547265 Madison Local Eats Program	$-0-	$127,095
Totals	$-0-	$3,569,217
Control Total		$3,569,217

Cowaselon Creek Watershed District Fund

<u>8741 Cowaselon Creek Watershed District (ARPA)</u>	<u>From</u>	<u>To</u>
<u>Fund Balance</u>		
CC 300599 Appropriated Fund Balance	$-0-	$200,000
Control Total		$200,000
<u>Expense</u>		
CC874180 548451 Ditch Cleaning Expense	$-0-	$200,000
Control Total		$200,000

Road Machinery Fund	<u>From</u>	<u>To</u>
<u>5133 Road Machinery-Equipment (ARPA)</u>		
<u>Fund Balance</u>		
DM 300599 Appropriated Fund Balance	$564,456	$1,099,456
Control Total		$535,000
<u>Expense</u>		
DM513350 529050 Dump Truck	$-0-	$250,000
DM513350 529066 Shoulder Machine	-0-	285,000
Control Total		$535,000

Enterprise Environmental Landfill Fund

8172 Environmental Control-Equipment (ARPA)	From	To
Net Assets		
EE 300599 Appropriated Net Assets	$192,262	$1,440,170
Control Total		$1,247,908
Expense		
EE817280 529068 Roll-Off Truck	$-0-	$198,800
EE817280 529069 Truck Scale Deck	-0-	38,128
EE817280 529090 Large Loader	-0-	206,622
EE817280 529145 Landfill Compactor	-0-	492,471
EE817280 529605 Large Excavator	-0-	211,887
EE817280 540485 Transfer Station Compactors (4)	-0-	100,000
Control Total		$1,247,908

Dated: March 8, 2022

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Mary Cavanagh, Chairwoman
Government Operations Committee

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Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED, that the 2022 Adopted County Budget be modified as follows:

General Fund		
1680 Information Technology	From	To
Expense		
A168010 540101 Replacement Computer Equipment	$125,000	$137,970
A168010 542000 Consultant Expense	40,000	40,102
A168010 547800 Hardware Contracts	72,500	78,024
Totals	$237,500	$256,096
Control Total		$18,596
Fund Balance		
A 300599 Appropriated Fund Balance	$9,993,751	$10,012,347
Control Total		$18,596

Dated: March 8, 2022

Mary Cavanagh, Chairwoman
Government Operations Committee

Matthew Roberts, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. ______

CREATING A DEPUTY COUNTY TREASURER POSITION IN THE OFFICE OF THE COUNTY TREASURER AND MODIFYING THE 2022 ADOPTED COUNTY BUDGET

WHEREAS, by Resolution No. 15 of 2018, a Deputy County Treasurer position was unfunded; and

WHEREAS, due to the anticipated retirement of the current Deputy County Treasurer, the County Treasurer has determined the need for a second Deputy County Treasurer position in order to allow for recruitment and training; and

WHEREAS, this request has been approved in accordance with the vacancy review procedure by the Finance, Ways and Means and the Government Operations Committees; and

NOW, THEREFORE BE IT RESOLVED that one (1) Deputy County Treasurer position be and hereby is created,

BE IT FURTHER RESOLVED that the County Treasurer be and hereby is authorized to fill said position at a rate of $68,422 in accordance with the Management Salary Plan effective immediately,

BE IT FURTHER RESOLVED that the 2022 Adopted County Budget be modified as follows:

	From	To
General Fund		
1325 County Treasurer		
Expense		
A132510 511000 Personal Services Full Time	$313,579	$347,346
A132510 582100 Social Security & Medicare Expense	23,989	26,572
1990 Contingent Fund		
Expense		
A199010 544440 Contingent Fund	$784,000	$747,650
Control Totals	$1,121,568	$1,121,568

Dated: March 8, 2022

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Mary B. Cavanagh, Chairwoman
Government Operations Committee

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Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

	From	To
Enterprise Landfill Fund		
8164 Environmental Control (Landfill)		
Expense		
EE816480 529330 Miscellaneous Equipment	$115,000	$158,000
EE816480 529640 Dozer	0	502,000
EE816480 NEW BUDGET LINE Off Road Dump Truck	0	289,698
EE816480 540123 Site Security	10,000	18,000
EE816480 540124 Office Bldg Design/Bidding	0	18,000
EE816480 540157 Tire Management	30,000	35,500
EE816480 542140 Miscellaneous Engineering	175,000	208,000
8171 Facilities		
Expense		
EE817180 546250 Facilities Expense	50,000	64,500
Totals	$380,000	$1,293,698
Control Total		$913,698
Net Assets		
EE 300599 Budgetary Fund Balance Unreserved	$192,262	$1,105,960
Control Total		$913,698

Dated: March 8, 2022

James J. Cunningham, Chairman
Solid Waste and Recycling Committee

Matthew A. Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2021 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2021 Adopted County Budget be modified as follows:

	From	To
General Fund		
6420 Promotion of Tourism		
Revenue		
A642060 411130 Hotel/Motel Room Occupancy Tax	$325,930	$327,847
Control Total		$1,917
Expense		
A642060 540380 Treasurer Admin Occupancy Tax	$30,868	$32,785
Control Total		$1,917

Dated: March 8, 2022

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Clifford Moses, Chairman
Planning, Economic Development,
Environmental & Intergovernmental
Affairs Committee

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Matthew Roberts, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2022 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2022 Adopted County Budget be modified as follows:

	From	To
General Fund		
3110 Sheriff's Office		
Revenue		
A311030 427722 Inmate Telephone Commissary Account	$-0-	$140,000
9999 Non Departmental Revenue		
Revenue		
A999995 440895 Fed Aid Coronavirus Fiscal Recovery Funds	$3,569,217	$3,709,217
Totals	$3,569,217	$3,849,217
Control Total		$280,000
3110 Sheriff's Office		
Expense		
A311030 522125 Armored Vehicle	$-0-	$140,000
3120 Sheriff's Office (ARPA)		
Expense		
A312030 522125 Armored Vehicle	$-0-	$140,000
Control Total		$280,000

Dated: March 8, 2022

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Mary Cavanagh, Chairwoman
Government Operations Committee

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Matthew Roberts, Chairman
Finance, Ways & Means Committee